

Town of Proctor Selectboard Meeting Minutes

Draft

July 13,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:33 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employee Present

Judy Frazier, Town Manager

Other Guests Present

Alicia Malay, Rep. for Pittsford/Proctor

Michael Miller

Josh Webb, Fire Chief

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda as presented.

The motion was seconded by Linda Doty, unanimously approved.

III. Review of Minutes

Jay Thorton made the motion to approve the June 22,2026 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

IV. Open Public Comment

Alicia Malay the Pittsford/Proctor rep to the legislature, was present to provide an overview of the session. She noted this session had the largest number of freshmen since the 70's. She discussed Act181 and the grassroots efforts by rural Vermonters.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$93,252.60**
- Bid Opening for paving bids Summer 2026: Two bids were received for paving Beaver Pond and South Street ext. 1)Wilk - \$474,539.85 2)Pike- \$409,142.20
The Town Manager and DPW Foreman will review the bids. The Town Manger will provide funding options at the next Selectboard meeting, as the bids are outside the budgeted funds.
- Appointment of Fire Warden: Fire Chief Josh Webb explained the changes for the Fire Warden appointment. He thanked Albert Wenta for his outstanding service as Fire Warden. Albert Wenta is retiring as Fire Warden. Josh Webb recommended appointing Devon Blow s Fire Warden through December 2026, as which time fire department elections occur. Fire Warden appointments have changed from 5 years to 2 years. Albert Wenta made the motion to appoint Devon Blow as Fire Warden. The motion was seconded by Jay Thorton, unanimously approved.
- Mortimer Proctor Grant Applications: Two applications were submitted; 1) for Our Yard 2) for cemetery monument cleaning project with PHS. Consensus to approval submittal of applications to MRP.
- Donation for WW II Monument in Main St Park Rutland to honor war heroes: Names will be placed on the monument by town. Linda Doty made the motion to support the WWII Monument and to donate \$500.00 to the project. The motion was seconded by Bruce Baccei.
- Update on Mosquito Testing: Handout provided with information on testing and spraying.
- RRPC Emergency Mutual Aid Agreement: Information only.
- Legislative Updates for 2025 session: Handout provided for information only.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 7:02 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Delinquent water accounts update: A handout was provided with the top ten delinquent accounts. Several of the Top 10 delinquents are being listed for property tax sale.
- Other business: Curb stop handout provided for information. Munci-pay information will be in tax bill envelopes.

VII. Board of Sewer Commissioners

Jay Thorton made the motion at 7:11 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewer Commissioners. The motion was seconded by Albert Wenta, unanimously approved.

- Delinquent sewer accounts update: See Board of Water Commissioners.
- Other business: WWTF Project preconstruction meeting with Naylor & Breen and A&E. Project should be completed May 2027.

Albert Wenta made the motion at 7:27 p.m. to exit the Board of Sewer Commissioners and enter the resume the Selectboard meeting. The motion was seconded by Jay Thorton, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets issued 5/ Warnings 6/ Arrests 0/ Fines \$829.00
- Town Manager: The Town Manager highlighted her report.

- Logging on Florence property, stopped due to rainy weather. Cleanup put on hold.
- Andrew Elrick started 7/1/26 for DPW
- Public Works busy after 6/26 storm. Cleaning up down trees and limbs, overflowing culverts and managing pump stations.
- WWTF project pre-construction meeting 7/13/26.
- Mallory Gearwar has replaced Mary as Assistant Town Clerk.
- Pool busy, couple of larger groups visiting. Extending hours and now have four lifeguards.

IX. Old or New Business

Bruce Baccei shared complaints that he had received; potholes on Ormsbee Ave, grass being blown onto roadway and a concern about the limbs picked up on Ormsbee Ave.

X. Adjourn

Linda Doty made the motion to adjourn the July 13, 2026 regular Selectboard meeting at 7:33 p.m. The motion was seconded by Albert Wenta, unanimously approved.