

# Town of Proctor Selectboard Meeting Minutes

Draft

June 8,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:05 p.m.

## **Board Members Present**

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

Judy Frazier, Town Manager

## **Other Guests Present**

Lt. Andrew Cross, RCSD

Michael Miller

Peg Tv

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

### **II. Review and Approve Agenda**

Bruce Baccei made the motion to approve the agenda, with one addition; Audit Scope and Objectives. The motion was seconded by Linda Doty, unanimously approved.

### **III. Review of Minutes**

Jay Thorton made the motion to approve the May 11,2026 regular Selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved.

### **IV. Open Public Comment and/or Good Stuff**

Proctor High School celebrated graduation on June 6<sup>th</sup> and welcomed the Golden Diploma Class of 1976. Proctor Elementary School held Pool Day today. It was a great day, the water felt wonderful and kids had a great time.

The first Concert in the Park will be June 24<sup>th</sup> at 6:00. Concerts are made possible by a grant from the Mortimer R. Proctor Trust and Our Yard.

### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$83,905.78**
- **Rutland County Sheriff 2026-2027 Contract:** Lt. Andrew Cross was present to address questions and provide a handout of stats for the Town of Proctor. The contract increased \$2.55 per hour. Stats have increased 20-25% for the fiscal year. Albert Wenta made the motion to approve and sign the RCSD contract for 7/1/26-6/30/27 for \$117,376.660 for 2080 hours. The contract can be increased based on fuel prices rising above \$3.50 per gallon (RCSD pricing). The motion was seconded by Bruce Baccei, unanimously approved.
- **Bids on Town Forest Property for Harvesting 2026:** Albert Wenta made the motion to approve and sign the Harvest Contract with Canopy Timber Alternatives for \$110,750.00. The motion was seconded by Bruce Baccei, unanimously approved. This is the same group that did the first harvest. There were six bidders on the project.
- **Quote on 29 Main Street Project:** Waiting to hear back from the Simpson Group.
- **Municipal Membership in VT Covered Bridge Society:** Handout provided. Will review during budget session.
- **Audit Scope and Objectives:** Bruce Baccei made the motion to approve and sign the Audit Scope and Objectives. The motion was seconded by Jay Thorton, unanimously approved.

#### **VI. Board of Water Commissioners**

Linda Doty made the motion at 6:29 p.m. to adjourn the meeting of the Selectboard and enter the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- **Delinquent Water Accounts:** Multiple handouts were provided with delinquent account information. Shut offs will occur this week Tuesday – Thursday. The list has decreased, however there are still some large balances, and the concern is that on July 1<sup>st</sup> new bills are sent out. Residents are encouraged to sign a plan, with a payment schedule.
- **Other Business:** No other business.

Bruce Baccei made the motion at 6:43p.m. to adjourn the Board of Water Commissioners and enter the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

#### **VII. Board of Sewer Commissioners**

- **Delinquent Sewer Accounts:** See Board of Water Commissioners
- **Bids on Wastewater Treatment Facility Construction:** Bruce Baccei made the motion to accept the bid from Naylor & Breen for \$3,381,222.00. The motion was seconded by Linda Doty, unanimously approved. The Engineer's estimate was \$3,020,000.00. There should be savings from the lagoon clean out.
- **Other Business:** No other business.

Jay Thorton made the motion to exit the Board of Sewer Commissioners at 6:50 p.m. and enter the regular Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

#### **VII. Departmental Reports**

- **Sheriff:** Report provided in packet. Tickets- 2/Warnings-1/Arrests-0/ Fines \$320  
Total 57.25 hours

•Town Manager

The Town Manager Report:

- Grievance Hearings held 6/2/26-6/5/26
- Sent out requests to bid for paving 5/28/26, due back July 13, 2026
- Hired a Pool Director for 2026 summer Kennah Wright-Chapman
- Zoning regulations are being worked on. List of changes in packet. Looking for Selectboard input at July meeting.
- Need to get credit card payments set up for nee fiscal year.
- Hired a new assistant Town Clerk

**IX. Old or New Business**

No old or new business.

**X. Adjourn**

Linda Doty made the motion to adjourn the June 8,2026 regular Selectboard meeting at 7:05 p.m. The motion was seconded by Bruce Baccei, unanimously approved.