

Town of Proctor Selectboard Meeting Minutes

Draft

February 26,2024

Town Office Meeting Room

Zoom Video Conference

6:00 – 6:41 p.m.

Board Members Present

Bruce Baccei

Linda Doty

Tom Hogan, Vice Chair

Albert Wenta

Employees Present

Judy Frazier, Town Manager

Lisa Miser, Recorder

Other Guests Present

Charlotte Anderson

Phillip Anderson

John Jozwaik

Greg Poelker-McKee

Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Tom Hogan called for a moment of silence for Ben Curtis.

Tom Hogan called the meeting to order.

The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well. A full board was not seated; all motions passed unanimously unless noted.

II. Review and Approve Agenda

Bruce Baccei made the motion to approved the agenda as presented.

The motion was seconded by Linda Doty, unanimously approved.

III. Review of Minute

Albert Wenta made the motion to approve the February 12,2024 regular selectboard minutes, as presented. The motion was seconded by Bruce Baccei, unanimously approved

Linda Doty made the motion to approve the February 22,2024 regular selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved

IV. Good News to Share

Basketball playoffs have begun. Its nice to see spring is on the horizon.

V. Open Public Comment

No public comment.

VI. Discussion & Action Items

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$545,491.31.
- Reappraisal Agreement with Tyler Technologies: This item will be placed on a March agenda.
- Tax Map Maintenance Contract - \$1,200/\$20 per change: Bruce Baccei made the motion to approve and sign the Tax Map Maintenance Contract. The motion was seconded by Albert Wenta, unanimously approved.
- Rutland Regional Planning Commission- 2026 Regional Plan Update – Greg Poelker-McKee: A 2026 update for the Rutland Regional Plan is underway. This is a visioning document for the region. There is a survey online for residents to offer input. This survey will be uploaded to the Town of Proctor Facebook page. Pop up event at Franklins on 2/28/2024.
- Regional Ambulance Service – Appoint Representative Kevin Blongy: Albert Wenta made the motion to appoint Kevin Blongy as the Regional Ambulance Service. The motion was seconded by Linda Doty, unanimously approved.
- Membership Representative to Marble Valley Region at Transit District (The Bus): This position will be appointed at the first March meeting.
- Asbestos Contractor for 2651 West Street: The Town Manager provided a quote for asbestos testing of \$1500.00. The Town Manager will seek a second quote for the next meeting.

VII. Board of Water Commissioners

Bruce Baccei made the motion at 6:21 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Linda Doty, unanimously approved.

- Preparing list of delinquent accounts for April shut-offs: A list is being prepared for April shut-offs.
- Other business: No other business.

VIII. Board of Sewer Commissioners

Albert Wenta made the motion at 6:23 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Linda Doty, unanimously approved.

- Sludge Management Plan: Selectboard members received a copy of the report for sludge removal, there is less sludge than originally anticipated.
- Other Business: No other business.

Bruce Baccei made the motion at 6:27 p.m. to adjourn the Board of Sewer Commissioners and resume the meeting of the Selectboard. The motion was seconded by Albert Wenta, unanimously approved.

IX. Departmental Reports

- Sheriff: Report provided in packet.

- Public Works Foreman's Report: Report provided in packet.
- Town Manager: The Town Manager highlighted her report.

X. Old or New Business

John Jozwiak inquired about Article 7 on the Town Warning and the reason for moving the funds. It was noted that the funds belong to the Town Office and the need to use the funds for the timber harvest are no longer warranted.

XI. Adjourn

Albert Wenta made the motion to adjourn the February 26,2024 regular Selectboard meeting at 6:41 p.m. The motion was seconded by Linda Doty, unanimously approved.