

Town of Proctor Selectboard Meeting Minutes
Draft March 9,2026
Town Office Meeting Room
6:00 – 6:48 p.m.

Board Members Present:

Bruce Baccei
Linda Doty
Lisa Miser
Jay Thorton
Albert Wenta

Employee Present:

Judy Frazier, Town Manager

Other Guests Present

Alicia Malay
Michael G (online)
Peg Tv

Action Items

I. Call to Order - Pledge of Allegiance

Judy Frazier called the meeting to order. The meeting was held in the Town Office Meeting Room; Zoom Video Conferencing was offered as well. All motions passed unanimously, unless noted.

II. Review and Approve Agenda

Linda Doty made the motion to approve the agenda with the addition of executive session. The motion was seconded by Albert Wenta, unanimously approved.

III. Review and Approve Minutes

Albert Wenta made the motion to approve the February 23,2026 regular selectboard minutes, as presented. The motion was seconded by Bruce Baccei, unanimously approved

IV. Board Reorganization

- Elect Chair: Albert Wenta nominated Lisa Miser, seconded by Linda Doty, unanimously approved.
- Elect Vice-chair: Albert Wenta nominated Bruce Baccei, seconded by Jay Thorton, unanimously approved.

- Regular Meeting Schedule: Linda Doty motioned to keep the 2nd and 4th Mondays at 6:00 pm at the Town Office as the regular meeting schedule. The motion was seconded by Jay Thorton, unanimously approved.
- Designate Location for Posting Notices: Linda Doty designated the Town Office, Proctor Post Office and Proctor Free Library as the three posting places for notices. The motion was seconded by Bruce Baccei, unanimously approved.
- Designate Newspaper of Record: Jay Thorton designated The Rutland Herald as the newspaper of record. The motion was seconded by Linda Doty, unanimously approved.
- Adopt Selectboard Rules and Policies: Albert Wenta made the motion to accept the Selectboard Rules and Policies. The motion was seconded by Jay Thorton, unanimously approved.

V. Appointments

- *Bruce Baccei made the motion to appoint the Selectboard to serve as the Water & Sewer Commissioners for a term of 1 year. The motion was seconded by Jay Thorton, unanimously approved.
- *Bruce Baccei made the motion to appoint Lisa Wright to serve as the assessor for the term of 1 year. The motion was seconded by Linda Doty, unanimously approved.
- *Jay Thorton made the motion to appoint Anthony Preston to serve as Zoning Administrator for a term of 1 year. The motion was seconded by Albert Wenta, unanimously approved.
- *Linda Doty made the motion to appoint Kevin Blongy to serve as Emergency Management Chair and Bruce Baccei to serve for a term of 1 year. The motion was seconded by Jay Thorton, unanimously approved.
- *Bruce Baccei made the motion to appoint Lisa Miser as RCSWD Rep. and Kyle Thorton to serve as the RCSWD alternate for a term of 1 year. The motion was seconded by Linda Doty, unanimously approved.
- *Albert Wenta made the motion to appoint Dick Horner to serve as the RRPC representative and appoint Judy Frazier an alternate for a term of 1 year. The motion was seconded by Jay Thorton, unanimously approved.
- *Linda Doty made the motion to appoint Albert Wenta to Marble Valley Transit as a permanent representative. The motion was seconded by Jay Thorton, unanimously approved.
- *Jay Thorton made the motion to appoint Bruce Baccei to serve as the Regional Transit Council Representative and Kyle Thornton as the alternate for a term of 1 year. The motion was seconded by Albert Wenta, unanimously approved.
- *Linda Doty made the motion to appoint Spencer Lanning as 911 Coordinator for the term of 1 year. The motion was seconded by Albert Wenta, unanimously approved.
- *Jay Thorton made the motion to appoint Tom Hogan, Bruce Baccei and Albert Wenta as 3 representatives (2 voting members and 1 alternate) to the OCW Board of Trustees. The motion was seconded by Linda Doty, unanimously approved.

*Jay Thorton made the motion to appoint Nick Genova as Tree Warden for a term of 1 year. The motion was seconded by Linda Doty, unanimously approved.

VI. Open Public Comment

Alicia Malay Proctor /Pittsford Rep was present to provide an overview of what is happening in Montpelier. She also provided a printout for residents. She encouraged anyone to reach out to her with questions and/or concerns.

VII. Discussion & Action Items

- Review Bills & Expenditures and Sign Selectboard Orders: The Selectboard reviewed and signed orders totaling \$76,410.51.
- Subdivision Regulations as Required for Tier 1B Act 181 – Adoption: Removed from agenda.

VIII. Board of Water Commissioners

Did not enter Board of Water Commissioners.

IX. Board of Sewer Commissioners

Did not enter Board of Sewer Commissioners.

X. Departmental Reports

Sheriff: Report provided in packet. Tickets-6/Warnings-3/Arrests-0/Fines-\$866

Town Manager: Judy Frazier provided report with updates in all departments.

- State approved loan/bond
- Sludge removal funds for reimbursement
- Major project at Proctor Place going out for bid (Water)
- Follow Town Meeting question about delinquent taxes – Landmark has paid
- 550 needs approximately \$11,000 in repairs
- A photo on the website was copyrighted – VLCT will pay \$6,000 for claim

XI. Old or New Business

Discussed crack sealing for roads this year.

Iron Bridge condition- Town Manager will send letter again with updated photos

XII. Adjourn

Albert Wenta made the motion to adjourn the March 9,2026 regular Selectboard meeting at 6:48 p.m. The motion was seconded by Linda Doty, unanimously approved.