

Town of Proctor Special Selectboard Meeting Minutes

Draft

July 19, 2022

Town Office Meeting Room

4:30 PM – 5:37 PM

Board Members Present

Bruce Baccei
Ben Curtis, Vice Chair
Judy Frazier, Chair
Tom Hogan
Linda Raymond

Employees Present

Michael Ramsey, Town Manager

Other Guests Present

Action Items

I. Call to Order

Judy Frazier called the meeting to order.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda.
The motion was seconded by Linda Raymond, unanimously approved.

III. Open Public Comment

No public comment.

XI. Executive Session to discuss employment of a public officer 1 V.S.A. 313(a)(3)

Tom Hogan made the motion to enter into Executive Session. The motion was seconded by Bruce Baccei, unanimously approved
Bruce Baccei made the motion to enter back into open session. The motion was seconded by Tom Hogan, unanimously approved.
Ben Curtis made the motion to award salary increases to existing DPW staff. The motion was seconded by Tom Hogan, unanimously approved. Salary raises were strategized using VLCT's Salary Comparison Report from 2021 and are as followed:

| Previous | | | |
|-----------------|---------------|---------------|---------------|
| Title | Name | Hourly | Annual |
| PW Foreman | John Corliss | \$29.62 | \$61,609.60 |
| Road Crew | Kyle Thornton | \$20.26 | \$42,140.80 |
| Road Crew | Paul Bourn | \$20.26 | \$42,140.80 |
| W/WW Operator | Rob Cathcart | \$18.03 | \$37,502.40 |
| W/WW Operator | Nick Geneva | \$17.00 | \$35,360.00 |

| Adopted | | | |
|----------------|---------------|---------------|---------------|
| Title | Name | Hourly | Annual |
| PW Foreman | Vacant | \$27.00 | \$56,160.00 |
| Road Crew | Kyle Thornton | \$22.00 | \$45,760.00 |
| Road Crew | Vacant | \$19.00 | \$39,520.00 |
| W/WW Operator | Rob Cathcart | \$21.00 | \$43,680.00 |
| W/WW Operator | Nick Geneva | \$20.00 | \$41,600.00 |

| Median Salaries Across Vermont | |
|---------------------------------------|---------|
| Road Foreman Hourly | \$27.00 |
| Road Crew Hourly | \$21.40 |
| W/WW Operator Hourly | \$25.51 |
| W/WW Chief Operator Hourly | \$32.00 |

Linda Raymond made the motion to advertise for the vacant Road Foreman Position. Bruce Baccei seconded the motion, unanimously approved

XII. Adjourn

Ben Curtis made the motion to adjourn. The motion was seconded by Tom Hogan, unanimously approved.