

Annual Report

Fiscal Year

July 1, 2019 to June 30, 2020

Town of Proctor, Vermont



The Town of Proctor is proud to dedicate this year's Annual Report to Stan Wilbur. Stan served as Proctor's Town Manager for the past ten years and in 2020 decided to retire to enjoy some travel and relaxation.

Stan served the town well over his years as Manager. Contributing endless hours nearly seven days a week. His office lights were on early in the morning and remained on until late at night, always working before and after hours to follow-up on emails and calls, finish reports, write grants and follow through on the endless projects in town.

Not only was Stan knowledgeable in every aspect of his position he was always kind, upbeat and willing to help or listen to anyone who walked through the town office door, called, or emailed with a concern or a question. He always supported the activities in Town and approached everything in a genuine demeanor.

His expertise in construction and engineering helped facilitate many projects, which at any given moment he would lend his advice and physical assistance. Stan was always available, always attentive and always listened to both sides. Stan will be greatly missed by the Town employees, residents and those he interacted with throughout the neighboring towns and state.

This dedication comes with great fondness and heartfelt appreciation!

Thank you!
The Town of Proctor



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Elected Officials

Position	Length of Term	Year Elected	Year Expires	Elect
Selectboard	3	2018	2021	Thomas Hogan
	3	2020	2023	Carrie Covey (Dougherty)
	2	2020	2022	Judith Frasier, Chair
	3	2019	2022	Bruce Baccei
	2	2019	2021	Benjamin Curtis
	3	2020	2023	Celia Lisananti
Town Clerk	3	2020	2023	Celia Lisananti
Town Treasurer	3	2020	2023	Celia Lisananti
Collector of Delinquent Taxes	3	2018	2021	Mary Dahlin
Town Moderator	1	2020	2021	Andrew Maass
Cemetery Commissioners	5	2018	2023	Robert Coons, Chair
	5	2018	2023	Henry Socinski
	5	2018	2023	Donald Russell
	5	2018	2023	Theresa Anderson
	5	2018	2023	Pauline Hogan
	5	2018	2023	Raymond Beyette
Justices of the Peace	2	2020	2022	Judy Taranovich
	2	2020	2022	Bruce Baccei
	2	2020	2022	Rhoda Grace
	2	2020	2022	Betsy Franzoni
	2	2020	2022	Judy Frazier
	2	2020	2022	Tracey Lertola Snow
	2	2020	2022	Lisa Miser
Quarry Valley Unified Union School District	3	2020	2023	Arthur Saceric
	3	2018	2021	Gail Curtis
	3	2019	2022	

Appointed Officials

Position	Length of Term	Year Appointed	Year Expires	Appointee
Selectboard Chair	1	2020	2021	Judy Frazier
Selectboard Vice Chair	1	2020	2021	Bruce Baccei
Water/Sewage Boards	1	2020	2021	Judy Frazier, Chair
	1	2020	2021	Bruce Baccei, Vice Chair
	1	2020	2021	Thomas Hogan
	1	2020	2021	Benjamin Curtis
	1	2020	2021	Carrie Covey (Dougherty)
	1	2020	2021	Erika Bernier
	Zoning Administrator	1	2020	2021
Planning/Zoning Board	4	2019	2023	Raymond Beyette
	4	2019	2023	Robert Coons
	4	2017	2021	Mary Gilligan (resigned)
	4	2019	2021	Thomas Doty (appointed)
	4	2018	2022	Richard Homer, Chair
	4	2018	2022	Tom Hogan
	4	2018	2022	Dale Christie
	4	2018	2022	Dale Christie
Recreation Committee	2	2020	2022	Greg King, Chair
	2	2020	2022	John Corliss
	2	2020	2022	Megan Cannucci
	2	2019	2021	Brian Cannucci
Assessor	1	2020	2021	Lisa Wright
Constable	1	2020	2021	Donald Russell
Emergency Mgt. Chair	1	2020	2021	Kevin Blongy
Fence Viewer	1	2020	2021	Robert Coons
Fire Warden	5	2020	2025	Albert Wenta
Health Officer	3	2020	2023	Gail Curtis
Inspector of Lumber	1	2020	2021	Raymond Beyette
Town Rep. to Library Bd.	3	2020	2023	Mary Fregosi
Marble Valley Transit Rep.	Perm.	2006		Raymond Beyette
RCSWD Rep.	1	2020	2021	Carrie Covey (Dougherty)
RCSWD Alternate	1	2020	2021	John Corliss
Regional Ambulance Rep.	3	2018	2021	Joseph Bernor
RRPC Rep.	1	2020	2021	Carrie Covey (Dougherty)
RRPC Alt.	1	2020	2021	Richard Horner
Reg. Trans. Council Rep.	1	2020	2021	Bruce Baccei
Reg. Trans. Council Alt.	1	2020	2021	John Corliss
911 Coordinator	1	2020	2021	Joseph Bernor

REPORT OF THE PROCTOR SELECTBOARD

The Proctor Select Board recognized their Town Manager Stan Wilbur who has served in this position since 2010 and is welcoming his retirement years. The town hired a new manager, Greg Maggard, who began in July of 2020.

This year was different from past years, not only In Proctor, but throughout the world with the Corona Virus impacting much of what we could do and also created many more challenges to the work being done, operating the town government, and not being able to meet most of the year face-to-face. The town office handled the change in operations extremely well, especially since their renovations in the town office were being started and they had to relocate to the Marble Museum building for several months.

Among the accomplishments in Proctor this year was the water main replacement on Larson and Park Street. The Town Office building was completed, a new stairway was put in and railings, and an ADA accessible elevator was part of the project that transitioned the small offices into better usable space and externally eye appealing.

Sidewalks were replaced along Main Street in front of the park, very much needed and definitely improved the looks of our main street and park frontage. The water tower on the east side of town off Olympus was taken down, the waste water/water management was brought back in-house this year with the hiring of two additional employees to assist in covering this as well as highway and streets, the Willow Street Pump Station work evaluated and underway.

The Town was faced some problems mostly with sewer and water mains, causing an expense that was not foreseen. There was a rip in one of the lagoon liners that needed repairing, and some hydrant problems.

Although COVID-19 changed our list of priorities and created some setbacks the Town had a good year regardless. Our Proctor pool opened for the summer, the rink opened for the winter. Our schools sports proved once again their strong success and people supported the needs of others within a pandemic year.

The Select Board looks to serve the community by creating ordinances that make the town safe and fair to all who reside here. We appreciate all this town has to offer; the library, pool, skating rink, ball fields, Beaver Pond and most importantly all those who contribute endless hours to volunteer and make Proctor a great place to live!

Select Board
Bruce Baccei, Vice-chair
Carrie Covey
Ben Curtis
Judy Frazier, Chair
Tom Hogan

TOWN OF PROCTOR

GRAND LIST HISTORY

	2018-2019	2019-2020	2020-2021
Inner + Partial Districts Real Estate	1,019,161	1,016,966	1,098,902
Outer District Real Estate	117,136	117,100	119,949
Total Inner + Partial and Outer District	<u>\$1,136,297</u>	<u>\$1,134,066</u>	<u>\$1,218,851</u>
Education Homestead	668,858	682,651	690,955
Education Non-Residential	468,232	453,232	525,942
Total Education	<u>\$1,137,090</u>	<u>\$1,135,883</u>	<u>\$1,216,897</u>

TAX RATE HISTORY

	2018-2019	2019-2020	2020-2021
Municipal Tax Rate:			
Library	0.0572	0.0591	0.0550
Highway	0.3442	0.3826	0.3560
Town General	0.6105	0.6537	0.6323
Tax Stabilization		0.0009	0.0007
Marble Bridge	0.0009	0.0009	0.0008
Local Tax Agreement Veterans	0.0045	0.0044	0.0038
Subtotal Municipal Tax Rate	<u>1.0173</u>	<u>1.1016</u>	<u>1.0486</u>
Street Lights	0.0275	0.0268	0.0232
Total Municipal Tax Rate	<u>1.0448</u>	<u>1.1284</u>	<u>1.0718</u>
Total Education Homestead Tax Rate	<u>1.536</u>	<u>1.4755</u>	<u>1.5021</u>
Total Education Non-Residential Tax Rate	<u>1.5676</u>	<u>1.5915</u>	<u>1.6531</u>
Total Tax Rate Municipal & Education Homestead	<u>2.5808</u>	<u>2.6039</u>	<u>2.5739</u>
Total Tax Rate Municipal & Education Non-Residential	<u>2.6124</u>	<u>2.7199</u>	<u>2.7249</u>

