

Town of Proctor Selectboard Meeting Minutes

Draft

December 27,2022

Zoom Video Conference

Town Office Meeting Room

6:00 – 8:30 p.m.

Board Members Present

Bruce Baccei
Ben Curtis
Judy Frazier,Chair
Tom Hogan
Linda Raymond

Employees Present

Lisa Miser, Recorder
Michael Ramsey, Town Manager

Other Guests Present

Phillip Anderson
Charlotte Firestone
Doug Perkins
Butch Shaw
Peg TV

I. Call to Order - Pledge of Allegiance

This was a Zoom Conferencing meeting, as well as, in person at the Town Office Meeting Room.

A full board was not seated – all motions passed unanimously unless noted.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda, with one addition; Otter Creek Watershed.

The motion was seconded by Tom Hogan, unanimously approved

III. Review of Minutes

Ben Curtis made the motion to approve the December 12,2022 regular meeting minutes, with a correction on page 2, Hogan to Raymond. The motion was seconded by Tom Hogan, unanimously approved.

IV. Open Public Comment

Butch Shaw: Butch Shaw was present to let the Selectboard know that the legislative session begins next week. Also, that he is always available to assist the town, just call.

Doug Perkins: Doug Perkins was present to discuss the Mosquito District – he is chair of the Otter Creek Watershed. He provided an overview of last season's spraying, noting it was well above an average year for mosquitos and spraying. They have received their 5-year permit for spraying, without public comment. FY24 costs will remain the same with FY25 costs increasing due to the data and algorithm. They would like Proctor to become a member of the district, which would be an approximate expense of \$23,000.00 for four years. This amount includes regular spraying and buying into the capital plan for four years. Pro to joining district- Proctor would have votes at the table. Cons to not joining- they could decide not to allow Proctor to continue as is. No changes in the spray policy or markers.

V. Good Stuff

The following groups/organizations were recognized for their outstanding service to the Proctor community: Town crew did a great job with the roads during the storm. The rink is open! The Christmas parade was a nice feature through town.

VI. Board of Water Commissioners

Tom Hogan made the motion at 6:25 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Ben Curtis, unanimously approved.

FY24 Water Budget Review: Tom Hogan made the motion to approve the FY2024 water budget in the amount of \$427,220.00. Th emotion was seconded by Bruce Baccei, unanimously approved.

Pump Monitoring Update: There are three action steps to be looked at to determine why the pump is 250gpm rather than 425gmp that the flow should be.

Lead & Copper Rule Revision: Handout provided. More information will be forthcoming.

Other New and/or Old Business: No other new and/or old business.

VII. Board of Sewage Commissioners

Bruce Baccei made the motion at 6:40 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Linda Raymond, unanimously approved.

FY24 Wastewater Budget Review: Ben Curtis made the motion to approve the FY2024 wastewater budget in the amount of \$402,003.00. The motion was seconded by Tom Hogan, unanimously approved.

Other New and/or Old Business: No other new and/or old business.

Linda Raymond made the motion at 6:43 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Ben Curtis, unanimously approved.

VIII. Departmental Reports

- Sheriff's Report: Handout provided. Questions about first entry, Michael Ramsey will follow up with RCSD.
- Town Manager: Handout provided.
- Public Works Foreman: Handout provided detailing
- Town Treasurer: Handout provided.

IX. Discussion & Action Items

- Review of Bills/Expenditures & Signing of Selectboard Orders: The Selectboard reviewed and signed orders totaling \$498,600.60.
- Public Nuisance Ordinance Revision: Handout provided. Additional updates discussed, Michael Ramsey will make changes and consult with the attorney.
- Town Budget Review/Mid-Year FY23 Budget Update: Ben Curtis made the motion to approve the FY2024Municipal General Fund Budget in the amount of \$1,576,973.00 for presentation to voters at Town Meeting. The emotion was seconded by Linda Raymond, unanimously approved.
- Printer Purchase for Municipal Offices: Ben Curtis made the motion to award Vermont Digital leaser of a new copier for the municipal offices \$1,177.32 per year for five years. The motion was seconded by Bruce Baccei, unanimously approved.
- Beaver Pond Path Repayment Forgiveness and other options for project completion: The project has been broken down into two sections by VTRANS C1: North St-Pond and C2: Omya portion Money not used on the C2 section can be used on the C1 section. Town's local match of the original grant award of \$620,000 is \$124,000.00. Michael Ramsey will work with Butch Shaw for possible options.

X. New Business

Draft Warning for Town Meeting: Handout provided.

XII. Executive Session

I move that the Selectboard finds premature general knowledge regarding the negotiations of real estate with VAST would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public.

Bruce Baccei made the motion to enter executive session at 7:33 pm to discuss real estate matters under the provision of Title 1, Section 313(a)(2) of the Vermont Statues. The motion was seconded by Tom Hogan, unanimously approved.

Out of executive session by consensus at 7:44 pm. No action.

I move that the Selectboard finds premature general knowledge regarding the negotiations of real estate with landowners along the proposed Beaver Pond Path would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public.

Bruce Baccei made the motion to enter executive session at 7:45 pm to discuss real estate matters under the provision of Title 1, Section 313(a)(2) of the Vermont Statues. The motion was seconded by Tom Hogan, unanimously approved.

Out of executive session by consensus at 7:59 pm. No action.

I move that the Selectboard finds premature general knowledge regarding the mediation of current civil litigation with Green Mountain Power would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public.

Bruce Baccei made the motion to enter executive session at 8:00 pm to discuss mediation efforts under the provision of Title 1, Section 313(a)(1) of the Vermont Statutes. The motion was seconded by Tom Hogan, unanimously approved.

Out of executive session by consensus at 8:30 pm. No action.

XII. Adjourn

Ben Curtis made the motion to adjourn the December 27, 2022 regular Selectboard meeting at 8:30 p.m. The motion was seconded by Tom Hogan, unanimously approved.