

Town of Proctor Selectboard Special Meeting Minutes
Draft
November 16,2023

Town Office Meeting Room
4:00-4:37 pm

Board Members Present

Bruce Baccei
Ben Curtis,Chair
Linda Doty
Tom Hogan
Albert Wenta

Employees Present

Judy Frazier, Town Manager
Lisa Miser, Recorder

Other Guests Present

No guests

I. Call to Order
The meeting was called to order at 4:00 p.m. by the Chair.

II. Review and Approve Agenda
Tom Hogan made the motion to approve the agenda.
The motion was seconded by Bruce Baccei, unanimously approved.

III. Open Public Comment
No public comment.

IV. Discussion & Action Items:

Budget review and Discussion: A handout was provided with Departments 30 through 36 for Selectboard review.

Dept.30 Legislative & Administration: Increase of \$477.10

Dept.31 Town Clerk & Treasurer: Increase of \$40,560.29. Budgeted for 1 family and 2-person insurance in the event of an employee change. Current employees are not on Town insurance

Dept.32 Listers: Lister will be attending next regular meeting with contract.

Dept.33 Elections: No change.

Dept.34 Professional Services: No change.

Dept.35 Municipal Building: Increase of \$1,708.00.

Dept. 36 Planning Commission and Zoning Board: Decrease of \$3,292.30.

This is the first look at department budgets. Discussion about putting items such as paving to be voted separately from budget. Important to remember 1% equals approximately \$17,000.00. Discussion about possible Tri-Town police force. RCSD contract increased by 10%. Special Selectboard meeting to look at the next Departments November 30,2023 at 4:00.

V. Adjourn
Linda Doty motion to adjourn the November 16,2023 Special Selectboard at 4:37 p.m. The motion was seconded by Albert Wenta, unanimously approved.