COMPARISON OF MUNICIPAL TAXES TO BE RAISED

	2019-2020	2020-2021	2021-2022	CHANGE
Library	67,000	67,000	67,000	0
Highway	433,865	434,865	418,545	(16,320)
Town	727,014	771,949	782,283	10,334
Special Appropriations	13,148	0	13,148	13,148
Marble Bridge	1,000	0	1,000	1,000
Street Lights	27,281	25,446	26,718	1,272
Total Estimated Taxes	<u>\$1,269,308</u>	<u>\$1,299,260</u>	<u>\$1,308,694</u>	<u>9,434</u>

ESTIMATED TAX BILL IMPACT

Municipal taxes on a \$100,000 home at the actual FY2021 municipal tax rate of 1.0718 = \$1,072

Municipal taxes on a \$100,000 home at an estimated FY2022 municipal tax rate of 1.0737 = \$1,074

Town of Proctor Payroll 1-1-2020 to 12-31-2020

Employee	Position	Gross
Baccei, Bruce	Selectboard Vice Chair	2,709.00
Banks, Patrick	Fire Department	1,016.80
Bates, Jason	Fire Department	694.40
Bernor, Joseph	Fire Department	694.40
Beyette, Raymond	Planning Commission	150.00
Blanchard, Kevin	Fire Department	62.00
Blongy, Kevin	Fire Department	458.80
Blongy, Nick	Fire Department	1,004.40
Blow, Deven	Fire Department	1,291.60
Bourn, Paul	Highway Department	39,242.03
Bowen, Olivia	Pool	1,503.89
Burns, John	Fire Department	1,165.60
Cannucci, Brian	Fire Department	1,431.60
Cannucci, Cameron	Fire Department	75.00
Cannucci, Megan	Skating Rink	6,000.00
Cathcart, Robert	Public Works	2,269.50
Christie, Dale	Planning Commission	210.00
Conway, Jillian	Pool	1,638.00
Conway, Julia	Pool	1,388.75
Coons, Robert	Planning Commission	262.50
Corliss, John	Public Works Foreman	55,128.80
Covey, Carrie	Selectboard	2,500.00
Curtis, Benjamin	Selectboard	2,500.00
Curtis, Gail	Health Officer	62.50
Dahlin, Mary	Town Office Temp	1,382.50
	Delinquent Tax Collector	4,900.00
Doty, Thomas	Planning Commission	210.00
Duchesne, Jeff	Fire Department	669.60
Elrick, Andrew	Fire Department	75.00
Elrick, Chris	Fire Department	49.60
Frazier, Judith	Selectboard Chair	2,916.00
Gatti, Vincent	Fire Department	111.60
Geneva, Nicholas	Public Works	2,208.00
Godda, Bryan	Fire Department	75.00
Godda, Gregory	Fire Department	632.40
Grace, Rhoda	Assistant Town Clerk/Treasur	41,588.45
Greb, Andre	Skating Rink	4,000.00
Hogan, Thomas	Selectboard, Planning Comm.	2,680.00
Horner, Richard	Planning Commission Chair	320.00
Landon, Heidi	Pool Director	2,690.25
Landon, Tammy	Pool	78.00
Lanning, Spencer	Fire Department	731.60
Lisananti, Celia	Town Clerk, Treasurer	50,526.20
Maggard, Gregory	Town Manager	36,077.11
Messer, Carl	Fire Department	62.00
Miser, Lisa	Selectboard Recording Secre	1,425.00
Razanouski, Matt	Fire Department	310.00
Stuhmueller, Zachary	Fire Department	75.00
Thornton, Kyle	Highway Department	39,849.06
Traverse, Jasmine	Pool	1,713.52
Vida, Sandor	Fire Department	1,190.40
Webb, Joshua	Fire Department	1,550.00
Wilbur, Stanley	Town Manager	40,782.45
Wood, Phoebe	Pool	1,609.76
Wood, Sophie	Pool	73.44
Total 2020 Payroll		364,021.51

**SUMMARY OF PROPOSED GENERAL FUND REVENUE BUDGETS
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 01-04-21	ESTIMATED 06-30-21	BUDGET 2021-2022	BUDGET CHANGE
Taxes					
Current	1,299,260	576,810	1,220,000	1,302,630	3,370.00
Delinquent	0	0	0	0	-
Interest on Taxes	15,000	13,278	15,000	15,000	-
Current Use	10,000	11,189	11,189	11,000	1,000.00
Total Taxes	\$1,324,260	\$601,277	\$1,246,189	\$1,328,630	4,370.00
					-
Office Fees	14,000	11,254	14,000	15,000	1,000.00
Restoration Fees	2,000	0	1,000	2,000	-
Beverage Licenses	115	0	115	115	-
Dog Licenses	700	116	700	700	-
Zoning Permits	0	0	0	0	-
Cemetery	1,000	0	500	1,000	-
School Fees	3,000	3,745	3,745	3,800	800.00
Water Financial Services	11,000	0	11,000	13,000	2,000.00
Wastewater Financial Serv	11,000	0	11,000	13,000	2,000.00
Transfer Station Fees	0	0	0	0	-
Sale of Metal Waste	200	0	200	200	-
Curbside Fees	400	178	356	400	-
Minnie Proctor Pool	2,000	6,961	6,961	2,000	-
Pool Pass	800	0	0	0	(800.00)
Local Ordinance Fines	15,000	1,680	6,000	10,000	(5,000.00)
Grant Payments	0	0	0	0	-
Solar Credits	11,000	5,700	11,000	11,500	500.00
Interest Earned	3,000	86	378	500	(2,500.00)
Miscellaneous	0	0	0	0	-
Total Fees-Other	\$75,215	\$29,720	\$66,955	\$73,215	(2,000.00)
					-
Highway					-
State of Vermont	63,668	50,827	63,668	63,668	-
Labor & Trucking	1,000	0	0	1,000	-
Sale Supplies	1,000	0	300	1,000	-
Other	0	0	0	0	-
Total Highway	\$65,668	\$50,827	\$63,968	\$65,668	-
					-
Total Town & Hwy.	\$1,465,143	\$681,824	\$1,377,112	\$1,467,513	2370.00

**SUMMARY OF PROPOSED GENERAL FUND EXPENDITURE BUDGETS
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020- 2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Administration	108,320	39,428	103,651	116,036	7,716.00
Town Clerk & Treas.	152,384	54,583	148,692	132,377	(20,007.00)
Listers	22,500	5,818	14,400	64,275	41,775.00
Elections	4,000	1,831	2,000	2,000	(2,000.00)
Professional Service	30,300	10,787	28,100	30,300	-
Municipal Building	19,477	2,394	16,487	22,585	3,108.00
Boards & Agencies	3,879	805	3,285	3,685	(194.00)
Planning - Local Match	4,000	0	0	4,000	-
General Insurance	14,023	0	14,023	9,810	(4,213.00)
Solid Waste Disposal	153,931	52,035	130,000	153,842	(89.00)
Fire Department	148,184	10,675	144,931	144,003	(4,181.00)
Police	84,723	27,289	83,422	85,399	676.00
Street Lights	25,446	8,655	25,000	26,718	1,272.00
Swimming Pool	34,454	11,960	18,729	33,727	(727.00)
Skating Rink	17,559	1,383	16,993	17,480	(79.00)
Parks	31,244	6,503	28,739	29,610	(1,634.00)
Taxes & Assessments	29,962	8,436	29,981	27,305	(2,657.00)
Special Appropriations	13,148	5,695	13,148	13,148	-
	\$897,534	\$248,277	\$821,581	\$916,300	18,766.00
Highway	500,533	167,823	481,698	484,213	(16,320.00)
Total Expenditures	\$1,398,067	\$416,100	\$1,303,279	\$1,400,513	2,446.00

Article 6	67,000	Library
Article 7	484,213	Highway
Article 8	916,300	General Fund
Total	\$1,467,513	Total

