

Town of Proctor Selectboard Meeting Minutes

Draft

September 14, 2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:18 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employee Present

Judy Frazier, Town Manager

Other Guests Present

Michael Miller

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Jay Thorton made the motion to approve the agenda as presented.

The motion was seconded by Albert Wenta, unanimously approved.

III. Review of Minutes

Bruce Baccei made the motion to approve the August 24, 2026 regular Selectboard minutes, as presented. The motion was seconded by Linda Doty, unanimously approved.

IV. Open Public Comment

Fall Festival September 26th from 11am-3pm

Multiple thank you for the last Concert in the Park

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$310,448.52**

- Resolution on Winter Snow and Ice Clearing Operations Revisions Final Draft: Albert Wenta made the motion to accept and adopt the Winter Snow and Ice Clearing Policy. The motion was seconded by Linda Doty, unanimously approved.
- Planning Commissions Updates for Zoning Regulations: Handouts with proposed changes. Selectboard members should review and make notes. This will be placed on the next agenda for action.
- Dump Day on October 3, 2026 9am-1pm and Hazardous Waste 11am- 1pm – Tickets will be required from the Town Office.
- Salt quotes for winter 2026-2027: 1) Cargill \$106.50 2) Apalachee \$111.25 Consensus to purchase salt from Cargill this season.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:12 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Delinquent Water Accounts: An updated handout was provided with delinquent accounts, and those who have made payments this month.
- Other business: No other business.

VII. Board of Sewer Commissioners

Bruce Baccei made the motion at 6:30 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Delinquent Sewer Accounts: See Water accounts.
- Public Sewage and Sewage Disposal System Rules and Regulations: Discussion on possible changes. Suggested that Selectboard members read abutting town regulations.
- Other business: WWTF project still slated to begin October.

Bruce Baccei made the motion at 6:55 p.m. to exit the Board of Sewer Commissioners and enter the resume the Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

VII. Departmental Reports

•Sheriff: Report provided in packet. Tickets issued 12/ Warnings 10/ Arrests 1/ Fines \$2926.00

•Town Manager: The Town Manager highlighted her report.

- Route 3 – South Street pipe repair completed 9/9/26
- Update on Florence & Chittenden Harvest – Florece cut complete two more checks. Chittenden looking at landing and best routes.
- Trees cut on Ormsbee Ave, South Street and Main Street Park
- Roadside trimming and patching being completed by Public Works
- Beaver Pond paved end of month
- Digging at Columbian Ave Pump Station
- CAI Tech increasing prices by 15 % - this is for mapping updates

IX. Old or New Business

Albert Wenta provided handouts and updates for the Mosquito District and The Bus.

Handouts covered number of sprays and speed of drivers during sprays. The Bus handouts reviewed ridership numbers.

X. Adjourn

Linda Doty made the motion to adjourn the September 14, 2026 regular Selectboard meeting at 7:18 p.m. The motion was seconded by Bruce Baccei, unanimously approved.