

Town of Proctor Special Selectboard Meeting Minutes

Draft

September 23, 2022

Town Office Meeting Room

4:00 PM – 4:41 PM

Board Members Present

Bruce Baccei
Ben Curtis, Vice Chair
Judy Frazier, Chair
Tom Hogan
Linda Raymond

Employees & Guests Present

Michael Ramsey, Town Manager
Rob Cathcart, Treatment Plant Operator
Kyle Thornton, Public Works Foreman
Jason Booth, Aldrich + Elliott

Review & Approve Agenda

Motion to approve the agenda made by Ben Curtis; Seconded by Bruce Baccei.
Motion passed unanimously

Open Public Comment

No Public Comment

Action Items

Michael Ramsey gave a brief account on how staff has been working with its local partners and businesses to troubleshoot the main well pump since its failure on September 16, 2022. He added that from DPW's investigation, the well pump's motor failure was due to prolonged periods of high amperage draw. The Town's storage tanks are currently being supplied by the systems backup pump that is functioning nominally; nevertheless, if the backup pump were to fail, the town would not have the capability of supplying water to the town from the Field Street Well.

Given the history of motor failures in the recent past, Jason Booth and DPW posit that there is a possibility of needing to upgrade the existing pump to handle the demands of the distribution system, which is a solution that can only be determined after performing system wide diagnostic testing. According to the Town's research, a replacement motor for the existing pump could be delivered and installed by November or December of 2022, whereas a full pump replacement would most likely stretch well beyond that timeframe.

Tom Hogan made the motion for DPW to purchase a motor in accordance with the town's emergency procurement procedures and begin work immediately with Aldrich + Elliot to determine why the pump motor is failing due to high amperage draw. Ben Curtis seconded the motion. Motion passed unanimously.

XII. Adjourn

Motion to adjourn the meeting made by Ben Curtis; Seconded by Judy Frazier.

Motion passed unanimously