

# Town of Proctor Selectboard Meeting Minutes

Draft

April 28,2025

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:10 p.m.

## **Board Members Present**

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

## **Employees Present**

Judy Frazier, Town Manager

## **Other Guests Present**

## **Action Items**

### **I. Call to Order - Pledge of Allegiance**

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room

### **II. Review and Approve Agenda**

Bruce Baccei made the motion to approved the agenda, as presented.

The motion was seconded by Linda Doty, unanimously approved.

### **III. Review of Minutes**

Albert Wenta made the motion to approve the April 14,2025 regular Selectboard minutes, as presented. The motion was seconded by Jay Thorton, unanimously approved.

### **IV. Open Public Comment and/or Good Stuff**

Memorial Day Parade – Sunday May 25<sup>th</sup>. Dump Day Saturday May 3<sup>rd</sup> 10-1 and Hazardous Waste Day May3<sup>rd</sup> 11-1. A ticket from the Town Office is required for Dump Day. PES Color Run Saturday May 3<sup>rd</sup> line up/signup at Park location.

### **V. Discussion & Action Items**

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$74,538.49.**
- **Review and Approve Proposed Amendment to Agreement from Otter Creek Watershed Insect Control District:** Albert Wenta made the motion to approve Article 5 as presented. The motion was seconded by Bruce Baccei, motion failed 5-0. The Selectboard felt that “shall” and “may” should be recorded as will. The Selectboard felt

strongly that failure to pay, should result in loss of the right to vote. A copy of the old article and new article approved on 3.12.2025 were provided to the board for review.

- **Approve Public Works Mutual Aid Agreement and Designated Officials:** Albert Wenta made the motion to authorize the Town Manager to sign and be the duly authorized representative for Proctor. The motion was seconded by Linda Doty, unanimously approved.
- **Training for BCA Property Tax Assessment Appeal Hearings (Selectboard & JP's):** Information only.

#### **VI. Board of Water Commissioners**

Did not enter Board of Water Commissioners.

- Other business: No other business.

#### **VII. Board of Sewer Commissioners**

Did not enter Board of Sewer Commissioners. Sludge removal discussed under Managers report.

- Site visit from contractors interested in bidding on sludge removal:
- Other Business: No other business.

#### **VII. Departmental Reports**

- Sheriff: Report provided in packet. Tickets-5/Warnings-3/Arrests-0/ Fines \$814.00
- Town Manager: The Town Manger Report:
  - Sent forms and maps for reclassification of GBR, Grove/Holden/Park and High on 4/21/25
  - Fire on Cain St 4/19/25. Garage/barn destroyed
  - 1 Columbian Ave requesting town pay half of costs to repair basement with water backup.
  - Bendig paving on East St for water repair
  - Two vendors looked at lagoons on 4/18 for sludge removal- third vendor on 4/23. Deadline for bids is 5/15/
  - New Beaver Pond map shared
  - Sheriff visit – break in 61 Main St and Easter Sunday 4-whellers discussed
  - May 3<sup>rd</sup> Dump Day and green Up Day

#### **IX. Old or New Business**

Albert Wenta there will be an internment on Saturday at Riverside.

Discussed a vacant building ordinance that Brattleboro has – Town Manager will research.

#### **X. Adjourn**

Bruce Baccei made the motion to adjourn the April 28,2025 regular Selectboard meeting at 7:10 p.m. The motion was seconded by Linda Doty, unanimously approved.

