

Town of Proctor Selectboard Meeting Minutes

Draft

August 24, 2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:44 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employee Present

Judy Frazier, Town Manager

Other Guests Present

Michael Miller

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Albert Wenta made the motion to approve the agenda as presented.

The motion was seconded by Jay Thorton, unanimously approved.

III. Review of Minutes

Bruce Baccei made the motion to approve the August 10, 2026 regular Selectboard minutes, as presented. The motion was seconded by Linda Doty, unanimously approved.

IV. Open Public Comment

Back to School BBQ will be held Tuesday August 25th at 5:00 pm at the high school.

Last Concert in the Park September 2nd at 6:00 p.m. Tribute Fleetwood Mac Band.

Fall Festival September 26th from 11am-3pm.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$222,884.41**

- Resolution on Winter Snow and Ice Clearing Operations Revisions (2nd draft): edit draft provided for review. A clean copy with edits will be provided at the September 14th meeting for adoption.

VI. Board of Water Commissioners

Jay Thorton made the motion at 6:10 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Delinquent Water Accounts: An updated handout was provided with delinquent accounts, and those current with payment plans.
- Other business: No other business.

VII. Board of Sewer Commissioners

Bruce Baccei made the motion at 6:22 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Delinquent Sewer Accounts: See Water accounts.
- Public Sewage and Sewage Disposal rules and Regulations: Discussion on possible changes. Place on the September 14, 2026 agenda with suggestions from DPW. Suggested that Selectboard members read abutting town regulations.
- Other business: No other business.

Bruce Baccei made the motion at 6:48 p.m. to exit the Board of Sewer Commissioners and enter the resume the Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

VII. Departmental Reports

•Sheriff: Report provided in packet. Tickets issued 11/ Warnings 8/ Arrests 1/ Fines \$3294.00

•Town Manager: The Town Manager highlighted her report.

- Credit card system up and running accepting payments for taxes and utilities
- Ordered storage containers for WWTF project
- Contacted realtor about lawn and past due utilities on North Street property – lawn was mowed
- FedEx a document request 8/19/26 to Brandon McFarlane (Zion)
- Complaints about garbage at Beaver Pond, garbage and rats at residential property (onsite inspection) letter to property owner
- Sink hole repaired on East Street
- PW stripping crosswalks and stop bars
- Church Street paving completed. New sidewalk in front of Proctor Place.
- Rt 3(South Street) sewer pipe repair to be completed week of 8/24

IX. Old or New Business

No old and/or new business.

X. Executive Session

Albert Wenta moved to find that premature general public knowledge regarding personal contracts would place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation decisions if it discusses the contract terms in public. The motion was seconded by Jay Thorton, unanimously approved.

Albert Wenta made the motion at 7:05 p.m. to enter executive session for Personal Contracts in accordance with 1 VSA 313(1)(b). The motion was seconded by Jay Thorton, unanimously approved.

Linda Doty made the motion at 7:44 p.m. to exit executive session and resume the regular Selectboard meeting. The motion was seconded by Bruce Baccei, unanimously approved. No action.

XI. Adjourn

Bruce Baccei made the motion to adjourn the August 24, 2026 regular Selectboard meeting at 7:44p.m. The motion was seconded by Linda Doty, unanimously approved.