

Town of Proctor Selectboard Meeting Minutes

Draft

April 27, 2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:57 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employees' Present

Judy Frazier, Town Manager

Other Guests Present

Peg Tv

Michael G (online)

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A virtual option was also offered.

II. Review and Approve Agenda

Jay Thorton made the motion to approve the agenda, as presented. The motion was seconded by Linda Doty, unanimously approved.

III. Review of Minutes

Bruce Baccei made the motion to approve April 13, 2026 regular Selectboard minutes as presented. The motion was seconded by Albert Wenta, unanimously approved.

IV. Open Public Comment and/or Good Stuff

No public comment.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$98,323.36.**
- **Change in date of Reappraisal Notices being sent out:** A memo was provided from the assessor dictating the new reappraisal timeline. There was no conversation about a new MOU as was the case last change. The Selectboard expressed their

disappointment with a new adjusted timeline. They requested booklets be sent out with the notices.

- **Expenditure Report:** A budget to date was provided to the Selectboard for review. The Selectboard inquired about three lines. The Town Manager will provide explanations for the lines.
- **Highway Department Auction Items:** A list of nine items sent to auction was provided.
- **Delinquent Taxes:** A handout was provided with the updated delinquent taxes, along with properties noted for Tax sale. The Selectboard requested updated information on tax sales at the second May meeting, notices and sale dates.
- **2026 Dump Days:** Date May 2nd from 10:00-1:00. Hazardous Waste 11:00-1:00. Tickets must be picked up at the Town Office, first trip free, 2nd \$20.

VI. Board of Water Commissioners

Jay Thorton made the motion at 6:33 p.m. to adjourn the meeting of the Selectboard and enter the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Delinquent water & sewer spreadsheet: Shut offs have begun and will continue. Handout provided for delinquent accounts, total water \$132,527.86 and sewer \$152,249.65.
- Other business: No other business.

Albert Wenta made the motion at 6:38 p.m. to adjourn the Board of Water Commissioners and enter the Board of Sewer Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

VII. Board of Sewer Commissioners

- Delinquent water & sewer spreadsheet: See Board of Water Commissioners.
- Other Business: Going out to bid for WWTF, 4/29 Bid advertisement, pre-bid meeting 5/13, Bid opening 5/27.

Bruce Baccei made the motion to exit the Board of Sewer Commissioners at 6:40 p.m. and to enter the regular Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets- 5/Warnings-4/Arrests-4/ Fines \$852
- Town Manager: The Town Manager Report:
 - DPW met with auctioneers and sent several items to 4/27 auction.
 - Sought crack sealing bid, only one company. Has not provided estimate.
 - Meeting with Herb Johnson for Marble Bridge repairs.
 - Waiting for sign off from state for environmental approval. Project still on target for June.
 - Sent ad for lifeguard and director. Reaching out to school again.
 - Hung new flag at Town Office.
 - Roads and walkways have been swept. Will do another sweep once it rains.
 - Spreading barley at WWTF to combat algae.
 - Bid paving 5/1/26
 - 5/2/26 Dump Day/Green-up Day and 5K run

IX. Old or New Business

Intersection at Park and Lason the manhole is exposed from plowing, needs to be addressed.
Memorial Day Paraded May 24th at 11:00am

X. Adjourn

Bruce Baccei made the motion to adjourn the April 27,2026 regular Selectboard meeting at 6:57 p.m. The motion was seconded by Linda Doty, unanimously approved.