

Town of Proctor Selectboard Meeting Minutes

Draft

February 13,2023

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:52 p.m.

Board Members Present

Bruce Baccei

Ben Curtis

Judy Frazier,Chair

Tom Hogan

Linda Raymond

Employees Present

Lisa Miser, Recorder

Michael Ramsey, Town Manager

Other Guests Present

Philp Anderson

Charlotte Firestone

Lyle Jepsen

Brandon McFarlane

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Tom Hogan made the motion to approve the agenda, with one addition; authorization of Lisa Wright for the March 6th appeal.

The motion was seconded by Bruce Baccei, unanimously approved.

III. Review of Minutes

Ben Curtis made the motion to approve the January 23,2023 regular minutes, as presented.

The motion was seconded by Linda Raymond, unanimously approved.

IV. VCDP Public Hearing

This is the second application being submitted, as funding was not awarded during the first round. The building has now been purchased by Zion Growers, hopefully this will be a benefit to the application.

The Selectboard supports the application and looks forward to welcoming the operation of the business.

Brandon McFarlane, Zion partner spoke to the next steps with equipment, the hemp harvest and that they anticipate processing the hemp April /May.

Lyle Jepsen also spoke to the county support of this business and thanked the Selectboard for their continuing support.

V. Open Public Comment

No public comment.

VI. Good Stuff

The following groups/organizations were recognized for their outstanding service to the Proctor community: One employee has passed the wastewater exam. Thank you to Dan Protivansky for his help in the water/wastewater department.

VII. Board of Water Commissioners

Bruce Baccei made the motion at 6:09 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Tom Hogan, unanimously approved.

- Field Street Pump/Motor Monitoring: The motor has been shipped back to the manufacturer for default checks. A diagnostic test was run by A+E and found the wires were improperly installed.
- Engineer Services Agreement/Water Asset Management: An Asset Management plan has been created by A+E.

VIII. Board of Sewage Commissioners

Ben Curtis made the motion at 6:12 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Linda Raymond, unanimously approved.

- RF1-325-1.0/ Waste Water Treatment Plant Upgrade Loan Approval for Phase 1: Bruce Baccei made the motion to execute the RF1-325-1.0 Loan Agreement to finance the evaluate and planning for an upgrade to the Waste Water Treatment Facility. The motion was seconded by Tom Hogan, unanimously approved.

Tom Hogan made the motion at 6:16 p.m. to adjourn the meeting of the Board of Sewage Commissioners and resume the meeting of the Selectboard. The motion was seconded by Linda Raymond, unanimously approved

IX. Departmental Reports

•Sheriff's Report: Information only. Handout provided.

•Town Manager: Handout provided. Items highlighted; annual reports, highway- South Street sidewalk moving along, Class II grant application will be submitted.

X. Discussion & Action Items

- Review of Bills/Expenditures & Signing of Selectboard's Orders: The Selectboard reviewed and signed orders totaling \$271,154.88
- Marble Bridge LED Conversion: Tom Hogan made the motion to accept the verbal quote of \$4,650.00 to have LaFaso Electric to retrofit the Marble Bridge lights to LED. The motion was seconded by Bruce Baccei, unanimously approved.
- DPW Uniform Services: Ben Curtis made the motion to accept the UniFirst Customer Service Agreement. The motion was seconded by Bruce Baccei, unanimously approved.
- Tax Appeal Representative Authorization: Ben Curtis made the motion to authorize Lisa Wright to represent the town in the upcoming Property Valuation & Review hearing on March 6,2023. The motion was seconded by Tom Hogan, unanimously approved.

XI. New Business

No new business.

XII. Executive Session

Ben Curtis made the motion to find that premature general knowledge regarding mediation with Green Mountain Power would clearly place the town at a substantial disadvantage if discussed in public. The motion was seconded by Tom Hogan, unanimously approved.

Linda Raymond made the at 6:22 pm to enter executive session to discuss mediation with Green Mountain Power under the provisions of 1VSA 313(a)(1). The motion was seconded by Tom Hogan, unanimously approved.

Bruce Baccei made the motion to exit executive session at 6:50 pm. The motion was seconded by Tom Hogan, unanimously approved.

ACTION: Ben Curtis made the motion to continue mediation with GMP. The motion was seconded by Bruce Baccei, unanimously approved.

XIII. Adjourn

Linda Raymond made the motion to adjourn the February 13,2023, regular Selectboard meeting at 6:52p.m. The motion was seconded by Tom Hogan, unanimously approved.