Town of Proctor Selectboard Meeting Minutes

Draft

October 25,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:39 p.m.

Board Members Present
Bruce Baccei
Lisa Miser
Jay Thorton
Albert Wenta

Employee Present
Judy Frazier, Town Manager

Other Guests Present
Rep. Alicia Malay
PegTV

Action Items

I. Call to Order - Pledge of Allegiance
Lisa Miser called the meeting to order.
The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.
All motions passed unanimously, unless noted. A full board was not seated.

II. Review and Approve Agenda
Albert Wenta made the motion to approve the agenda as presented.
The motion was seconded by Bruce Baccei, unanimously approved.

III. Review of Minutes
Jay Thorton made the motion to approve the October 13,2026 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

IV. Open Public Comment
Rep. Alicia Malay was present to share grant funding information that the town could possibly take advantage of for village tax credits or timber harvest grant.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling:** $112,657.61

- Timber Harvest Report on Trees Marked: a handout was provided that described estimated volumes, species and price. The estimated value of this cut is $12,032.20 with 37.087 thousand board feet.
- Garbage & Recycle Service: Discussion about options other than curbside for trash & recycling. The town spends $225,000.00 on the garbage contract. Look at cost options for leasing dump to a company that runs the dump. Residents would then pay to throw. Pittsford & Brandon lease out their facilities to Brookside Services. The Town Manger will provide numbers to compare costs at the next meeting.
- FY28 Budget: The Town Manager provided a draft budget for seven departments for the Selectboard to review. This is the first look at the budget.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:57 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Letters of Warning to Service Line of Unknown or Galvanized Pipes: The state required letters to be sent out to 119 residences that there might be lead in the pipe due to unknown or galvanized pipes. The letters have been sent.
- Other business: No other business.

VII. Board of Sewer Commissioners

Jay Thorton made the motion at 7:02 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Public Sewage and Sewage Disposal System Rules and Regulations Definitions: A handout with updated definitions was provided. Discussion about definitions ensued, Albert Wenta will submit his definitions for the next meeting.
- Other business: WWTF project is currently happening with work inside the building taking place.

Bruce Baccei made the motion at 7:33 p.m. to exit the Board of Sewer Commissioners and resume the Selectboard meeting. The motion was seconded by Jay Thorton, unanimously approved.

VII. Departmental Reports

•Sheriff: Report provided in packet. Tickets issued 1/ Warnings 4/ Arrests 2/ Fines $162.00

•Town Manager: The Town Manager highlighted her report.

- •Meeting with Forester to discuss Chittenden harvest.
- •Paving finished Monday on Beaver Pond Road
- •New home placed om Beaver Pond Road
- •Met with state about erosion concerns by the Marble Bridge on the library side.
- •Working with RRPC on a water infrastructure grant for Newton Street
- •Put Annual Report out to bid
- •Met with DPW for budget first draft
- •Total forest payments $104,000.00

IX. Old or New Business

No old or new business.

X. Executive Session
No executive session was needed.

XI. Adjourn
Bruce Baccei made the motion to adjourn the October 26,2026 regular Selectboard meeting at 7:39 p.m. The motion was seconded by Jay Thorton, unanimously approved.