

Final

**Minutes
Town of Proctor, Vermont
Planning Commission / Economic Development Committee
Regular Meeting Minutes
Proctor Town Hall
3 June 2021**

Members present: Richard Horner (Chair), T. Doty, Thomas Hogan

Member absent: D. Christie and Carol Protivansky

Zoning Administrator: Erika Berner

Meeting called to order by R. Horner at 6:06PM.

Review of Agenda: R. Horner requested approval of June draft agenda T. Doty moved to accept Agenda without additions. T. Hogan seconded motion. Agenda was APPROVED by all.

Review of May Minutes Tabled due to lack of quorum

Citizens Comments: None

Zoning Administrator's Report:

E. Berner reported that one Permit issued for deck and garage. Also that she would be out of the state from 10th of June to 22nd June.

The PC had already been informed that E. Berner had resigned at the end of June due to personal reasons. She did say that she would continue to take meeting minutes until a replacement ZA was found.

Economic Development: No report

Old Business:

1. High Elevations / Ridge Lines

- Discussion as to whether the PC still wanted to go through the approval process or put it on future list. D. Horner suggested that the topic be tabled and placed on a PC priority list of things to do.

2. Parking Ordinances,

- Select Board had sent a proposed list of Ordinances to the PC to review. Discussion followed concerning several sections.
 - Section 1A: Suggest rewording section addressing a total no Parking ban to: Parking ban from 2:30 – 3:30 during school days.
 - T. Doty asked about specific concerns of getting students to and from the elementary school.

- Final suggested wording to current Sections A and B:
 - *No parking on School street on school days 2:30 – 3:30*
 - *No parking within 200 feet North and South of the School and High Street intersection during school days from 2:30 – 3:30 PM.*
- T. Hogan suggested wording for Section E (East Street to Field Street)
 - *No parking on East Street (Highway 3) from Main Street (Library) to Field St.*

3. Annual Reports

- The Select Board asked if the PC could help review Annual Report in terms reducing materials for a hard copy in order to save printing and mailing costs. The PC suggested helping with proof-reading. Discussion followed if Town could sell ads to help finance costs.

New Business:

None

Next meeting:

No July meeting. Next meeting: 5 August 2021 at 6:00PM outside in park (weather permitting)

Adjourn:

T. Hogan moved that meeting be adjourned. D. Christie seconded and motion was APPROVED by all. Meeting was adjourned at 19:10 hrs. (7:00:00PM)

Respectfully submitted by:

Erika J. Berner, ZA