

# Town of Proctor Selectboard Meeting Minutes

Draft

October 27,2025

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:47 p.m.

## **Board Members Present**

Bruce Baccei

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

## **Other Guests Present**

Vicki Perkins

Josh Webb

Peg Tv

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A full board was not seated. All motions passed unanimously unless noted.

### **II. Review and Approve Agenda**

Albert Wenta made the motion to approve the agenda, as presented. The motion was seconded by Bruce Baccei, unanimously approved.

### **III. Review of Minutes**

Jay Thorton made the motion to approve the October 14,2025 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

### **IV. Open Public Comment and/or Good Stuff**

Vicki Perkins was present to share the Color Race Map for a PTO event on May 2,2026 with a rain date of May9,2026. This event doe not close any roads, RCSD will be contacted to assist with the event.

### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$57,189.00.**
- **Fire Department Air Pak Purchase:** Josh Webb was present to discuss the need to purchase air paks. Two bids were provided, Josh noted that the department would like to

purchase from Scott, with a purchase price of \$133,730.00. This purchase has a 3–6-month delivery time. Albert Wenta made the motion to authorize the PVFD to purchase air paks from Scott for \$133,730.00. The motion was seconded by Bruce Baccei, unanimously approved.

- **Propane Bids:** Questions about the number of tanks and replacement cost per tank were raised. Also, if the town can purchase tanks. This will be discussed at a future meeting.
- **Quotes for new loader for Public Works:** Handout provide to board with details and pricing. Questions about the purchase were raised. Kyle Thorton will be invited to the next meeting to discuss the loader purchase.
- **Traffic Ordinance Revisions:** Additional revisions were added. The update ordinance will be provided at the next regular selectboard meeting.

## **VI. Board of Water Commissioners**

Jay Thorton made the motion at 6:28 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Bruce Baccei, unanimously approved.

- Other business: Discussions about using harvest funds to invest back into the water infrastructure.

## **VII. Board of Sewer Commissioners**

Albert Wenta made the motion at 6:35 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Other Business: Will request sludge update for next regular selectboard meeting.

Bruce Baccei made the motion at 6:37 p.m. to adjourn the Board of Sewer Commissioners and convene the Selectboard meeting. The motion was seconded by Jay Thorton, unanimously approved.

## **VII. Departmental Reports**

•Sheriff: Report provided in packet. Tickets- 0/Warnings-7/Arrests-1/ Fines 0 Total 67 hours

Albert Wenta noted there was actually a fine listed in the report, \$105.00.

•Town Manager: The Town Manager Report:

- Attended a walk through at 52 Main Street with Brandon from Zion, along with tenants, Preservation trust and property managers. Zion shared new plans for the facility. Met with Brandon, his new partner and property managers to discuss delinquent accounts and future of property. Property Manager assured me accounts would be caught up.
- Installed camera in front of office building. Kyle and Judy have access to downloads.
- Allie Dean made repairs to deck at skating rink, and added railing for handicapped assessable ramp. Painted deck as well.
- Concerns with people living at 62 Main Street. Reached out to State Police for any details on the purpose for their visit to the building, as well as details on the accident early Wednesday morning.

**IX. Old or New Business**

Create a survey for Town Meeting about Town of Proctor signs.

**X. Adjourn**

Bruce Baccei made the motion to adjourn the October 27,2025 regular Selectboard meeting at 6:47 p.m. The motion was seconded by Albert Wenta, unanimously approved.