

Town of Proctor



Regular Selectboard Meeting

March 13, 2023 – 6:00 – 6:38 PM.

Town Offices Meeting Room/45 Main Street, Proctor, VT 05765

Town of Proctor Selectboard Meeting Minutes

Board Members Present

Bruce Baccei

Ben Curtis, Vice Chair

Linda Doty

Judy Frazier, Chair

Tom Hogan

Employees Present

Lisa Miser, Recorder

Michael Ramsey, Town Manager

Other Guests Present

Charlotte Firestone

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Michael Ramsey called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Judy Frazier made the motion to approve the agenda, with one addition; Otter Creek Watershed District.

The motion was seconded by Tom Hogan, unanimously approved.

III. Review of Minutes

Ben Curtis made the motion to approve the February 27, 2023 regular minutes, as presented.

The motion was seconded by Tom Hogan, unanimously approved.

Bruce Baccei made the motion to approve the March 6, 2023 annual Town meeting minutes, as presented.

The motion was seconded by Judy Frazier, unanimously approved.

IV. Board Reorganization

Ben Curtis made the motion to appoint Judy Frazier as Chair, Judy Frazier made the motion to appoint Ben Curtis as Vice-Chair, no discussion, motion passed unanimously.
Judy Frazier took over the Selectboard meeting.

V. Appointments

Tom Hogan made the motion to appoint the Selectboard to serve as the Water & Sewer Commissioners for a term of 1 year.
The motion was seconded by Bruce Baccei, unanimously approved.

Linda Doty made the motion to appoint Lisa Wright to serve as the assessor for the term of 1 year.
The motion was seconded by Bruce Baccei, unanimously approved.

Bruce Baccei made the motion to appoint Don Russell to serve as constable for a term of 1 year.
The motion was seconded by Tom Hogan, unanimously approved.

Linda Doty made the motion to appoint Carol Protivansky & Dale Christie to serve on the Planning Commissions for a term of 4 consecutive years.
The motion was seconded by Bruce Baccei, unanimously approved.

Tom Hogan made the motion to appoint Brain Cannucci to serve on the Parks & Recreation Committee for a term of 2 consecutive years.
The motion was seconded by Bruce Baccei, unanimously approved.

Ben Curtis made the motion to appoint Kevin Blongy to serve as Emergency Management Chair for a term of 1 year.
The motion was seconded by Bruce Baccei, unanimously approved.

Ben Curtis made the motion to appoint Mary Fregosi to serve as the Town Representative to the Proctor Free Library for a term of 3 consecutive years.
The motion was seconded by Linda Doty, unanimously approved.

Bruce Baccei made the motion to appoint Carrie Covey to serve as the RCSWD representative and Kyle Thornton as the alternate for a term of 1 year.
The motion was seconded by Ben Curtis, unanimously approved.

Ben Curtis made the motion to appoint Michael Ramsey to serve as the RRPC representative and Carrie Covey as alternate for a term of 1 year.
The motion was seconded by Tom Hogan, unanimously approved.

Linda Doty made the motion to appoint Bruce Baccei to serve as the Regional Transit Council Representative and Kyle Thornton as the alternate for a term of 1 year.
The motion was seconded by Tom Hogan, unanimously approved.

Bruce Baccei made the motion to appoint Josh Webb to serve as the 911 Coordinator for a term of 1 year.
The motion was seconded by Linda Doty, unanimously approved.

Tom Hogan made the motion to appoint Tom Hogan & Bruce Baccei as voting members and Linda Doty as the alternate to the OCW Board of Trustees.
The motion was seconded by Ben Curtis, unanimously approved.

Tom Hogan made the motion to appoint Linda Raymond to serve as Cemetery Commissioner for the term of 3 consecutive years.
The motion was seconded by Bruce Baccei, unanimously approved.

Tree Warden appointment was tabled.

VI. Open Public Comment

No public comment.

VII. Board of Water Commissioners

Ben Curtis made the motion at 6:10 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Bruce Baccei, unanimously approved.

- Operating Permit: O&M comments have been received, working on response.

VIII. Board of Sewage Commissioners

Ben Curtis made the motion at 6:10 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Tom Hogan, unanimously approved.

- Park Pump Station Repair: A bearing failed in the pump station, the crew made the repair in house.

Tom Hogan made the motion at 6:13 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei, unanimously approved

IX. Departmental Reports

- Sheriff's Report: Information only. Handout provided.
- Town Manager: Handout provided.

X. Discussion & Action Items

- Review of Bills/Expenditures & Signing of Selectboard's Orders: The Selectboard reviewed and signed orders totaling \$489,704.08.
- Renewal of Village Center Designation: Ben Curtis made motion to authorize the Village Designation renewal application. The motion was seconded by Bruce Baccei, unanimously approved.
- Class II Highway Application: Bruce Baccei made the motion to authorize the submission of the Class II Highway Application. The motion was seconded by Ben Curtis, unanimously approved.
- Traffic Alternative Program Grant: Tom Hogan made the motion to increase the town's match for the Tri-Towns Scoping Study to \$4,000 equal with Pittsford and West Rutland. The motion was seconded by Linda Doty, unanimously approved.

- Special Town Meeting Warning: Ben Curtis made the motion to approve the Special town Meeting Warning as presented. (Michael Ramsey read aloud) The Motion was seconded by Linda Doty, passed by majority, 4-0-1. Tom Hogan abstained.
- Green Mountain Power Settlement Update: The town attorney is working on the final agreement for the GMP settlement.
- Adoption of Dog Bite/Vicious Dog Hearing Procedures: Tom Hogan made the motion to adopt the dog bite/vicious dog hearing procedures as presented. The motion was seconded by Ben Curtis, unanimously approved.
- Otter Creek Watershed Membership: Bruce Baccei made the motion to petition Otter Creek Watershed Insect Control District for membership. The motion was seconded by Tom Hogan, unanimously approved.

XI. New Business for Discussion

- Rutland County Solid Waste District Outreach Plan: RCSWD has requested that the Selectboard hold a special meeting on April 17,2023.
- Proctor Summer Camp Program: The Parks and Recreation Committee would like to run a summer camp at the rink. Lots of items to work out; waivers needed, background checks and logistics with funds.

Adjourn

XII. Ben Curtis made the motion to adjourn the March 13 ,2023, regular Selectboard meeting at 6:38 p.m. The motion was seconded by Bruce Baccei, unanimously approved.