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**PROPOSED GENERAL FUND EXPENDITURE BUDGETS BY DEPARTMENT
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Administration					
Selectboard	10,500	2,625	10,500	10,500	
Direct Labor	63,200	24,477	63,200	69,100	
Retirement	0	29	60	0	
H & A Insurance	22,285	9,777	19,554	24,193	
FICA	5,638	2,074	4,835	6,090	
Workers Comp Insurance	345	0	345	367	
Unemployment Insurance	172	38	172	506	
Dues	150	0	85	150	
Fees/Travel	1,000	0	800	650	
Publications	150	0	150	100	
Office Supplies	1,400	168	1,400	1,400	
Software and IT Services	1,000	(130)	1,000	1,000	
Postage	200	21	200	150	
Advertising	1,100	349	700	800	
Promotional	780	0	250	630	
Miscellaneous	400	0	400	400	
Tax Abatement	0	0	0	0	
Town Manager Search & Transition	0	0	0	0	
Total Administration	\$108,320	\$39,428	\$103,651	\$116,036	7,716.00
Town Clerk & Treasurer					
Direct Labor	88,583	37,890	87,540	76,484	
Direct Labor Overtime	278	295	295	460	
H & A Insurance	35,429	9,243	35,429	30,844	
Retirement	3,605	1,834	3,605	2,628	
FICA	6,798	2,921	5,842	5,890	
Workers Comp Insurance	385	131	385	358	
Unemployment Insurance	96	23	96	143	
Fees/Travel	400	0	0	400	
Software and IT Services	5,270	253	4,000	5,270	
Office Supplies	3,140	821	3,100	3,000	
Postage/Envelopes	3,000	1,009	3,000	2,000	
Advertising	200	0	200	200	
Town Report & Budget	4,500	0	4,500	4,000	
Dog Expense	200	0	200	200	
Tax Sale Expenses	0	0	0	0	
Miscellaneous	500	163	500	500	
Total Clerk & Treasurer	\$152,384	\$54,583	\$148,692	\$132,377	(20,007.00)
Assessor's Office					
Professional Services	20,800	5,480	13,000	16,750	
Legal Services	500	66	500	500	
Reappraisal Fund				45,825	
Property Map Update	0	0	0	0	
Software and IT Services	0	0	0	0	
Telephone	800	261	500	800	
Office Supplies	200	0	200	200	
Postage/Envelopes	200	11	200	200	
Total Assessor's Office	\$22,500	\$5,818	\$14,400	\$64,275	41,775.00
Elections					
Labor and Expenses	4,000	1,831	2,000	2,000	

**PROPOSED GENERAL FUND EXPENDITURE BUDGETS BY DEPARTMENT
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Total Elections	\$4,000	\$1,831	\$2,000	\$2,000	(2,000.00)
Professional Service					
Tax Collector FICA	800	298	600	800	
Audit	22,000	10,225	22,000	22,000	
Internal Control	500	0	500	500	
Legal	7,000	264	5,000	7,000	
Total Prof. Service	\$30,300	\$10,787	\$28,100	\$30,300	0.00
Municipal Building					
Heat	2,475	394	1,200	2,000	
Electricity	1,615	302	1,500	1,600	
Telephone	2,432	785	2,432	2,530	
Internet Service	1,080	291	1,080	1,080	
Website Hosting	875	101	875	875	
Computer and Copier Services	4,000	0	2,000	4,000	
Operating Supplies	500	470	900	500	
Building Imp/Repair	2,000	0	2,000	1,500	
Building Maintenance	1,000	51	1,000	1,000	
Equipment Maintenance	1,000	0	1,000	1,000	
Equip. Replacement Reserve Fund	2,500	0	2,500	6,500	
Miscellaneous	0	0	0	0	
Total Municipal Bldg.	\$19,477	\$2,394	\$16,487	\$22,585	3,108.00
Planning Commission/Zoning Board					
Committee Members Stipend	2,280	300	1,500	2,280	
FICA	174	23	135	180	
Operating Expenses	400	32	200	400	
Advertising	500	0	300	300	
Zoning Administrator Expenses	275	450	900	275	
RRPC Town Plan (Grant)	0	0	0	0	
RRPC Services	250	0	250	250	
Total Plan Commission/Zoning Board	\$3,879	\$805	\$3,285	\$3,685	(194.00)
Economic Development					
Grant Expenses	2,000	0	0	2,000	
Economic Development Programs	2,000	0	0	2,000	
Total Economic Development	\$4,000	\$0	\$0	\$4,000	0.00
General Insurance					
Emp. Practices Liability	2,839	0	2,839	1,566	
P&C	7,203	0	7,203	5,077	
Public Official Liability	2,981	0	2,981	2,167	
Special Events	1,000	0	1,000	1,000	
Total General Ins.	\$14,023	\$0	\$14,023	\$9,810	(4,213.00)
Solid Waste Disposal					
Transfer Station:	0	0	0	0	
Curbside Garbage	112,555	39,411	100,000	114,626	
Curbside Recycling	38,230	12,624	30,000	39,216	
Kitchen Wastes	3,146	0	0	0	
Bags	0	0	0	0	

**PROPOSED GENERAL FUND EXPENDITURE BUDGETS BY DEPARTMENT
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Total Solid Waste Disp.	\$153,931	\$52,035	\$130,000	\$153,842	(89.00)
Fire Department					
Direct Labor	13,000	0	13,000	13,000	
FICA	995	10	995	995	
Workers Compensation Insurance	1,746	0	1,746	1,433	
Heat	2,112	245	1,400	2,000	
Electricity	3,693	70	3,459	3,840	
Telephone	804	309	610	804	
Internet Service	0	47	47	0	
Diesel, Gas & Oil	1,800	294	1,400	1,500	
Other Vehicle Expenses	11,000	3,352	9,500	11,000	
General Insurance	9,184	0	9,184	6,681	
Dues/Subscriptions/Travel	850	200	700	850	
Training	1,500	0	1,500	1,000	
Information Technology	1,000	0	1,000	1,000	
Operating Supplies	1,200	0	1,200	1,200	
Protective Equipment	2,200	0	2,000	2,400	
Small Tools/Equipment	4,000	3,327	6,700	4,000	
Communications	6,300	1,057	6,300	6,000	
Uniform Replacement	500	70	500	500	
Fire Prevention	0	0	0	0	
Hepatitis Vaccine	400	0	0	400	
Building Imp/Repair	5,000	264	4,400	3,500	
Equipment Imp/Repair	5,900	1,430	4,290	6,900	
Equipment Reserve Fund	65,000	0	65,000	65,000	
PPE Reserve Fund	5,000	0	5,000	5,000	
Building Reserve Fund	5,000	0	5,000	5,000	
Total Fire Department	\$148,184	\$10,675	\$144,931	\$144,003	(4,181.00)
Public Safety					
Contract Service	80,715	26,911	80,715	82,329	
Town Health Officer	300	0	300	300	
Town Health Officer FICA	23	0	23	25	
Traffic Lights Electricity	1,185	378	1,134	1,245	
Traffic Lights Maintenance	500	0	250	500	
Emergency Management	2,000	0	1,000	1,000	
Total Public Safety	\$84,723	\$27,289	\$83,422	\$85,399	676.00
Street Lights					
GMP Service	25,446	8,655	25,000	26,718	
Total Street Lights	\$25,446	\$8,655	\$25,000	\$26,718	1,272.00
Swimming Pool					
Direct Labor	24,109	9,463	11,828	24,100	
Workers Comp	1,014	333	416	1,277	
Unemployment	147	33	42	201	
FICA	1,844	724	905	1,844	
Electricity	386	191	239	386	
Telephone	125	0	70	125	
General Insurance	729	0	729	594	
Mowing	600	0	0	0	
Operating Supplies	700	315	700	700	

