

Town of Proctor
Planning Commission/Economic Development Committee
Regular Meeting Minutes
July 7th 2022 – 5:30 P.M.
Town Office Meeting Room

Board Members Present

Dale Christie
Tom Hogan
Carol Protivansky
Tom Doty
Phil Anderson

Other Present

Michael Ramsey (Town Manager/Interim Zoning Administrator)
Daniel & Andrea Varney
Jim & Patty Toher

5:30PM Meeting called to order by Carol Protivansky

Review & Approve Agenda

Motion to approve Agenda made by Tom Doty; Seconded by Tom Hogan
Motion passed unanimously

Review & Approve Meeting Minutes

Motion to approve Minutes from June 2, 2022 made by Tom Hogan; Seconded by Tom Doty
Motion passed unanimously

Hearing for 44 Oak Street Setback Waiver Request

Jim Toher stated that the boundary lines are fenced and provide the protection required for a waiver in accordance with section 506(A) of the town's zoning bylaws. Andrea and Daniel Varney added that the building would fit the astatic of the neighborhood, and that many buildings (sheds) in the area did not meet a 10' setback. Tom Hogan asked Jim T. if the rear abutting property owner was present at the meeting. Jim T. responded that they were not, but did provide a letter of support which was included in his submittal to the committee. Dale Christie asked who owned the fence. Jim T. responded that the Blakely own the fence. Dale Christie made the motion to enter into deliberative session; seconded by Tom Doty. Motion to exit out of deliberative session and enter into the regularly scheduled meeting made by Dale Christie; Seconded by Tom Hogan. Decision will be delivered by mail and be documented in the Clerk's Office for public viewing.

Public Comments

None

Zoning Admin Report

- Michael Ramsey received and approved a permit for 4 Meadow Street. Received a permit for 25 South Street where a shed has been erected without the owner first submitting an application.
- The town did not receive VCDP Funding for the Marble Company.
- Cell tower on Crestway Drive is being retrofitted and a plan set was presented to the board by Michael R via screen.
- Michael R. informed the Commission of a Parks & Ride Grant. Planning Commission will explore options and places within town that are suitable.

Appoint Energy Committee

-Dale Christie made the motion to appoint the members of the Planning Commission to serve as the Energy Committee for a term of six (6) months. Seconded by Tom Doty. Unanimously approved. The committee will review goals listed in the Town's Enhanced Energy Plan and establish a mission statement at the August meeting.

Economic Development

-The planning commission will strategize ways to spend its budget for economic development at its next meeting. Tom Doty reminded the committee about his idea to create a local scholarship.

New Business

No new business

Other/Informative

No Other/Informative

Adjourn

D. Christie motion to adjourn

Phil Anderson 2nd

Motion passed unanimously.