

# Town of Proctor Selectboard Meeting Minutes

Draft

February 23,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:23 p.m.

## **Board Members Present**

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

Judy Frazier, Town Manager

## **Other Guests Present**

Peg Tv

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A virtual option was also offered.

### **II. Review and Approve Agenda**

Albert Wenta made the motion to approve the agenda, as presented. The motion was seconded by Bruce Baccei, unanimously approved.

### **III. Review of Minutes**

Jay Thorton made the motion to approve February 9,2026 regular Selectboard minutes as presented. The motion was seconded by Linda Doty, unanimously approved.

### **IV. Open Public Comment and/or Good Stuff**

Town Meeting Monday March 2,2026 at 7:00 pm at Proctor High School.

### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$234,381.80**
- **Town Road and Bridge Standards and Network Inventory:** Linda Doty made the motion to circulate and sign the Town Road and Bridge Standards. The motion was seconded by Bruce Baccei, unanimously approved.

- **Tyler Technologies January 2026 Progress Report on Reappraisal Project:** Handout provided providing update from January 2026 and timeline updates beginning August 2025.

#### **VI. Board of Water Commissioners**

Jay Thorton made the motion at 6:07 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Source Protection Plan updates: Currently being updated for the Renewal Application Monitoring Wavier.
- Renewal Application for Monitoring Wavier: This works in tandem with the SPP which needs to be completed by 4/126.
- Other business: No other business.

#### **VII. Board of Sewer Commissioners**

Bruce Baccei made the motion at 6:11 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Still waiting for State to Issue Funding for Bond: Continue to wait for state to approve funds, so the town can be reimbursed. Sludge removal application is separate from the construction contract, currently in review process.
- Other Business: No other business.

Linda Doty made the motion at 6:32 p.m. to adjourn the Board of Sewer Commissioners and convene the Selectboard meeting. The motion was seconded by Jay Thorton, unanimously approved.

#### **VII. Departmental Reports**

- Sheriff: Report provided in packet. Tickets- 4/Warnings-7/Arrests-0/ Fines \$1005
- Town Manager: The Town Manager Report:
  - Special Planning Commission Meeting 2/26/26 for Sub-division Zoning Regulations
  - Received Bond Counsel Opinion Letter for WWTF bond
  - Met with PW for Town Meeting updates/information
  - Attended CREAP meeting on 2/11/26 - Chittenden Dam planned for spring

#### **IX. Old or New Business**

No old or new business.

#### **X. Adjourn**

Jay Thorton made the motion to adjourn the February 23,2026 regular Selectboard meeting at 6:23 p.m. The motion was seconded by Linda Doty, unanimously approved.

