

# Town of Proctor Selectboard Meeting Minutes

Draft

January 27,2025

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:56 p.m.

## **Board Members Present**

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

Judy Frazier, Town Manager

## **Other Guests Present**

Ton Hogan

Anthony Preston

Jeff Schumann

Peg TV

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

### **II. Review and Approve Agenda**

Albert Wenta made the motion to approved the agenda, as presented.

The motion was seconded by Linda Doty, unanimously approved.

### **III. Review of Minutes**

Albert Wenta made the motion to approve the January 13,2025 regular Selectboard minutes, as presented. The motion was seconded by Jay Thorton, unanimously approved.

Albert Wenta made the motion to approve the January 16,2025 special Selectboard minutes, as presented. The motion was seconded by Linda Doty, unanimously approved.

#### **IV. Open Public Comment and/or Good Stuff**

Congratulations to the PHS Band on the Jr/Sr Band National Award for 2025.

#### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$138,272.70.**
- **Appoint Anthony Preston to the Planning Commission:** Albert Wenta made the motion to appoint Anthony Preston to the Proctor Planning Commission. The motion was seconded by Linda Doty, unanimously approved. The chair noted that Anthony cannot serve on the ZBA board as he serves as the ZA.
- **Discussion and suggestion for the Otter Creek Watershed Insect Control District's response to Salisbury's non-payment:** Albert Wenta provided an overview of the concern at hand; Salisbury is currently refusing to pay for adulticide as they did not receive any services over the summer. On November 8, 2023 the 2024 assessment for Salisbury was \$25,440, this was a period July 1, 2024 through June 30, 2025. They have paid the \$7572 for larvicide. Consequently, the OCW Executive board has identified and discussed three ideas to deal with the non-payment issue. Jeff Schumann, OCW president was present to assist in the discussion. The Selectboard by consensus directed the Proctor voting members to OCW to support: Notify the Town of Salisbury that they have a balance due of \$17,868 and until the balance is paid, Salisbury will receive no adult mosquito control services. Additionally, the voting privileges of Salisbury's representatives on the OCW Board of Trustees be suspended.
- **Town Meeting discussion and logistics:** Have Peg TV present to record the meeting, Lisa will record the meeting minutes. Have A& E handouts, extra Annual Reports and a sign board with openings for committee appointments.

#### **VI. Board of Water Commissioners**

Linda Doty made the motion at 6:45 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Water Issue by the farm on RT3. Further conversation is needed as to why water is being supplied to outer district customers. Properties will be on a boil water notice (until Wednesday) as the pipe is fixed.
- Other business: No other business.

#### **VII. Board of Sewer Commissioners**

Albert Wenta made the motion at 6:48 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Presentation/handouts from A&E for Town Meeting: The Town Manager and Sewer Dept. employees will meet with A& E and discuss the project going forward. They will also look at the Town Meeting presentation needs.
- Other Business: No other business.

Albert Wenta made the motion at 6:49 p.m. to adjourn the meeting of the Board of Sewer Commissioners and convene the Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

#### **VII. Departmental Reports**

- Sheriff: Report provided in packet. Tickets-8/Warnings-3/Arrests-2/ Fines \$1313.00
- Town Manager: The Town Manager highlighted her report.
  - Worked on compiling information for the Annual Report – to the printers on 1/21/25/proof back 1/27/25. Should have by 2/6/25
  - Letter sent to property owners for abatement of water & sewer at 45 Patch Street
  - Have an interested individual for Pool Director
  - Seeking lifeguards and reached out to Rutland Rec
  - Spoke with Bond Counsel for posting of warning requirements – Post in The Brandon Reported 2/12, 19 & 27
  - Working with phone contracts
  - Salt budget is in a good position for the season

### **IX. Old or New Business**

MRP applications will be submitted this week.

### **X. Adjourn**

Linda Doty made the motion to adjourn the January 27, 2025 regular Selectboard meeting at 6:56 p.m. The motion was seconded by Albert Wenta, unanimously approved.