

Town of Proctor Selectboard Meeting Minutes

Draft

April 13,2026

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:07 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Lisa Miser

Jay Thorton

Albert Wenta

Employees Present

Judy Frazier, Town Manager

Other Guests Present

Peg Tv

Barbara Noyes-Pulling

Bob Harnish

Michael G (online)

Action Items

I. Call to Order - Pledge of Allegiance

Lisa Miser called the meeting to order.

The meeting was held in the Town Office Meeting Room.

A virtual option was also offered.

II. Review and Approve Agenda

Linda Doty made the motion to approve the agenda, as presented. The motion was seconded by Bruce Baccei, unanimously approved.

III. Review of Minutes

Jay Thorton made the motion to approve March 23,2026 regular Selectboard minutes as presented. The motion was seconded by Linda Doty, unanimously approved.

IV. Open Public Comment and/or Good Stuff

Barabara Noyes-Pulling and Bob Harnish were present to discuss next steps with the Declaration of Inclusion. They provided handouts with suggestions and discussed what other towns are doing as next steps. The Selectboard will have the Town Manager place the Declaration on the website.

V. Discussion & Action Items

- **Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling: \$179,361.35**
- **Appointments to Rutland County Solid Waste District:** Appointments has been made at the March reorganization meeting. The Chair signed the form.
- **Adoption of Local Emergency Management Plan:** Bruce Baccei made the motion to adopt the LEMP. The motion was seconded by Jay Thorton, unanimously approved.
- **Forest Management Plan Amendment:** Jay Thorton made the motion to approve and authorize the Chair and Town Manager to sign the Forest Plan Amendment. The motion was seconded by Linda Doty, unanimously approved.
- **Update on Reappraisal Timeline:** Timeline has been pushed out to first week of May, with grievance 3rd 7 4th week of May.
- **2026 Dump Days:** Date May 2nd from 10:00-1:00. Hazardous Waste 11:00-1:00. Tickets must be picked up at the Town Office, first trip free, 2nd \$20.

VI. Board of Water Commissioners

Bruce Baccei made the motion at 6:36 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Jay Thorton, unanimously approved.

- Delinquent water & sewer spreadsheet: Shut offs will begin week of April 20.
- Other business: Discussion about fluoride.

Jay Thorton made the motion at 6:49 p.m. to adjourn the Board of Water Commissioners and enter the Board of Sewer Commissioners. The motion was seconded by Linda Doty, unanimously approved.

VII. Board of Sewer Commissioners

- Delinquent water & sewer spreadsheet: See Board of Water Commissioners.
- Other Business: Loan is inching closer to sending out bid letters.

Bruce Baccei made the motion to exit the Board of Sewer Commissioners at 6:50 p.m. and to enter the regular Selectboard meeting. The motion was seconded by Linda Doty, unanimously approved.

VII. Departmental Reports

- Sheriff: Report provided in packet. Tickets- 5/Warnings-5/Arrests-2/ Fines \$913
- Town Manager: The Town Manager Report:
 - Bid request out for the 29 Main Street project
 - Receiving complaints about winter plow damage and stones
 - Beaver Pond picnic area gate opened April 1- PHS students will clean area on May 1st for Green-Up Day
 - Received funding from MRP for lights in the Park
 - Ordered signs for Deaf Child on High Street
 - Settlement agreement sent to for unintentional use of photo on website
 - Received final invoice for sludge removal. Sent in reimbursements for sludge removal invoice previously paid. Construction loan in final stage of approval.
 - Ordered 3 loads of salt. 2 for us, 1 to reimburse state.

IX. Old or New Business

Crack Sealing: Town Manager will investigate cost.

Green-Up Day: Bags are available at the Town Office. Filled bags should be left at the edge of the road for pick up.

X. Adjourn

Bruce Baccei made the motion to adjourn the April 13, 2026 regular Selectboard meeting at 7:07 p.m. The motion was seconded by Jay Thorton, unanimously approved.