

Town of Proctor



Regular Selectboard Meeting

February 27, 2023 – 6:00 – 6:26 PM.

Town Offices Meeting Room/45 Main Street, Proctor, VT 05765

Zoom Video Conference

Town of Proctor Selectboard Meeting Minutes

Board Members Present

Bruce Baccei

Ben Curtis

Judy Frazier, Chair

Tom Hogan

Linda Raymond

Employees Present

Lisa Miser, Recorder

Michael Ramsey, Town Manager

Other Guests Present

Philp Anderson

Carrie Covey

Charlotte Firestone

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Linda Raymond made the motion to approve the agenda

The motion was seconded by Tom Hogan, unanimously approved.

III. Review of Minutes

Bruce Baccei made the motion to approve the February 13, 2023 regular minutes, as presented.

The motion was seconded by Linda Raymond, unanimously approved.

Tom Hogan made the motion to approve the February 21, 2023 special meeting minutes, as presented.

The motion was seconded by Bruce Baccei, unanimously approved.

IV. Open Public Comment

Carrie Covey was present to provide the Selectboard with a petition of 76 resident signatures calling for a special meeting to reconsider the changes to the Public Nuisance Order. The sections of concern are Section 3 & 4, the request is to have the sections revert back to the original wording. She also questioned if the concern is an ordinance or a zoning issue. She noted in her neighborhood there have been no chicken issues, and if this is a neighborhood issue that legislating change for all was not appropriate.

V. Good Stuff

The following groups/organizations were recognized for their outstanding service to the Proctor community: Lots of activity at Beaver Pond.

VI. Board of Water Commissioners

Ben Curtis made the motion at 6:06 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Bruce Baccei, unanimously approved.

- Well- House Monitoring: Handout provided showing the incoming power monitoring at the Well House. Repairs to the control appear to have corrected the issue.
- Credit Supervisor and Delinquency Report: Handouts provided. Draft Policy for Collection of Delinquent Taxes, as well as, delinquent list. Shut offs can begin March 1st, letters have been sent.
- O&M Manual Review: Awaiting comments for the draft. Possibly a permit will be issued by end of week.

VII. Board of Sewage Commissioners

Linda Raymond made the motion at 6:13 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Tom Hogan, unanimously approved.

- Waste Water Treatment Plant Scoping Study: The scoping study has been approved and will begin soon.

Ben Curtis made the motion at 6:14 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei, unanimously approved

VIII. Departmental Reports

- Sheriff's Report: Information only. Handout provided.
- Town Manager: Handout provided. Items highlighted; LEMP Class II Highway Grant, Bridge lights, 61 Main Street activity.
- DPW Foreman: Handout provided 1/18/23-2/21/23. No questions
- Treasurer: Handout provided. No questions

IX. Discussion & Action Items

- Review of Bills/Expenditures & Signing of Selectboard's Orders: The Selectboard reviewed and signed orders totaling \$49,781.03.

•Resolution for VCDP Grant Application Authority: Ben Curtis made a motion to authorize the Town Manager to execute the Grant Agreement and other such documents as may be necessary for the Vermont Marble Company Redevelopment Project. The motion was seconded by Bruce Baccei, unanimously approved.

•VAST Easement proposal for the Chittenden Watershed Property: Consensus to keep the VAST Easement status quo.

X. New Business

The Chair read the heading from the submitted petition. Timeframe for the special meeting is unknown at this time.

XI. Adjourn

Ben Curtis made the motion to adjourn the February 27, 2023, regular Selectboard meeting at 6:26 p.m. The motion was seconded by Tom Hogan, unanimously approved.