

Town of Proctor Selectboard Meeting Minutes

Draft

July 27,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:33 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employee Present

Judy Frazier, Town Manager

Other Guests Present

Neil Hackbarth

Michael Miller

Jessica S

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Albert Wenta made the motion to approve the agenda as presented.

The motion was seconded by Linda Doty, unanimously approved.

III. Review of Minutes

Bruce Baccei made the motion to approve the July 13,2026 regular Selectboard minutes, as presented. The motion was seconded by Jay Thorton, unanimously approved.

IV. Open Public Comment

Neil Hackbarth was present to discuss mosquito spraying. He stated that the spray truck turns around in his driveway but does not spray his property. Albert Wenta, a rep. to the Mosquito District will meet with Neil to gather information to take to the next meeting.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$59,200.48**
- Properties going to Tax Sale: A handout was provided listing the five properties for tax sales. Two properties are ready to advertise, one property requires opening the estate and two properties require the resending of letters by the direction of the attorney.
- Paving bid update: The separated bids for the two streets were presented. Lisa Miser made the motion to use funds from the Asset Fund not to exceed \$20,000.00. The motion was seconded by Bruce Baccei. The motion was amended by Albert Wenta to have the contract include reclaim and fine grade to the Beaver Pond Paving Project. The amendment was seconded by Linda Doty, unanimously approved. The motion with the amendment passed unanimously.
The Asset Fund currently has \$220,000.00.
Lisa Miser made the motion to request from the Town Clerk the FY26 surplus/deficit printout. The motion was seconded by Bruce Baccei, unanimously approved.
- **Revise Resolution on Winter Snow and Ice Clearing Policy:** The Selectboard received the document to review for the August 10,2026 meeting.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:43 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- **Public Drinking Water System Rules and Regulations Update:** The document was provided to Selectboard members to review and bring back suggestions to the August 24,2026 meeting.
- **Other business:** No other business.

VII. Board of Sewer Commissioners

Bruce Baccei made the motion at 7:17 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- **Public Sewage Systems Rules and Regulations Update:** The Selectboard received the handout to review and to bring suggestions to the September 14,2026 meeting.
- **Other business:** No other business.

Linda Doty made the motion at 7:19 p.m. to exit the Board of Sewer Commissioners and enter the resume the Selectboard meeting. The motion was seconded by Jay Thorton, unanimously approved.

VII. Departmental Reports

•Sheriff: Report provided in packet. Tickets issued 5/ Warnings 2/ Arrests 3/ Fines \$1277.00
Concern about being charged for West Rutland time on page 2. Th etown Manager will look into the charge.

•Town Manager: The Town Manager highlighted her report.

- Proctor Place water main project has begun
- Spoke with 61 Main St. Property Manager about condition of the grounds
- Reached out to South ST property owners about median maintenance
- Received quote from Jeff Lear for Ormsbee and Main Street Park tree pruning – project underway

- Toured Chittenden Reservoir and Hydro Plant as part of the Chittenden Reservoir Emergency Action Plan Team
- GMP assisted the town with removing the log jam against the Marble Bridge
- Meeting with RRPC for Erosion Control Inventory – requires a \$1400 match which can be in kind labor
- Meeting with UVM and AOT for cost benefit analysis

IX. Old or New Business

No old/new business.

X. Adjourn

Linda Doty made the motion to adjourn the July 13, 2026 regular Selectboard meeting at 7:33 p.m. The motion was seconded by Jay Thorton, unanimously approved.