

# Town of Proctor

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Regular Selectboard Meeting  
March 27, 2023 – 6:00 – 7:49 PM  
Town Offices Meeting Room/45 Main Street, Proctor, VT 05765

## Town of Proctor Selectboard Meeting Minutes

### **Board Members Present**

Bruce Baccei  
Ben Curtis  
Linda Doty  
Judy Frazier, Chair  
Tom Hogan

### **Employees Present**

Lisa Miser, Recorder  
Michael Ramsey, Town Manager  
Lisa Wright, Lister

### **Other Guests Present**

Phillip Anderson  
Ann Cousins  
Michael Fannin  
Charlotte Firestone  
Bob Stein  
Kevin Thornton  
Peg Tv

### **Action Items**

#### **I. Call to Order - Pledge of Allegiance**

Judy Frazier called the meeting to order.  
The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

#### **II. Review and Approve Agenda**

Bruce Baccei made the motion to approve the agenda, as presented.  
The motion was seconded by Tom Hogan, unanimously approved.

#### **III. Review of Minutes**

Ben Curtis made the motion to approve the March 27, 2023 regular minutes, as presented.  
The motion was seconded by Bruce Baccei, unanimously approved.

#### **IV. Executive Session**

Bruce Baccei made the motion to find premature general knowledge regarding mediation with Green Mountain Power would clearly place the town at a substantial disadvantage if discussed in public. The motion was seconded by Linda Doty, unanimously approved.

Tom Hogan made the motion to enter executive session at 6:05 pm under the provisions of VSA 3139(a)(1). The motion was seconded by Ben Curtis, unanimously approved.

Bruce Baccei made the motion to exit executive session at 6:38 pm. The motion was seconded by Tom Hogan, unanimously approved. No action.

#### **V. Open Public Comment**

Phillip Anderson suggested that the Town Manager have a page on the website separate from the Selectboard.

#### **VI. Discussion & Action Items**

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$94,409.62
- Legislative Update on potential changes to local Grand List control – Lisa Wright/Town Appraiser: Lisa Wright provided an overview of issues and concerns with the possible changes. Bruce Baccei made the motion to disapprove a provision of H.480 that moves the responsibility of contracting for and conducting property reappraisal away from municipalities and to the Department of Taxes division of Property Valuation and Review in 2025. The motion was seconded by Ben Curtis, unanimously approved.
- Marble Museum Planning and Events/ Marble Museum Board of Directors: Bob Stein, Kevin Thornton, Anne Cousins and Michael Fannin were present to share updates about the Marble Museum.
  - Museum will be smaller – easier to present story in smaller space
  - Fundraising has been successful- will be seeking donations from the public
  - Hope to open mid-June 2023
  - Looking to hire a Museum Manager
  - Plan to tell the story of marble and broaden the nature of the museum
  - Making the museum more about the people
  - Looking to work with Town and other organizations in Proctor
- Liquor License Renewal for Franklins restaurant: Tom Hogan made the motion to approve Franklin's Liquor License. The motion was seconded by Bruce Baccei, unanimously approved.
- Resolution of commitment to the Tri-Town Loop Scoping Study: Tom Hogan made the motion to approve the Project Commitment Form for the Tri-Town Trails Scoping Study. The motion was seconded by Linda Doty, unanimously approved.
- Beaver Pond Committee letter of commitment to preserve and protect the properties forested area: Bruce Baccei made the motion to support the Beaver Pond Committee's request to preserve and protect the forested property that abuts Beaver Pond. The motion was seconded by Ben Curtis, unanimously approved.
- FY24 Goals and Strategies Kickoff: Next meeting will be with a working session format. Michel Ramsey will invite other committee members to attend.
- Other Business: Thanks to Rick Reed & Tom Grace for the playground prep work. Resident concerns about existing pine trees at rink near playground. Inquiry about town helping out at PYL, like at rink and pool.

## **VII. Board of Water Commissioners**

Ben Curtis made the motion at 7:26 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Tom Hogan, unanimously approved

- O & M Manual Updates: Updates are being addressed by Michael Ramsey and the Water Department.
- Service Disconnect for Broken Agreements: Letters have been sent out to those that have broken agreements. To enter into a new agreement users must pay 50% of the outstanding bill.

## **VIII. Board of Sewer Commissioners**

Bruce Baccei made the motion at 7:30 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Linda Doty, unanimously approved.

- Emergency Power Backup Plan Funding Approval (capped at \$4,200): Bruce Baccei made the motion to approve the agreement with A+E to draft an Emergency Power Backup Plan. The motion was seconded by Ben Curtis, unanimously approved.
- Operation Management and Emergency Response Plan Funding Discussion: Cost estimated at \$8,000-\$10,000 due in June.
- Treatment Plant Upgrade Study Progress Meeting Schedule: Meeting April 20<sup>th</sup> at 9:00 a.m.
- Lagoon Level Equalization Pipe Inspection and Repair: Credit to Kyle, Nick & Rob for reaching out to A+E to locate the bypass valve and fix the ongoing issue.

Tom Hogan made the motion at 7:37 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei, unanimously approved

## **IX. Departmental Reports**

- Sheriff's Report: Handout provided.
- Town Manager: Handout provided. Michael Ramsey highlighted areas of his report.

## **X. Adjourn**

Ben Curtis made the motion to adjourn the April 10,2023, regular Selectboard meeting at 7:49 p.m. The motion was seconded by Linda Doty, unanimously approved.