**PROPOSED GENERAL FUND EXPENDITURE BUDGETS BY DEPARTMENT
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Monitoring Tests	700	800	900	700	
Building & Grounds Maintenance/Repair	1,900	101	1,000	1,900	
Advertising	200	0	200	200	
Equipment Purchase	200	0	200	200	
Uniforms	300	0	300	300	
Training	1,000	0	1,000	1,000	
American Red Cross Dues	0	0	0	0	
Miscellaneous	500	0	200	200	
Total Swimming Pool	\$34,454	\$11,960	\$18,729	\$33,727	(727.00)
Skating Rink					
Direct Labor	10,001	700	10,001	10,001	
Workers Comp	435	189	435	371	
Unemployment	65	15	65	111	
FICA	765	54	765	765	
Heat	864	0	730	940	
Electricity	908	326	900	944	
Telephone	375	86	375	375	
General Insurance	1,146	0	1,146	773	
Operating Supplies	400	5	276	400	
Vehicle Expenses	300	0	300	300	
Building & Grounds Maintenance/Repair	1,200	8	1,200	1,200	
Skating Equipment	600	0	600	800	
Miscellaneous	500	0	200	500	
Total Rink	\$17,559	\$1,383	\$16,993	\$17,480	(79.00)
Parks					
Parks/Our Yard	3,500	1,750	3,500	3,500	
Main Street Park & Bridge Electricity	3,667	1,068	3,300	3,869	
Park & Bridge Light Maintenance & Repair	1,000	0	250	1,000	
Park Maintenance & Repair	1,000	86	1,000	1,000	
Youth League Field Electricity	600	131	390	612	
Youth League Field Insurance	377	0	377	279	
Beaver Pond Maintenance	1,000	418	922	1,000	
Beaver Pond Insurance	0	0	0	0	
Beaver Pond Water Quality Testing				800	
Holiday Activities	2,100	50	1,000	2,100	
Misquito Control	18,000	3,000	18,000	15,450	
Total Parks	\$31,244	\$6,503	\$28,739	\$29,610	(1,634.00)
Taxes & Assessments					
County Tax	9,866	0	9,866	8,165	
Town Forest Tax	350	370	370	350	
Transfer Station Tax	70	69	69	75	
Dam Registration Fees	900	0	900	900	
VLCT	3,236	3,236	3,236	3,236	
Rutland Reg. Planning	975	975	975	975	
Marble Valley Transit	5,000	1,250	5,000	5,000	
Regional Ambulance	6,964	1,741	6,964	6,964	
Rutland Eco Dev Corp	500	360	500	0	
Chamber and Economic Development				1,640	
Chamber of Commerce	360	0	360	0	

**PROPOSED GENERAL FUND EXPENDITURE BUDGETS BY DEPARTMENT
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021- 2022	BUDGET CHANGE
Rutland County Marketing Program	1,741	435	1,741	0	
Total Taxes & Assess.	\$29,962	\$8,436	\$29,981	\$27,305	(2,657.00)
Special Appropriations					
Visiting Nurse	3,600	900	3,600	3,600	
R.S.V.P.	250	250	250	250	
Rutland Mental Health	2,000	500	2,000	2,000	
Vermont Council on Aging	500	500	500	500	
New Story Center	220	220	220	220	
BROC	1,000	500	1,000	1,000	
ARC - Rutland Area	300	300	300	300	
Rutland Conservation Dist.	250	250	250	250	
Neighbor Works of Western Vermont	200	200	200	200	
Vermont Center for Ind. Lv.	250	250	250	250	
Rutland Parent/Child Ctr.	500	500	500	500	
Pittsford Food Shelf	1,000	250	1,000	1,000	
Marble Town Seniors	1,000	250	1,000	1,000	
Mentor Connector	1,500	250	1,500	1,500	
Habitat for Humanity (\$0.50 per Voter)	578	375	578	578	
Total Special Approp.	\$13,148	\$5,695	\$13,148	\$13,148	0.00
Other Commitments					
Library	67,000	16,750	67,000	67,000	
Total Other Comm.	\$67,000	\$16,750	\$67,000	\$67,000	0.00
Total Town General & Other Commitments	\$964,610	\$265,027	\$888,581	\$983,300	18,690.00

**PROPOSED HIGHWAY DEPARTMENT BUDGET
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-31-20	ESTIMATED 06-30-21	BUDGET 2021-2022	CHANGE
Highway					
Regular Time Direct Labor	116,226	49,686	115,334	139,530	
Overtime Direct Labor	7,793	158	6,500	8,000	
Health & Accident Insurance	69,231	21,004	69,000	36,692	
Retirement	3,991	0	765	3,357	
FICA	9,487	3,813	9,317	10,399	
Workers Compensation Insurance	9,360	2,498	5,672	8,348	
Unemployment Insurance	424	144	424	490	
Heat	2,500	0	1,000	1,000	
Electricity	2,018	392	1,176	2,100	
Telephone & Internet	1,920	505	1,232	1,920	
Salt Shed Electricity	800	0	439	600	
Gas & Diesel	14,417	1,810	12,000	9,139	
Vehicle Expenses	21,000	16,160	21,000	21,000	
General Insurance	13,588	0	13,588	9,868	
Municipal Roads General Permit	1,140	0	1,140	1,140	
Fees/Travel	600	0	250	400	
Tree Work	7,000	0	5,000	8,000	
AIRGAS	300	192	300	300	
Mowing	330	150	330	330	
Other Contracted Services	1,000	0	1,000	1,000	
Highway Repairs	12,000	4,114	12,342	12,000	
Highway Improvements	84,108	51,957	84,000	85,000	
Class II Paving	0	0	0	0	
Uniforms	3,300	1,679	3,359	3,700	
Operating Supplies	2,500	2,530	2,530	2,500	
New Small Tools/Equipment	2,500	332	1,800	2,500	
Sand, Salt, Plow Blades	72,500	9,734	72,500	75,900	
Salt Shed Lease	0	0	0	0	
Signs	3,000	669	2,700	2,500	
Rentals	500	0	500	500	
Engineering	0	0	0	0	
Highway Miscellaneous	1,000	208	1,000	500	
Garage Miscellaneous	1,000	0	1,000	500	
Building/Fixtures Imp/Repair	3,000	0	2,500	3,000	
Small Tools/Equip Maintenance	1,000	88	1,000	1,000	
Marble Bridge Fund Contribution	1,000	0	1,000	1,000	
Building Fund Contribution	20,000	0	20,000	20,000	
Equipment Fund Contribution	10,000	0	10,000	10,000	
	\$500,533	\$167,823	\$481,698	\$484,213	(\$16,320)

**PROPOSED WATER DEPARTMENT BUDGET
JULY 1, 2021 TO JUNE 30, 2022**

DEPARTMENT	BUDGET 2020 - 2021	ACTUAL 12-24-20	ESTIMATED 06-30-21	BUDGET 2021 - 2022	CHANGE
Expenses:					
Direct Labor Regular Time	10,368	6,577	11,000	42,864	\$32,496.00
Direct Labor Overtime	700	14	700	3,000	\$2,300.00
H & A Insurance	0	0	0	8,569	\$8,569.00
Retirement	0	0	0	437	\$437.00
FICA	847	495	847	3,280	\$2,433.00
Worker's Comp Insurance	0	0	0	2,503	\$2,503.00
Unemployment	0	0	0	148	\$148.00
Financial Services	11,000	0	11,000	13,000	\$2,000.00
Simon Operation Service	74,454	32,941	36,500	0	(\$74,454.00)
Simon Operation Service OT	2,000	0	0	0	(\$2,000.00)
Heat	1,200	142	1,200	1,200	\$0.00
Well House/Tanks Elec.	26,556	8,192	16,400	27,618	\$1,062.00
Pump Station Elec.	7,055	1,650	3,200	7,337	\$282.00
Telephone	840	378	760	1,440	\$600.00
Pump Station Generator Fuel	250	0	250	250	\$0.00
Vehicle Replacement Fund	5,000	0	5,000	5,000	\$0.00
Diesel, Gas & Oil	800	143	295	800	\$0.00
Vehicle Exp./Repair	600	384	775	700	\$100.00
Taxes Water Shed	5,000	5,304	5,304	5,600	\$600.00
General Insurance	5,634	3,590	5,634	4,366	(\$1,268.00)
Travel-Meetings	100	0	100	100	\$0.00
Training					
Dues	705	0	200	705	\$0.00
Contract Service	1,000	0	0	1,000	\$0.00
Engineering Services	1,000	0	0	1,000	\$0.00
Legal Services	1,000	0	0	1,000	\$0.00
Printing	600	292	584	600	\$0.00
Operating Supplies	3,000	1,220	3,000	3,000	\$0.00
Postage	300	0	150	300	\$0.00
Advertising	200	336	336	200	\$0.00
Small Tools, Equipment	1,000	0	500	700	(\$300.00)
Chlorine	1,500	304	1,500	1,500	\$0.00
Fluoride	1,500	519	1,500	1,500	\$0.00
Uniform	0	0	0	2,200	\$2,200.00
Lab Test	2,000	830	1,640	2,000	\$0.00
Permit Fees	5,200	1,471	2,942	5,000	(\$200.00)
Well House Maint & Repair	1,500	22,199	22,199	1,500	\$0.00
Pump Sta Maint & Repair	1,000	440	800	1,000	\$0.00
Line Maint & Repair	20,000	5,407	10,814	20,000	\$0.00
Tank Maint & Repair	2,000	0	2,000	2,000	\$0.00
Equipment Maint & Repair	1,500	0	1,500	1,500	\$0.00
New Equipment	2,000	0	1,000	2,000	\$0.00
Miscellaneous	1,000	0	0	500	(\$500.00)
Reserve Fund	10,000	10,000	10,000	10,000	\$0.00
Total Water Operation Expenses	\$210,409	\$102,828	\$159,630	\$187,417	(\$22,992.00)
Bond Expenditures					
\$1,057,000 Bond Principal	57,768			57,768	
\$1,057,000 Bond Interest & Adm Fees	14,401			14,401	
\$2,874,400 Bond Principal	112,044			112,044	
\$2,874,400 Bond Interest	(43,049)			(43,049)	
\$2,546,923 Bond Principal	98,054			98,054	
\$2,546,932 Bond Interest	(32,645)			(31,353)	
\$805,069 Bond Principal				7,044	
\$805,069 Bond Interest				0	
Total Water Bond Expenditures	\$206,573			\$214,909	
Total Water Expenses	\$420,721			\$402,326	(\$18,395.00)

