

Town of Proctor



Regular Selectboard Meeting
July 10th, 2023/ 6:00 – 6:42 PM
Town Offices Meeting Room/45 Main Street, Proctor, VT 05765

Town of Proctor Selectboard Meeting Minutes

Board Members Present

Bruce Baccei
Ben Curtis
Linda Doty
Judy Frazier, Chair
Tom Hogan

Employees Present

Lisa Miser, Recorder
Michael Ramsey, Town Manager

Other Guests Present

Charlotte Anderson
Philip Anderson
John Jozwiak
Butch Shaw
Cecil White
Lenora White
Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Judy Frazier called the meeting to order.
The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda, as presented.
The motion was seconded by Tom Hogan, unanimously approved.

III. Review of Minute

Ben Curtis made the motion to approve the June 26, 2023 regular selectboard minutes, as presented.
The motion was seconded by Linda Doty, unanimously approved.

Bruce Baccei made the motion to approve the July 5, 2023 special meeting minutes, as presented.
The motion was seconded by Tom Hogan, unanimously approved.

IV. Open Public Comment

John Jozwaik: Inquired on the status of the potholes, being repaired. Also noted that the front of the Town office needs to be tidied up, the bulletin board needs to be straightened up.

V. Discussion & Action Items

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$43,244.18.
- Public Nuisance Ordinance Amendment: (Legal Review): Waiting for the legal review of the document.
- Riverside Cemetery Management and Planning: Continue to seek committee members, one person has inquired about joining the committee.
- Grounds Maintenance Violations Report: There is a concentration of junk vehicles on West Street. Four properties will be receiving notices this week, noting the violation and process.
- Appointment of New Town Manager: Ben Curtis made the motion to appoint Judy Frazier as the new Town Manager, effective August 14,2023. The motion was seconded by Tom Hogan, passed by majority, 3-0-1.
- Other Business: Michael Ramsey has been monitoring Otter Creek and posted information on Front Porch Forum,

VI. Board of Water Commissioners

Tom Hogan made the motion at 6:12 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved

- Other Business: Line repaired on Newton Street - boil notices posted. Water tests are back and the water passed.

VII. Board of Sewer Commissioners

Bruce Baccei made the motion at 6:13 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Ben Curtis, unanimously approved.

- Other Business: Inspection by state, there were some administrative questions – have not received any feedback yet from the state.

Ben Curtis made the motion at 6:14 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei, unanimously approved

VIII. Departmental Reports

- Town Manager: Handout provided. Michael Ramsey highlighted areas of his report.
- Sheriff: Handout provided.

IX. Adjourn

Ben Curtis made the motion to adjourn the July 10,2023, regular Selectboard meeting at 6:42 p.m. The motion was seconded by Tom Hogan, unanimously approved.