

Town of Proctor
Planning Commission/Economic Development Committee
Regular Meeting Minutes
March 21, 2022 – 6:00 P.M.
Town Office Meeting Room

Board Members Present

Tom Doty
Dale Christie
Tom Hogan
Carol Protivansky

Employees Present

Michael Ramsey (Town Manager/Interim Zoning Administrator)

6:00 Meeting called to order by Michael Ramsey

Review Agenda and Approve Meeting Minutes

Amend agenda to show minutes reviewed and approved at this meeting are from February 10, 2022.

Motion to approve minutes from the February 10, 2022 meeting with the addition of members and employees present.

Motion by D. Christie; 2nd T. Hogan

Motion passed unanimously

Elect Chair Person

Motion to nominate Carol Protivansky as the Planning Commission Chair

Motion by Tom Hogan; 2nd Tom Doty

Motion passed unanimously

Public Comments

None

Zoning Administrators Search

Keith Arlund showed interest in the position, but has respectfully declined to accept the duties of Zoning Administrator (ZA). He is already working with other towns, and has a full plate. Mr. Ramsey will continue as the interim ZA until the position is filled, and the search will endure with combined efforts of the Planning Commission and the Town Managers Office. Mr. Ramsey added that he has had 4 permit applications over the last month: 2 approved, 1 pending approval, 1 revoked.

Local Hazard Mitigation Plan (Public Notice)

Mr. Ramsey invited the Planning Commission to attend the March 28th Selectboard meeting where the updated Local Hazard Mitigation Plan will be presented. Doty gave a synopsis of the plan and the work performed by the planning team to date.

Economic Development

Mr. Ramsey invited the Planning Commission to attend the March 28th Selectboard meeting where Zion Growers will present their plan for the Marble Company Building (if purchased), and a potential partnership with the town to apply for a planning grant through the Vermont Community Development Program.

New Business

None

Other/Informative

Dale Christie inquired about activities happening at the marble building behind the town office. No permits have been requested, and Mr. Ramsey has not had any luck with speaking to the current property owner. He will provide updates as information comes.

The town will continue to advertise for the open Planning Commission seat.

Adjourn

D. Christie motion to adjourn

T. Hogan 2nd

Motion passed unanimously.