**Proposed Sewer Department Budget
July 1, 2021 to June 30, 2022**

DEPARTMENT	BUDGET 2020-2021	ACTUAL 12-26-21	ESTIMATED 06-30-21	BUDGET 2021-2022	CHANGE
Expenses:					
Direct Labor - Regular Time	10,369	5,559	10,369	58,000	\$47,631.00
Direct Labor - Overtime	700	534	700	3,000	\$2,300.00
H & A Insurance	0	0	0	19,440	\$19,440.00
Retirement	0	0	0	600	\$600.00
FICA	847	466	847	4,560	\$3,713.00
Worker's Comp Insurance	0	0	0	4,830	\$4,830.00
Unemployment	0	0	0	192	\$192.00
Financial Services	11,000	0	11,000	13,000	\$2,000.00
Simon Operation Service	111,682	49,411	55,800	0	(\$111,682.00)
Simon Operation Service OT	4,000	1,350	0	0	(\$4,000.00)
Heat	2,880	579	2,285	2,400	(\$480.00)
Plant Electricity	50,000	15,482	50,000	50,000	\$0.00
Pump Station Electricity	25,000	5,445	23,400	25,000	\$0.00
Telephone	1,200	357	1,200	1,500	\$300.00
Vehicle Fund	5,000	0	5,000	5,000	\$0.00
Diesel, Gas & Oil	800	100	800	800	\$0.00
Vehicle Exp./Repair	600	0	0	600	\$0.00
Property Taxes	1,400	1,345	1,345	1,450	\$50.00
General Insurance	7,000	7,000	8,574	7,500	\$500.00
Dues	150	0	150	150	\$0.00
Travel-Meetings	100	0	0	100	\$0.00
Legal Services	500	0	0	500	\$0.00
Engineering Services	500	0	0	500	\$0.00
Contract Service	6,000	0	0	6,000	\$0.00
Operating Supplies	3,600	1,048	2,100	3,000	(\$600.00)
Postage	100	0	0	100	\$0.00
Generator Fuel	500	0	250	500	\$0.00
Chemicals	12,800	1,357	12,800	13,200	\$400.00
Lab Test	2,400	775	1,600	2,400	\$0.00
Permit Fees	975	0	975	975	\$0.00
Small Tools	1,000	75	150	1,000	\$0.00
Uniform Rentals	0	0	0	1,000	\$1,000.00
Treatment Plant Repair	3,000	3,922	3,922	4,000	\$1,000.00
Pump Station Repair	1,000	310	620	1,000	\$0.00
Line Repair	11,000	2,300	1,155	11,000	\$0.00
Manhole Repairs	5,000	1,570	3,640	5,000	\$0.00
Plant Equip. Repair	3,000	1,134	2,200	3,000	\$0.00
Pump Station Equip. Rep.	7,000	3,648	7,296	7,300	\$300.00
New Plant Equip.	2,000	0	1,000	2,000	\$0.00
New Pump Station Equip.	5,000	0	2,500	5,000	\$0.00
New Collection System Equip	500	0	0	0	(\$500.00)
Equip. Maintenance	1,800	140	280	1,000	(\$800.00)
Miscellaneous	1,000	0	0	500	(\$500.00)
Bond Payment	23,172	23,172	23,172	23,634	\$462.00
Bond Interest	9,570	9,570	9,570	9,107	(\$463.00)
Reserve Fund	40,000	0	40,000	40,000	\$0.00
Total Wastewater	\$374,145	\$136,649	\$284,700	\$339,838	(\$34,307.00)

**WATER BOND PAYMENT SCHEDULE
 BACKWASH TREATMENT SYSTEM, FIELD STREET WELL CHLORINE CONTACT TIME,
 AND CAIN STREET BOOSTER PUMP STATION RF3-1 17
 MATURITY DATE DECEMBER 1, 2027**

DATE DUE	PRINCIPAL	INTEREST	ADMIN FEE	TOTAL PAYMENT
12-01-08	\$39,337.00	\$10,570.00	\$21,140.00	\$71,047.00
12-01-09	\$40,517.11	\$10,176.63	\$20,353.26	\$71,047.00
12-01-10	\$41,732.63	\$9,771.46	\$19,542.92	\$71,047.01
12-01-11	\$42,984.61	\$9,354.13	\$18,708.27	\$71,047.01
12-01-12	\$44,274.14	\$8,924.29	\$17,848.57	\$71,047.00
12-01-13	\$45,602.37	\$8,481.55	\$16,963.09	\$71,047.01
12-01-14	\$46,970.44	\$8,025.52	\$16,051.04	\$71,047.00
12-01-15	\$48,379.55	\$7,555.82	\$15,111.63	\$71,047.00
12-01-16	\$49,830.94	\$7,072.02	\$14,144.04	\$71,047.00
12-01-17	\$51,325.87	\$6,573.71	\$13,147.42	\$71,047.00
12-01-18	\$52,865.64	\$6,060.45	\$12,120.91	\$71,047.00
12-01-19	\$54,451.61	\$5,531.80	\$11,063.59	\$71,047.00
12-01-20	\$56,085.16	\$4,987.28	\$9,974.56	\$71,047.00
12-01-21	\$57,767.71	\$4,426.43	\$8,852.86	\$71,047.00
12-01-22	\$59,500.75	\$3,848.75	\$7,697.50	\$71,047.00
12-01-23	\$61,285.77	\$3,253.74	\$6,507.49	\$71,047.00
12-01-24	\$63,124.34	\$2,640.89	\$5,281.77	\$71,047.00
12-01-25	\$65,018.07	\$2,009.64	\$4,019.29	\$71,047.00
12-01-26	\$66,968.61	\$1,359.46	\$2,718.93	\$71,047.00
12-01-27	\$68,977.66	\$689.78	\$1,379.55	\$71,046.99
Total	\$1,056,999.98	\$121,313.35	\$242,626.69	\$1,420,940.02
Paid Through 12-31-20	\$614,357.07	\$103,084.66	\$206,169.30	\$923,611.03
Balance Remaining	\$442,642.91	\$18,228.69	\$36,457.39	\$497,328.99

