

Town of Proctor



Special Selectboard Meeting
June 12, 2023/ 6:00 – 7:55 PM
Town Offices Meeting Room/45 Main Street, Proctor, VT 05765

Town of Proctor Selectboard Meeting Minutes

Board Members Present

Bruce Baccei
Ben Curtis
Linda Doty
Judy Frazier, Chair
Tom Hogan

Employees Present

Lisa Miser, Recorder
Michael Ramsey, Town Manager

Other Guests Present

Phillip Anderson
Phillip Bennett
Carrie Covey
Tim Covey
Charlotte Firestone
Dwayne Hall
Alexis Hodsden
Ellie Holden
James Holden
Sam Holden
John Jozwiak
Jeff Parfitt
Cecil White
Lenora White
Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Judy Frazier called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Tom Hogan made the motion to approve the agenda, as presented.

The motion was seconded by Bruce Baccei, unanimously approved.

III. Review of Minute

Ben Curtis made the motion to approve the May 22,2023 regular selectboard minutes, as presented.

The motion was seconded by Linda Doty, unanimously approved.

IV. Open Public Comment

No public comment.

V. Discussion & Action Items

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$90,477.85.

- Public Nuisance Ordinance Amendment – Public feedback:

Discussion Points from multiple residents:

- People are being punished
- Selectboard should focus on town issues
- Call your neighbor if there is an issue
- Right to Farm law
- Chickens should be allowed to roam freely on property
- Enclosures are not good for chickens need to be out and roaming
- What is the route for compensation for property damage without an ordinance
- Chicken owners were not consulted about changes
- Map doesn't address issue
- No real enforcement
- Roosters should be allowed
- Put up a fence if you don't want chickens on your property
- Data from people that have made complaints
- Need to determine a plan that works for everyone
- Ordinances are put in place to protect the majority
- No intent to remove chickens

Consensus to form a committee to discuss and create a new ordinance. The meeting will be held Monday June 19,2023 at 6:00 pm downstairs in the Evelyn Peterson Community Room at the Proctor Free Library

- Assessor Contract FY2024: Linda Doty made the motion to approve the Assessor's Contract for FY24. The motion was seconded by Bruce Baccei, unanimously approved.
- Sheriff Contract FY2024: Bruce Baccei made the motion to approve the Sheriff's Contract for FY24. The motion was seconded by Ben Curtis, unanimously approved.
- Riverside Cemetery Management and Planning: Discussion points:1) Verify amount of money cemetery commission currently has; 2) Confirm there is money to hire a surveyor to create new maps and install markers; 3) Decide to contract out the digging of graves or do in-house; 4) Set burial rate schedule.
- Enforcement of Ordinance Violations (Junk Vehicles & Ground Maintenance): Discussion on enforcement, via RCSD or other means, i.e. constable.
- Other Business: John Jozwiak concerned Field Street gate is not closed and locked. He also inquired two meetings ago about cost per mile in town, states that Proctor's cost is very high.
Memorial Day Parade was successful, as well as, the opening of the new playground and BBQ.

VI. Board of Water Commissioners

Tom Hogan made the motion at 7:10 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Bruce Baccei, unanimously approved

- State Revolving Loan Application Approval for Water System Asset Management Planning: Ben Curtis made the motion to approve the loan application for A+E to create a Water System Asset Management Plan. The motion was seconded by Tom Hogan, unanimously approved.
- Lead & Copper Inventory Plan Update: While this is being mandated by the federal government, residents do not have to allow entry into their homes for this inspection.

VII. Board of Sewer Commissioners

Linda Doty made the motion at 7:14 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Tom Hogan, unanimously approved.

- Waste Water Treatment Plant Scoping Study Update: No update. Michael Ramsey provided and overview of the project for residents.

Bruce Baccei made the motion at 7:16 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Ben Curtis, unanimously approved

VIII. Departmental Reports

•Sheriff's Report: Handout provided for review.

•Town Manager: Handout provided. Michael Ramsey highlighted areas of his report.

IX. Executive Session

Executive Session: Ben Curtis made a motion to enter executive session at 7:28 p.m. The motion was seconded by Bruce Baccei, unanimously approved.

Ben Curtis made the motion to find that premature general knowledge regarding a personnel matter would clearly place the public body or person involved at a substantial disadvantage if discussed in public. Motion to enter executive session to evaluate an employee under the provisions of 1 V.S.A.313 (a) (3). The motion was seconded by Tom Hogan unanimously approved.

Linda Doty made the motion to exit executive session at 7:54 p.m. The motion was seconded by Tom Hogan, unanimously approved.

Ben Curtis made the motion to accept the resignation of Michael Ramsey as Town Manager. The motion was seconded by Bruce Baccei, unanimously approved.

X. Adjourn

Ben Curtis made the motion to adjourn the June 12,2023, regular Selectboard meeting at 7:55 p.m. The motion was seconded by Linda Doty, unanimously approved.