

Town of Proctor Selectboard Meeting Minutes

Draft

June 9,2025

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:08 p.m.

Board Members Present

Bruce Baccei

Lisa Miser

Jay Thorton

Albert Wenta

Employees Present

Judy Frazier, Town Manager

Other Guests Present

Peg TV

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A full board was not seated. All motions passed unanimously, unless noted.

II. Review and Approve Agenda

Bruce Baccei made the motion to approved the agenda, and remove b. from Discussion Items.

The motion was seconded by Albert Wenta, unanimously approved.

III. Review of Minutes

Jay Thorton made the motion to approve the May 27,2025 regular Selectboard minutes, with one change the date at top of the document 12 to 27. The motion was seconded by Bruce Baccei, unanimously approved.

IV. Open Public Comment and/or Good Stuff

Graduation at PHS was a smashing success – encourage everyone to view on PegTV. Pool Day for PES was today, lots of fun. The Pool looks great. PHS held their Jr. High Spring Concert, great turn out for the event.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$63,051.29.**
- **Sheriff Department 2025-2026 Contract:** Albert Wenta made the motion to approve the RCSD Contract for 2025-2026 \$106,433.60, 2080 hours. The motion was seconded by Bruce Baccei, unanimously approved.

- **Public Drinking Water System Rules & Regulations:** The current Rules & Regulations will be provided to members for a June 24 discussion.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:16 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Delinquent Accounts: A handout was provided with account updates.
- Adopt FY26 Water Rates: Albert Wenta made the motion to set the FY26 Water Rate at \$545.00 per EU. The motion was seconded by Bruce Baccei, unanimously approved. There is no increase for the water rate from FY25.
- Other business: Look into accepting credit cards for water/wastewater payments.

VII. Board of Sewer Commissioners

Bruce Baccei made the motion at 6:45 p.m. to adjourn the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Adopt FY26 Sewer Rates: Jay Thorton made the motion to set the FY26 Sewer Rate at \$530.00 per EU. The motion was seconded by Albert Wenta, unanimously approved. There is no increase for the sewer rate from FY25.
- Other Business: No other business.

Bruce Baccei made the motion at 6:47 p.m. to adjourn the Board of Sewer Commissioners and convene the Selectboard meeting. The motion was seconded by Albert Wenta, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets-11/Warnings-11/Arrests-1/ Fines \$1862
- Town Manager: The Town Manager Report:
 - Received 2 quotes for East Street paving. Following up on timeframe for paving.
 - Submitted LEMP, it was approved and uploaded into WebEOC and Flood Ready.
 - Timbercraft will be marking the Pittsford portion of the forest for harvest.
 - Pool will open June 18th. the Pool will be open Wednesday -Saturday 10-6.
 - Lister's Grand List went from \$126,238,580 to \$126,432,995 a difference of \$194,415. Change in assessment was \$23,678,130 to 23,872,545. Utilities lowered, which increased our costs.
 - Sprayed for mosquitos on 6/4
 - Mailed out Water Reports
 - Dale Christie planted flowers in the square off School Street
 - Upcoming July concerts in the Park

IX. Old or New Business

The next meeting will be held on Tuesday June 24,2025 at 6:00 p.m. at the town Office. OCW complaint for spray in a no spray marked zone. GPS substantiated that 21 North Street was not sprayed.

X. Adjourn

Bruce Baccei made the motion to adjourn the June 9,2025 regular Selectboard meeting at 7:08 p.m. The motion was seconded by Jay Thorton, unanimously approved.