

Town of Proctor Selectboard Meeting Minutes

Draft

June 10,2024

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:09 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employees Present

Judy Frazier, Town Manager

Other Guests Present

John Jozwaik

Josh Webb

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Albert Wenta made the motion to approved the agenda as presented.

The motion was seconded by Bruce Baccei, unanimously approved.

III. Review of Minute

Linda Doty made the motion to approve the May 28,2024 regular selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

IV. Open Public Comment

John Jozwaik was present to share his concerns about mowing outside of the ROW and potholes on Main St and in Chatterton Park.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$42,099.77.**

- **Fire Department Flooring- next steps and discussion on further investigation:** Josh Webb spoke to the floor concerns at the Fire Department building. He would select option #3 from the D&K report. The Selectboard concurred that this was the best option. Judy Frazier will contact D&K to begin the borings at the FD building, cost \$5,000.00.
- **Vermont Child Care Contribution:** The total contribution for town employees is between \$1,353.00- \$1,800.00. The cost will be paid by the town.
- **Sheriff Department Contract 7/1/24-6/30/25:** The RCSD contract is an increase of 10%. Capped at \$100,900.80 for 2,080 for July 1,2024 -June 30,2025. Linda Doty made the motion to approve the FY25 RCSD contract. The motion was seconded by Bruce Baccei, unanimously approved.
- **Total of Town's Share of Revenue from Sheriff's Fine Fees:** The town has received \$2,173.10 in fines from RCSD, timeframe 7/21/23-5/24/24.
- **RRPC Commissioner Appointment:** Consensus to send this to the Planning Commission to see if there are any interested members.
- **Beaver Pond Ordinance Review:** The Selectboard reviewed the ordinance and made changes. The ordinance with the changes will be sent to the Beaver Pond Committee for review.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:17 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Delinquent Accounts/letters sent for shut-offs: Letters have been sent out to next group- June 29th is the shut off date. Several have come in to pay. Can't shut off if tenants are residing in the property. Currently water & wastewater \$135,470.00 over 120 days.
- Charging for water usage for pools: Will send to Planning Commission to require permit for all pools including above ground.
- Other business: No other business.

VII. Board of Sewer Commissioners

Did not enter Board of Sewer Commissioners.

Albert Wenta made the motion at 6:27 p.m. to adjourn the Board of Water Commissioners and resume the meeting of the Selectboard. The motion was seconded by Jay Thorton, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets issued 1/ Warnings 6/ Arrests 0/ Fines \$162
- Town Manager: The Town Manager highlighted her report.

IX. Old or New Business

Alternate Bus Rep: This will be an agenda item for the next meeting, so Albert Wenta can officially be appointed and be a voting member to The Bus board.

X. Adjourn

Albert Wenta made the motion to adjourn the June 10,2024 regular Selectboard meeting at 7:09 p.m. The motion was seconded by Bruce Baccei, unanimously approved.

