

Town of Proctor



Special Parks & Recreation Meeting Minutes
March 22, 2023 – 6:00 – 6:45 PM.
Rink Cabin

Meeting Minutes

In Attendance: Megan Cannucci, Brian Cannucci, Amanda Duchesne, Matt Parker, Michael Ramsey, and Judy Frazier

Meeting was called to order at 6:00PM.

Motion to approve agenda made by Megan and seconded by Judy.

No public comment.

Summer Camp Planning

Sign Ups will be first come first serve and begin April 1st, 2023. Michael Ramsey created waiver forms that will be available online and at the rink on the day of signups. There is no cap on how many children can be registered by a guardian, however, payment is due in full at registration and payments are non-refundable. There will be a stand-by list for families that do not make the first registration, and spots will be filled in the order they are presented on the list. Payment for an available standby spot is due before the week begins.

The camp will be run by Megan Cannucci and an assistant. They will be employed by the town and make \$17.10/hour. Background checks are required. The program is planned to be self-sustainable through revenue generated from registration funds. All operating supplies have been, or will be donated and there are no trips planned outside of Proctor.

The playground will be open to all public from sunrise to sunset. A schedule for skating will be posted on the rinks Facebook page.

The rink has bathrooms, an AED, and a mini-split for cooling in the summer.

No further business, Judy made a motion to adjourn, seconded by Amanda and unanimously approved. Meeting adjourned at 6:45PM.