**WATER BOND PAYMENT SCHEDULE
WATER SYSTEM IMPROVMENTS RF3-235
MATURITY DATE NOVEMBER 1, 2044**

DATE DUE	PRINCIPAL	INTEREST	ADMIN FEE	TOTAL PAYMENT
11/01/15	\$126,482.73	(57,488.38)	\$0.00	\$68,994.35
11/01/16	\$123,953.08	(54,958.73)	\$0.00	\$68,994.35
11/01/17	\$121,474.02	(52,479.67)	\$0.00	\$68,994.35
11/01/18	\$119,044.53	(50,050.19)	\$0.00	\$68,994.34
11/01/19	\$116,663.64	(47,669.30)	\$0.00	\$68,994.34
11/01/20	\$114,330.37	(45,336.02)	\$0.00	\$68,994.35
11/01/21	\$112,043.76	(43,049.42)	\$0.00	\$68,994.34
11/01/22	\$109,802.89	(40,808.54)	\$0.00	\$68,994.35
11/01/23	\$107,606.83	(38,612.48)	\$0.00	\$68,994.35
11/01/24	\$105,454.69	(36,460.35)	\$0.00	\$68,994.34
11/01/25	\$103,345.60	(34,351.25)	\$0.00	\$68,994.35
11/01/26	\$101,278.69	(32,284.34)	\$0.00	\$68,994.35
11/01/27	\$99,253.11	(30,258.77)	\$0.00	\$68,994.34
11/01/28	\$97,268.05	(28,273.71)	\$0.00	\$68,994.34
11/01/29	\$95,322.69	(26,328.34)	\$0.00	\$68,994.35
11/01/30	\$93,416.24	(24,421.89)	\$0.00	\$68,994.35
11/01/31	\$91,547.91	(22,553.57)	\$0.00	\$68,994.34
11/01/32	\$89,716.95	(20,722.61)	\$0.00	\$68,994.34
11/01/33	\$87,022.62	(18,028.27)	\$0.00	\$68,994.35
11/01/34	\$86,184.16	(17,189.82)	\$0.00	\$68,994.34
11/01/35	\$84,440.88	(15,446.53)	\$0.00	\$68,994.35
11/01/36	\$82,752.06	(13,757.72)	\$0.00	\$68,994.34
11/01/37	\$81,097.02	(12,102.67)	\$0.00	\$68,994.35
11/01/38	\$79,475.08	(10,480.73)	\$0.00	\$68,994.35
11/01/39	\$77,885.58	(8,891.23)	\$0.00	\$68,994.35
11/01/40	\$76,327.87	(7,333.52)	\$0.00	\$68,994.35
11/01/41	\$74,801.31	(5,806.96)	\$0.00	\$68,994.35
11/01/42	\$73,305.28	(4,310.94)	\$0.00	\$68,994.34
11/01/43	\$71,839.18	(2,844.83)	\$0.00	\$68,994.35
11/01/44	\$70,402.42	(1,408.05)	\$0.00	\$68,994.37
Total	\$2,873,539.24	(803,708.83)	\$0.00	\$2,069,830.41
Paid Through 12-31-20	\$721,948.37	-\$307,982.29	\$0.00	\$413,966.08
Balance Remaining	\$2,151,590.87	-\$495,726.54	\$0.00	\$1,655,864.33

**WATER BOND PAYMENT
SCHEDULE
WATER SYSTEM IMPROVMENTS RF3-289
MATURITY DATE March 1, 2047**

DATE DUE	PRINCIPAL	INTEREST	ADMIN FEE	TOTAL PAYMENT
03/01/18	101,979.74	-35,279.04	0.00	66,700.70
03/01/19	100,654.00	-33,953.30	0.00	66,700.70
03/01/20	99,345.50	-32,644.80	0.00	66,700.70
03/01/21	98,054.01	-31,353.31	0.00	66,700.70
03/01/22	96,779.31	-30,078.61	0.00	66,700.70
03/01/23	95,521.18	-28,820.48	0.00	66,700.70
03/01/24	94,279.40	-27,578.70	0.00	66,700.70
03/01/25	93,053.77	-26,353.07	0.00	66,700.70
03/01/26	91,844.07	-25,143.37	0.00	66,700.70
03/01/27	90,650.10	-23,949.40	0.00	66,700.70
03/01/28	89,471.65	-22,770.95	0.00	66,700.70
03/01/29	88,308.51	-21,607.81	0.00	66,700.70
03/01/30	87,160.50	-20,459.80	0.00	66,700.70
03/01/31	86,027.42	-19,326.72	0.00	66,700.70
03/01/32	84,909.06	-18,208.36	0.00	66,700.70
03/01/33	83,805.24	-17,104.54	0.00	66,700.70
03/01/34	82,715.78	-16,015.08	0.00	66,700.70
03/01/35	81,640.47	-14,939.77	0.00	66,700.70
03/01/36	80,579.14	-13,878.44	0.00	66,700.70
03/01/37	79,531.62	-12,830.92	0.00	66,700.70
03/01/38	78,497.70	-11,797.00	0.00	66,700.70
03/01/39	77,477.23	-10,776.53	0.00	66,700.70
03/01/40	76,470.03	-9,769.33	0.00	66,700.70
03/01/41	75,475.92	-8,775.22	0.00	66,700.70
03/01/42	74,494.73	-7,794.03	0.00	66,700.70
03/01/43	73,526.30	-6,825.60	0.00	66,700.70
03/01/44	72,570.46	-5,869.76	0.00	66,700.70
03/01/45	71,627.04	-4,926.34	0.00	66,700.70
03/01/46	70,695.89	-3,995.19	0.00	66,700.70
03/01/47	69,776.90	-3,076.15	0.00	66,700.75
Total	\$2,546,922.67	(545,901.62)	\$0.00	\$2,001,021.05
Paid Through 12-31-20	\$301,979.24	(\$101,877.14)	\$0.00	\$200,102.10
Balance Remaining	\$2,244,943.43	(\$444,024.48)	\$0.00	\$1,800,918.95

**WATER BOND PAYMENT
SCHEDULE
WATER SYSTEM IMPROVMENTS RF3-289
MATURITY DATE March 1, 2047**

Repayment Date	Payment Number	Principal Due	Principal Payment	Interest Payment	Date of		
					Admin. Fee	Total Payment	Repayment
3/1/2018	1	\$2,713,772.32	\$101,979.74	(\$35,279.04)	\$0.00	\$66,700.70	
3/1/2019	2	\$2,611,792.58	\$100,654.00	(\$33,953.30)	\$0.00	\$66,700.70	
3/1/2020	3	\$2,511,138.58	\$99,345.50	(\$32,644.80)	\$0.00	\$66,700.70	
3/1/2021	4	\$2,411,793.08	\$98,054.01	(\$31,353.31)	\$0.00	\$66,700.70	
3/1/2022	5	\$2,313,739.07	\$96,779.31	(\$30,078.61)	\$0.00	\$66,700.70	
3/1/2023	6	\$2,216,959.76	\$95,521.18	(\$28,820.48)	\$0.00	\$66,700.70	
3/1/2024	7	\$2,121,438.58	\$94,279.40	(\$27,578.70)	\$0.00	\$66,700.70	
3/1/2025	8	\$2,027,159.18	\$93,053.77	(\$26,353.07)	\$0.00	\$66,700.70	
3/1/2026	9	\$1,934,105.41	\$91,844.07	(\$25,143.37)	\$0.00	\$66,700.70	
3/1/2027	10	\$1,842,261.34	\$90,650.10	(\$23,949.40)	\$0.00	\$66,700.70	
3/1/2028	11	\$1,751,611.24	\$89,471.65	(\$22,770.95)	\$0.00	\$66,700.70	
3/1/2029	12	\$1,662,139.59	\$88,308.51	(\$21,607.81)	\$0.00	\$66,700.70	
3/1/2030	13	\$1,573,831.08	\$87,160.50	(\$20,459.80)	\$0.00	\$66,700.70	
3/1/2031	14	\$1,486,670.58	\$86,027.42	(\$19,326.72)	\$0.00	\$66,700.70	
3/1/2032	15	\$1,400,643.16	\$84,909.06	(\$18,208.36)	\$0.00	\$66,700.70	
3/1/2033	16	\$1,315,734.10	\$83,805.24	(\$17,104.54)	\$0.00	\$66,700.70	
3/1/2034	17	\$1,231,928.86	\$82,715.78	(\$16,015.08)	\$0.00	\$66,700.70	
3/1/2035	18	\$1,149,213.08	\$81,640.47	(\$14,939.77)	\$0.00	\$66,700.70	
3/1/2036	19	\$1,067,572.61	\$80,579.14	(\$13,878.44)	\$0.00	\$66,700.70	
3/1/2037	20	\$986,993.47	\$79,531.62	(\$12,830.92)	\$0.00	\$66,700.70	
3/1/2038	21	\$907,461.85	\$78,497.70	(\$11,797.00)	\$0.00	\$66,700.70	
3/1/2039	22	\$828,964.15	\$77,477.23	(\$10,776.53)	\$0.00	\$66,700.70	
3/1/2040	23	\$751,486.92	\$76,470.03	(\$9,769.33)	\$0.00	\$66,700.70	
3/1/2041	24	\$675,016.89	\$75,475.92	(\$8,775.22)	\$0.00	\$66,700.70	
3/1/2042	25	\$599,540.97	\$74,494.73	(\$7,794.03)	\$0.00	\$66,700.70	
3/1/2043	26	\$525,046.24	\$73,526.30	(\$6,825.60)	\$0.00	\$66,700.70	
3/1/2044	27	\$451,519.94	\$72,570.46	(\$5,869.76)	\$0.00	\$66,700.70	
3/1/2045	28	\$378,949.48	\$71,627.04	(\$4,926.34)	\$0.00	\$66,700.70	

