

# Town of Proctor Selectboard Meeting Minutes

Draft

September 9,2024

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:45 p.m.

## **Board Members Present**

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

Judy Frazier, Town Manager

## **Other Guests Present**

Connie Buzzell

Robin Garrow

Sarah Harrington

Ashely Parker

Allison Paszek

Randy Paszek

Vicki Perkins

Kayla Razanouski

Stefany Scott

Dave Weeks

Peg Tv

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

### **II. Review and Approve Agenda**

Albert Wenta made the motion to approved the agenda as presented.

The motion was seconded by Linda Doty, unanimously approved.

### **III. Review of Minutes**

Jay Thorton made the motion to approve the August 26,2024 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

#### **IV. Open Public Comment and/or Good Stuff**

Dave Weeks was present to share that he is one of six candidates for Rutland Senator (3 are elected.) He shared information about two committees School Construction State Funding Task Force Committee and Committee on the Future of Vermont Education. He also recommended that voters pay attention to the Affordable Heating Standard Bill.

Stefany Scott was present to discuss The Lil Phantoms Camp. She noted she had spoken with the Town Manager for clarification on several items. Her children attended the camp and it was amazing experience for them. She hopes all parties can go back to the table for further discussions.

Vicki Perkins was present to note that the counselors do a nice job running the camp. She is looking for additional clarification on the current decision.

Allison Paszek was present to share her dismay about the camp not being offered at the rink. She noted the counselors do an amazing job with the campers and that the camp is a benefit to the community.

Randy Paszek was present to inquire about the budget concerns for the camp and if the numbers are actual costs.

Robin Garrow was present to share that the initial conversation of raising the fee to \$200 was excessive.

Ashley Parker inquired what the line-item budget was for the camp.

Kayla Razanouski was present to address any questions about the camp. She explained that she and Megan started the camp to support kids and the community.

#### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$89,482.36.**
- **Fuel Bid Openings:**
  - Marcell: Heating Oil Rack \$2.22/.25 over rack/9/1/24 price \$2.47/capped at \$3.00
  - Marcell: Diesel Rack \$2.32/.25 over rack/9/1/24 price \$2.57+.244(fed tax)=\$2.814
  - Gecha: Heating Oil Rack plus .35/9/1/24 price \$2.686/Fixed at \$3.01
  - Fox: Heating Oil Rack plus .20
  - Fox: Diesel Rack plus .20

Linda Doty made the motion to award the contract to Marcell for heating oil & diesel. The motion was seconded by Jay Thorton, unanimously approved.

- **Ground Maintenance Ordinance:** Policy was updated. Final draft will be provided for the next meeting.
- **Facilities Use Policy:** Changes made to the policy. Members will review for additional updates.
- **Dump Day in October:** Dump Day will be held Saturday, October 5, 2024 from 10:00am-1:00pm. Hazardous Waste will be on site from 11:30am -1:00pm. Tickets will be required from the Town Office – Proof of residency must be provided. The first trip is free, second trip \$20.

#### **VI. Board of Water Commissioners**

Bruce Baccei made the motion at 7:23 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Delinquent accounts and shutoffs: The Town Manager provided a handout of delinquent accounts and where DPW is in locating shut-off for those properties.
- Other business: No other business.

### **VII. Board of Sewer Commissioners**

Bruce Baccei made the motion at 7:28 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Sewer Flushing: DPW has been flushing hydrants.
- Other business: No other business.

Albert Wenta made the motion at 7:29 p.m. to exit the Board of Sewer Commissioners and enter the resume the Selectboard meeting. The motion was seconded by Bruce Baccei, unanimously approved.

### **VII. Departmental Reports**

•Sheriff: Report provided in packet. Tickets issued 4/ Warnings 8/ Arrests 0/ Fines \$1040.00

•Town Manager: The Town Manager highlighted her report.

- Mosquito Spraying 8/30/24
- Met with VLCT Risk Manager Wade Masure about Fire Station. Waiting for engineer's report.
- PW Foreman met with Wilk to do a drive through of paving project.
- Participated in Active Shooter Webinar
- Planning Commission meeting
- Beginning to compile information for Budget FY26
- Beginning work on Annual Report
- Timber Harvest update
- Attended CREAP meeting
- Ad for DPW

### **IX. Old or New Business**

- The Selectboard was in agreement that if the camp counselors reach out to the Town Manager to resume negotiations.
- Also to have the Town Manager update the Ice Rink contract and begin advertising for the position.

### **X. Executive Session**

No executive session needed.

### **XI. Adjourn**

Albert Wenta made the motion to adjourn the September 9, 2024 regular Selectboard meeting at 7:45 p.m. The motion was seconded by Bruce Baccei, unanimously approved.

