

# Town of Proctor

Parks & Recreation Meeting Minutes

October 8, 2024 – 6:00 PM.

Rink Cabin



Attendees: Judy Frazier, Lisa Miser, Linda Doty, Amanda Duchesne, Jeff Duchesne, Rachel Ellison, Jason Ellison, Sarah Harrington, Ashley Parker

- I. Called to order at 6:00pm
- II. Agenda Approved
  - A. Amanda Duchesne appointed as Chair
  - B. Rachel Ellison appointed as Vice Chair
  - C. Sarah Harrington appointed as Secretary
- III. Mortimer Proctor Grant
  - A. Application due in January.
  - B. Things to include in our Grant application are
    1. Electrical work for the rink
    2. More Mats for the pool
    3. Tractor with Zamboni attachment
    4. Power washer with surface attachment
    5. Miscellaneous tools and supplies for the rink. Example, wax for skates.
  - C. Rink needs resurfacing, and trees cleared or at least trimmed.
- IV. Roller Skating Update
  - A. Opening weekend was September 27, 28, and 29th, and brought in just under 100 people.
  - B. 10 pm seems to be too late for closing. Will do 9 pm moving forward
  - C. Issue with volunteers bailing last minute or when they agreed to help. We need to find more volunteers to train to help when rink managers are unavailable.
  - D. If rink managers are unable to run the rink during the hours it is open, at least 1 of the 4 of them will come beforehand to blow off the rink and prepare it.
  - E. Friday & Saturday will be scheduled open days. Need extra help possibly for Thursday and Sunday
  - F. Basement was cleaned out and a run to the dump was made
  - G. There are some blind spots on the cameras. A request was made to purchase more cameras that can work with the current cameras.
  - H. A request was made to look into opening an account with Lenoci's Shoe Repair in Rutland to fix skates.

- I. The deck railings and ramps that were installed last year are not properly installed and pose possible safety concerns. Judy will reach out to the contractor who did the work and see if he will come and correct the issues.
- V. Activities if weather doesn't permit skating
  - A. Halloween party will happen on October 25, 2024. Open 6-9
  - B. Ideas for activities year round include
    1. Movie nights
    2. Thanksgiving festivities
    3. Adult Night
    4. Inside movie nights for a place for kids to hang
- VI. Proctor Pool Staffing 2025
  - A. The pool needs a new director for next season
  - B. The pool also needs more lifeguards as many aren't returning
    1. Kim Peters runs a lifeguard course in December. We pay ½ of the tuition for the class, and will reimburse the lifeguard their ½ if they stay on for the whole season
    2. Lifeguards split shifts during the 10am-6pm open times
- VII. Budget - reviewed
- VIII. Other Business
  - A. Possible ice skating lessons by donation during open hours
  - B. Hockey will be during set times. Net needs to be replaced with one from the basement
  - C. Gentle Reminder to parents to make sure your child has your contact information if being dropped off to skate without supervision
  - D. Reach out to the HS about having students help fluff the wood chips during Give Back Day
- IX. Adjourn at 6:54 pm