

Town of Proctor Selectboard Meeting Minutes

Draft

June 8,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:05 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employees Present

Judy Frazier, Town Manager

Other Guests Present

Lt. Andrew Cross, RCSD

Michael Miller

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda, with one addition; Audit Scope and Objectives. The motion was seconded by Linda Doty, unanimously approved.

III. Review of Minutes

Jay Thorton made the motion to approve the May 26, 2026 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

IV. Open Public Comment and/or Good Stuff

Proctor High School celebrated graduation on June 6th and welcomed the Golden Diploma Class of 1976. Proctor Elementary School held Pool Day today. It was a great day, the water felt wonderful and kids had a great time.

The first Concert in the Park will be June 24th at 6:00. Concerts are made possible by a grant from the Mortimer R. Proctor Trust and Our Yard.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$83,905.78**
- **Rutland County Sheriff 2026-2027 Contract:** Lt. Andrew Cross was present to address questions and provide a handout of stats for the Town of Proctor. The contract increased \$2.55 per hour. Stats have increased 20-25% for the fiscal year. Albert Wenta made the motion to approve and sign the RCSD contract for 7/1/26-6/30/27 for \$117,376.660 for 2080 hours. The contract can be increased based on fuel prices rising above \$3.50 per gallon (RCSD pricing). The motion was seconded by Bruce Baccei, unanimously approved.
- **Bids on Town Forest Property for Harvesting 2026:** Albert Wenta made the motion to approve and sign the Harvest Contract with Canopy Timber Alternatives for \$110,750.00. The motion was seconded by Bruce Baccei, unanimously approved. This is the same group that did the first harvest. There were six bidders on the project.
- **Quote on 29 Main Street Project:** Waiting to hear back from the Simpson Group.
- **Municipal Membership in VT Covered Bridge Society:** Handout provided. Will review during budget session.
- **Audit Scope and Objectives:** Bruce Baccei made the motion to approve and sign the Audit Scope and Objectives. The motion was seconded by Jay Thorton, unanimously approved.

VI. Board of Water Commissioners

Linda Doty made the motion at 6:29 p.m. to adjourn the meeting of the Selectboard and enter the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- **Delinquent Water Accounts:** Multiple handouts were provided with delinquent account information. Shut offs will occur this week Tuesday – Thursday. The list has decreased, however there are still some large balances, and the concern is that on July 1st new bills are sent out. Residents are encouraged to sign a plan, with a payment schedule.
- **Other Business:** No other business.

Bruce Baccei made the motion at 6:43p.m. to adjourn the Board of Water Commissioners and enter the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

VII. Board of Sewer Commissioners

- **Delinquent Sewer Accounts:** See Board of Water Commissioners
- **Bids on Wastewater Treatment Facility Construction:** Bruce Baccei made the motion to accept the bid from Naylor & Breen for \$3,381,222.00. The motion was seconded by Linda Doty, unanimously approved. The Engineer's estimate was \$3,020,000.00. There should be savings from the lagoon clean out.
- **Other Business:** No other business.

Jay Thorton made the motion to exit the Board of Sewer Commissioners at 6:50 p.m. and enter the regular Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

VII. Departmental Reports

- **Sheriff:** Report provided in packet. Tickets- 2/Warnings-1/Arrests-0/ Fines \$320
Total 57.25 hours

•Town Manager

The Town Manager Report:

- Grievance Hearings held 6/2/26-6/5/26
- Sent out requests to bid for paving 5/28/26, due back July 13, 2026
- Hired a Pool Director for 2026 summer Kennah Wright-Chapman
- Zoning regulations are being worked on. List of changes in packet. Looking for Selectboard input at July meeting.
- Need to get credit card payments set up for nee fiscal year.
- Hired a new assistant Town Clerk

IX. Old or New Business

No old or new business.

X. Adjourn

Linda Doty made the motion to adjourn the June 8,2026 regular Selectboard meeting at 7:05 p.m. The motion was seconded by Bruce Baccei, unanimously approved.