**WASTEWATER BOND PAYMENT SCHEDULE
SEWER REHABILITATION SLIP LINING AR1-054
MATURITY DATE DECEMBER 1, 2030**

Due Date	Principal	Interest	Admin Fee	Total Payment
12/1/2011	\$1,715.89	\$0.00	\$833.83	\$2,549.72
12/1/2012	\$1,164.67	\$0.00	\$532.03	\$1,696.70
12/1/2013	\$1,187.96	\$0.00	\$508.74	\$1,696.70
12/1/2014	\$1,211.72	\$0.00	\$484.98	\$1,696.70
12/1/2015	\$1,235.96	\$0.00	\$460.75	\$1,696.71
12/1/2016	\$1,260.67	\$0.00	\$436.03	\$1,696.70
12/1/2017	\$1,285.89	\$0.00	\$410.81	\$1,696.70
12/1/2018	\$1,311.61	\$0.00	\$385.10	\$1,696.71
12/1/2019	\$1,337.84	\$0.00	\$358.86	\$1,696.70
12/1/2020	\$1,364.59	\$0.00	\$332.11	\$1,696.70
12/1/2021	\$1,391.89	\$0.00	\$304.82	\$1,696.71
12/1/2022	\$1,419.72	\$0.00	\$276.98	\$1,696.70
12/1/2023	\$1,448.12	\$0.00	\$248.58	\$1,696.70
12/1/2024	\$1,477.08	\$0.00	\$219.62	\$1,696.70
12/1/2025	\$1,506.62	\$0.00	\$190.08	\$1,696.70
12/1/2026	\$1,536.76	\$0.00	\$159.95	\$1,696.71
12/1/2027	\$1,567.49	\$0.00	\$129.21	\$1,696.70
12/1/2028	\$1,598.84	\$0.00	\$97.86	\$1,696.70
12/1/2029	\$1,630.82	\$0.00	\$65.89	\$1,696.71
12/1/2030	\$1,663.43	\$0.00	\$33.27	\$1,696.70
Total	\$28,317.57	\$0.00	\$6,469.50	\$34,787.07
Paid Through 12-31-2020	\$13,076.80	\$0.00	\$4,743.24	\$17,820.04
Balance Remaining	\$15,240.77	\$0.00	\$1,726.26	\$16,967.03

**WASTEWATER BOND PAYMENT SCHEDULE
PARK PUMP STATION CSO PROJECT RF1-107**

MATURITY DATE NOVEMBER 1, 2029

Due Date	Principal	Interest	Admin Fee	Total Payment
11/01/10	\$11,314.48	\$0.00	\$5,498.24	\$16,812.72
11/01/11	\$11,540.77	\$0.00	\$5,271.95	\$16,812.72
11/01/12	\$11,771.58	\$0.00	\$5,041.14	\$16,812.72
11/01/13	\$12,007.02	\$0.00	\$4,805.71	\$16,812.73
11/01/14	\$12,247.16	\$0.00	\$4,565.57	\$16,812.73
11/01/15	\$12,492.10	\$0.00	\$4,320.62	\$16,812.72
11/01/16	\$12,741.94	\$0.00	\$4,070.78	\$16,812.72
11/01/17	\$12,996.78	\$0.00	\$3,815.94	\$16,812.72
11/01/18	\$13,256.72	\$0.00	\$3,556.01	\$16,812.73
11/01/19	\$13,521.85	\$0.00	\$3,290.87	\$16,812.72
11/01/20	\$13,792.29	\$0.00	\$3,020.43	\$16,812.72
11/01/21	\$14,068.13	\$0.00	\$2,744.59	\$16,812.72
11/01/22	\$14,349.50	\$0.00	\$2,463.23	\$16,812.73
11/01/23	\$14,636.49	\$0.00	\$2,176.24	\$16,812.73
11/01/24	\$14,929.22	\$0.00	\$1,883.51	\$16,812.73
11/01/25	\$15,227.80	\$0.00	\$1,584.92	\$16,812.72
11/01/26	\$15,532.36	\$0.00	\$1,280.37	\$16,812.73
11/01/27	\$15,843.00	\$0.00	\$969.72	\$16,812.72
11/01/28	\$16,159.86	\$0.00	\$652.86	\$16,812.72
11/01/29	\$16,483.05	\$0.00	\$329.66	\$16,812.71
Total	\$274,912.10	\$0.00	\$61,342.36	\$336,254.46
Paid Through 12-31-20	\$137,682.69	\$0.00	\$47,257.26	\$184,939.95
Balance Remaining	\$137,229.41	\$0.00	\$14,085.10	\$151,314.51

**WASTEWATER BOND PAYMENT SCHEDULE
ORMSBEE AVENUE SEWER AND STORMDRAIN
LOAN RF1-209-3.1
MATURITY DATE AUGUST 1, 2048**

Date Due	Principal	Interest	Admin. Fee	Total Payment
8/1/2019	\$7,856.94	\$0.00	\$6,374.82	\$14,231.76
8/1/2020	\$8,014.08	\$0.00	\$6,217.68	\$14,231.76
8/1/2021	\$8,174.36	\$0.00	\$6,057.40	\$14,231.76
8/1/2022	\$8,337.85	\$0.00	\$5,893.91	\$14,231.76
8/1/2023	\$8,504.60	\$0.00	\$5,727.16	\$14,231.76
8/1/2024	\$8,674.70	\$0.00	\$5,557.06	\$14,231.76
8/1/2025	\$8,848.19	\$0.00	\$5,383.57	\$14,231.76
8/1/2026	\$9,025.15	\$0.00	\$5,206.61	\$14,231.76
8/1/2027	\$9,205.66	\$0.00	\$5,026.10	\$14,231.76
8/1/2028	\$9,389.77	\$0.00	\$4,841.99	\$14,231.76
8/1/2029	\$9,577.57	\$0.00	\$4,654.19	\$14,231.76
8/1/2030	\$9,769.12	\$0.00	\$4,462.64	\$14,231.76
8/1/2031	\$9,964.50	\$0.00	\$4,267.26	\$14,231.76
8/1/2032	\$10,163.79	\$0.00	\$4,067.97	\$14,231.76
8/1/2033	\$10,367.07	\$0.00	\$3,864.69	\$14,231.76
8/1/2034	\$10,574.41	\$0.00	\$3,657.35	\$14,231.76
8/1/2035	\$10,785.90	\$0.00	\$3,445.86	\$14,231.76
8/1/2036	\$11,001.61	\$0.00	\$3,230.15	\$14,231.76
8/1/2037	\$11,221.65	\$0.00	\$3,010.11	\$14,231.76
8/1/2038	\$11,446.08	\$0.00	\$2,785.68	\$14,231.76
8/1/2039	\$11,675.00	\$0.00	\$2,556.76	\$14,231.76
8/1/2040	\$11,908.50	\$0.00	\$2,323.26	\$14,231.76
8/1/2041	\$12,146.67	\$0.00	\$2,085.09	\$14,231.76
8/1/2042	\$12,389.60	\$0.00	\$1,842.16	\$14,231.76
8/1/2043	\$12,637.40	\$0.00	\$1,594.36	\$14,231.76
8/1/2044	\$12,890.14	\$0.00	\$1,341.62	\$14,231.76
8/1/2045	\$13,147.95	\$0.00	\$1,083.81	\$14,231.76
8/1/2046	\$13,410.91	\$0.00	\$820.85	\$14,231.76
8/1/2047	\$13,679.12	\$0.00	\$552.64	\$14,231.76
8/1/2048	\$13,952.71	\$0.00	\$279.05	\$14,231.76
Total	\$318,741.00	\$0.00	\$108,211.80	\$426,952.80
Paid Through 12/31/20	\$15,871.02	\$0.00	\$12,592.50	\$28,463.52
Balance Remaining	\$302,869.98	\$0.00	\$95,619.30	\$398,489.28

