

Town of Proctor Selectboard Meeting Minutes

Draft

January 22,2024

Town Office Meeting Room

Zoom Video Conference

6:00 – 7:30 p.m.

Board Members Present

Bruce Baccei
Ben Curtis, Chair
Linda Doty
Tom Hogan
Albert Wenta

Employees Present

Judy Frazier, Town Manager
Lisa Miser, Recorder
Lisa Wright, Assessor

Other Guests Present

Charolette Anderson
Phillip Anderson
John Jozwaik
John Vickery
Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Ben Curtis called the meeting to order.
The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well.

II. Review and Approve Agenda

Bruce Baccei made the motion to approved the agenda as presented.
The motion was seconded by Albert Wenta, unanimously approved.

III. Review of Minute

Tom Hogan made the motion to approve the January 8,2023 regular selectboard minutes, as presented. The motion was seconded by Albert Wenta, unanimously approved

IV. Good News to Share

The rink was very busy over the weekend with over 300 people on Sunday. The ice sculpture is up on RT3.

V. Open Public Comment

Phillip Anderson was present to speak against hiring a private police force. He is concerned about the contract length and difficulty that might ensue if there was an issue or the town wanted out of the contract.

John Jozwaik was present to share his dismay of town's plowing near his property. He does not believe that a wing is needed on the plow truck for certain neighborhoods. He shared he had a "run-in" with a town employee and filed a report. Questioned who runs the town the Selectboard or the Town Manager?

Ben Curtis, Selectboard chair explained the Town Manager form of government that Proctor operates under and that residents had voted for at a prior town meeting.

VI. Discussion & Action Items

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$73,388.94.
- Town of Proctor Warning: Tom Hogan made the motion to approve and sign the warning. The motion was seconded by Bruce Baccei, unanimously approved.
- ARPA Funds allocation and readjustment to FY25 budget: Linda Doty to the motion to approve and sign the ARPA Resolution. The motion was seconded by Albert Wenta, unanimously approved.
- RFP opened at 12 pm today for Reappraisal: Lisa Wright provided an overview of the bid opening. John Vickery of Tyler Technologies was available to answer any questions about the bid and reappraisal process. There was only one bid received for \$86,000.00, which comes out to \$116 per parcel. Albert Wenta made the motion to accept the bid from Tyler Technologies for \$86,000.00. The motion was seconded by Linda Doty, unanimously approved. John Vickery will be present at the next meeting to discuss the contract, timeline and process for the Proctor reappraisal.
- South Street Sidewalk Project – Top three Engineering Firms chosen for final decision with committee – looking for date to meet & discuss: The three firms selected are 1) GPI 2) Stantec 3) Donald Handel Consulting. The committee of Tom Hogan and Albert Wenta will meet with the Town Manager on Monday 1/29/24 to evaluate the firms.

VII. Board of Water Commissioners

Bruce Baccei made the motion at 6:36 p.m. to adjourn the meeting of the Selectboard and convene the Board of Water Commissioners. The motion was seconded by Tom Hogan, unanimously approved.

- Other Business: Work continues on the FY25 budget. Reports for water quality will be sent out in June.

VIII. Board of Sewer Commissioners

Albert Wenta made the motion at 6:41 p.m. to adjourn the meeting of the Board of Water Commissioners and convene the Board of Sewage Commissioner. The motion was seconded by Linda Doty, unanimously approved.

- Aldrich & Elliot Waste Water Facility Upgrades: Report provided in packet. Costs indicate a bond maybe required to perform the required work.
- Other Business: No other business.

Tom Hogan made the motion at 6:47 p.m. to adjourn the Board of Sewer Commissioners and resume the meeting of the Selectboard. The motion was seconded by Bruce Baccei, unanimously approved.

IX. Departmental Reports

- Sheriff: Report provided in packet.
- Public Works: Report provided in packet.
- Town Manager: Judy Frazier summarized her report for the Selectboard.

X. Old or New Business

Consensus by Selectboard to approve the MRP applications for Our Yard \$9,000.00 and the Proctor Pool. The Selectboard also agreed to support the Little Phantom Summer Camp to be housed at the rink and to have future discussions about a facility fee for using the rink.

XI. Executive Session

Bruce Baccei made the motion to find that premature general public knowledge regarding the town's contract with the Rutland County Sheriff's Department would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public. The motion was seconded by Tom Hogan, unanimously approved.

Albert Wenta made the motion to enter into executive session at 7:03 p.m. to discuss the town's contract with RCSD under provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statues. The motion was seconded by Linda Doty, unanimously approved.

Albert Wenta made the motion to exit executive session at 7:19 p.m. The motion was seconded by Linda Doty, unanimously approved.
No action.

Tom Hogan made the motion to find that premature general public knowledge regarding the town's status with ZION Growers would clearly place the town at a substantial disadvantage, because the Selectboard risks disclosing its negotiation strategy if it discusses the proposed terms in public. The motion was seconded by Albert Wenta, unanimously approved.

Albert Wenta made the motion to enter into executive session at 7:21 p.m. to discuss the town's contract with ZION Growers under provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statues. The motion was seconded by Linda Doty, unanimously approved.

Linda Doty made the motion to exit executive session at 7:29 p.m. The motion was seconded by Bruce Baccei, unanimously approved.
No action.

XI. Adjourn

Albert Wenta made the motion to adjourn the January 22,2024 regular Selectboard meeting at 7:30 p.m. The motion was seconded by Tom Hogan, unanimously approved.

