

Town of Proctor Selectboard Meeting Minutes

Draft

August 25,2025

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:38 p.m.

Board Members Present

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employees Present

No employees present

Other Guests Present

Brent Wilson

June Wilson

Peg TV

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A full board was not seated. All motions passed unanimously unless noted.

II. Review and Approve Agenda

Albert Wenta made the motion to approve the agenda, with the removal of executive session.

The motion was seconded by Jay Thorton, unanimously approved.

III. Review of Minutes

Jay Thorton made the motion to approve the August 11,2025 regular Selectboard minutes, as presented. The motion was seconded by Linda Doty, unanimously approved.

IV. Open Public Comment and/or Good Stuff

Brent & June Wilson were present to express their concerns with the possible loss of water at their business due to the unpaid status. They are renters that pay their rent and are sharing their concern. Their landlord has recently outsourced management/maintenance to another company, as of September 1st. They submitted a letter for the Town Manager.

Back to School BBQ Tuesday August 26th at 5:00 at PHS. Fall Festival Saturday September 27th 11-3.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$93,993.21**
- **Nominate and Appoint Lisa Miser as the representative to Rutland County Solid Waste:** Albert Wenta made the motion to appoint Lisa Miser as the Proctor representative to the RCSWD board of Supervisors. The motion was seconded by Linda Doty, unanimously approved.
- **Property at 2651 West Street:** The Board discussed options for clean-up of the property. There have been calls made about the debris and rodents on/near the property. **Options:** require a fence so the property can't be viewed from the road or other properties, ask property owners for a clean-up plan and time frame, determine cost of clean-up, send a letter to the property owner with ordinance violations. The chair will speak with the Town Manager about the options and a plan of action.

VI. Board of Water Commissioners

Linda Doty made the motion at 6:22 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- **Public Drinking Water System Rules & Regulations and Definitions:** The Board completed the first review of the regulations. A red line draft will be reviewed at the September 22nd meeting.
- **Other business:** No other business.

VII. Board of Sewer Commissioners

Albert Wenta made the motion at 6:28 p.m. to adjourn the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- **Other Business:** Sludge update for 9/8 meeting.

Linda Doty made the motion at 6:29 p.m. to adjourn the Board of Water Commissioners and convene the Selectboard meeting. The motion was seconded by Albert Wenta, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets-12/Warnings-18/Arrests-0/ Fines \$1905
- Town Manager: The Town Manager Report:
 - Park & Rec meeting on 8/12. Roller skate hours are now Friday only 5-9pm
 - Pool closed 8/15- great season. Start looking for lifeguards for next year.
 - Paving started on GBR. Will ask state to strip once complete.
 - Water shut-offs will be completed this week. Updated report on 9/8.
 - Reappraisals in process.
 - Forester marking Florence Road timber. Harvest should be complete early September.
 - Letters to property owner in violation of Ground Maintenance Ordinance.

IX. Old or New Business

No old/new business.

X. Executive Session

Executive Session was removed from agenda. This agenda item will be placed on September 8th agenda.

XI. Adjourn

Albert Wenta made the motion to adjourn the August 25,2025 regular Selectboard meeting at 6:38 p.m. The motion was seconded by Linda Doty, unanimously approved.