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Fire Department Building Sinking Fund			
Balance July 1, 2019	\$11,885	\$0	\$11,885
Revenue			
Allocation	\$5,000		\$5,000
Interest	\$1		\$1
Rounding	\$1		(\$1)
Balance June 30, 2020	\$16,887	\$0	\$16,887
Fire Department Equipment Sinking Fund			
Balance July 1, 2019	\$189,329	\$0	\$189,329
Revenue			
Interest	\$21		\$21
Allocation	\$65,000		\$65,000
Disbursements			
Balance June 30, 2020	\$254,350	\$0	\$254,350
Fire Department PPE Sinking Fund			
Balance July 1, 2019	\$17,277	\$0	\$17,277
Revenue			
Interest	\$2		\$2
Allocation	\$5,000		\$5,000
Disbursements			
Balance June 30, 2020	\$22,279	\$0	\$22,279
Grand List Sinking Fund			
Balance July 1, 2019	\$53,541	\$0	\$53,541
Revenue			
Interest	\$5		\$5
State of Vermont	\$6,579		\$6,579
Equalization	\$774		\$774
Rounding	\$1		\$1

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Disbursements			
CAI Technologies	-\$3,400		(\$3,400)
Wright Appraisal	-\$220		(\$220)
Balance June 30, 2020	\$57,280	\$0	\$57,280
<hr/> <hr/>			
Highway Department Salt Shed Fund			
Balance July 1, 2019	\$1	\$0	\$1
Revenue			
Interest	\$0		\$0
Disbursements			
Balance June 30, 2020	\$1	\$0	\$1
<hr/> <hr/>			
Marble Bridge Sinking Fund			
Balance July 1, 2019	\$13,142	\$0	\$13,142
Revenue			
Interest	\$2		\$2
Allocation	\$1,000		\$1,000
Balance June 30, 2020	\$14,144	\$0	\$14,144
<hr/> <hr/>			
Mortimer Proctor Trust Fund			
Balance July 1, 2019	\$12,792	\$0	\$12,792
Revenue			
Interest	\$2		\$2
Pool	\$13,762		\$13,762
Ballfield	\$3,000		\$3,000
Skating Rink	\$14,538		\$14,538
Rounding	\$1		\$1
Disbursements			

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Pool equipment	(\$13,091)		(\$13,091)
Youth League	(\$350)		(\$350)
Skating Rink	(\$14,538)		(\$14,538)
Balance June 30, 2020	\$16,116	\$0	\$16,116

Restoration Fund
Balance July 1, 2019

Revenue			
From general	\$4,519		4,519
Interest	\$1		1

Disbursements			
Kofile Land Records	(\$1,083)		(\$1,083)
Adkins Printers	(\$74)		(\$74)
Rounding	(\$1)		

Balance June 30, 2020

Riverside Cemetery Fund
Balance July 1, 2019

Revenue			
Sale of Lots-Grave Opening	\$1,300		\$1,300
Transfer from CU of VT	\$500		\$500
Interest/Change in value		(\$1,436)	(\$1,436)
Rounding		(\$1)	(\$1)

Disbursements			
Artistic Cemetery	(\$560)		(\$560)
Financial Services	(\$650)		(\$650)
Steve Mitowski	(\$3,910)		(\$3,910)

Balance June 30, 2020

Skating Rink Fund
Balance July 1, 2019

Revenue

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Donations	\$1,549		\$1,549
Rounding	(\$1)		(\$1)
Disbursements			
Security Camera	(\$210)		(\$210)
Consolidated Communications	(\$1,219)		(\$1,219)
Grill	(\$250)		(\$250)
Supplies	(\$33)		(\$33)
Balance June 30, 2020	\$2,539		\$2,539
<hr/> <hr/>			
Town Hall Sinking Fund			
Balance July 1, 2019	\$51,743	\$0	\$51,743
Revenue			
Interest	\$5		\$5
Disbursements			
NBF Architects	(\$1,225)		(\$1,225)
Balance June 30, 2020	\$50,523		\$50,523
<hr/> <hr/>			
Town Office Equipment Replacement Fund			
Balance July 1, 2019	\$14,816	0	\$14,816
Revenue			
Interest	\$2		\$2
Allocation	\$2,500		\$2,500
Disbursements			
Balance June 30, 2020	\$17,318		\$17,318
<hr/> <hr/>			
Highway Department Equipment Fund			
Balance July 1, 2019	\$137,864	\$0	\$137,864
Revenue			
Interest	\$6		\$6
Allocation	\$ 15,000		\$15,000
Sale of 2002 Chevy Dump	\$ 4,295		\$4,295

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Disbursements			
Earle's Truck Repair	\$ (7,492)		(\$7,492)
John C. Stewart	\$ (46,778)		(\$46,778)
Viking-Cives	\$ (38,800)		(\$38,800)
Champlain Valley Equipment	\$ (6,147)		(\$6,147)
			\$0
Balance June 30, 2020	\$57,948		\$57,948
Highway Garage Fund			
Balance July 1, 2019	\$14,261	\$0	\$14,261
Revenue			
Allocation	\$10,000		\$10,000
Interest	\$2		\$2
Rounding	(\$1)		(\$1)
Balance June 30, 2020	\$24,262		\$24,262
Water/Wastewater Vehicle Fund			
Balance July 1, 2019	\$34,090	\$0	\$34,090
Revenue			
Interest	\$4		\$4
Allocation	\$10,000		\$10,000
Disbursements			
Balance June 30, 2020	\$44,094		\$44,094
Peterson Recreation Fund			
Balance July 1, 2019	\$1,741	\$40,541	\$42,282
Revenue			
Change of value	\$0	\$1,220	\$1,220
Balance June 30, 2020	\$1,741	\$41,761	\$43,502
Beaver Pond Fund			
Balance July 1, 2019	\$8,650		\$8,650

**SINKING AND REPLACEMENT FUNDS FOR PERIOD OF
JULY 1, 2019 TO JUNE 30, 2020**

	MARKET ACCOUNT	INVESTMENT ACCOUNT	TOTAL FUNDS
Revenue			
Interest	\$1		\$1
Donation	\$100		\$100
Disbursements			
Maintenance	(\$413)		(\$413)
Gift	(\$200)		(\$200)
Rounding	(\$1)		(\$1)
Balance June 30, 2020	\$8,137		\$8,137
<hr/>			
Main Street Light Fund			
Balance July 1, 2019	\$20,000		\$20,000
Revenue			
Interest	\$1		\$1
Rounding	\$1		\$1
Donations	\$27,500		\$27,500
Disbursements			
Engineering Services	(\$859)		(\$859)
Postage	(\$7)		(\$7)
Advertising	(\$108)		(\$108)
LaFaso Electric	(\$46,000)		(\$46,000)
Balance June 30, 2020	\$528		\$528
<hr/>			
Total Fund Balance	\$598,354	\$234,374	\$832,728

Town of Proctor Births 2020

Date	Child	Parents
02/15/20	Colton Jeffrey Poro	Nicole Marie LaFrance Mark Anthony Poro
02/15/20	Remington Eugene Poro	Nicole Marie LaFrance Mark Anthony Poro
03/04/20	Nash Stryker-Ren Oechsle	Melissa May Oechsle
03/04/20	Astrid Leigh Kendall	Kimberlie Ann Senif Vincent James Kendall
07/15/20	Dacey Carolyn Frasier	Carrie Turner Joshua Allen Frasier
08/02/20	Isabella Lemay O'Connor	Michaela Marie LaBounty Gregory Michael O'Connor
08/04/20	Olivia Marilyn Robinson	Jessica Rae Perkins Dillon White-Robinson
09/03/20	Everlie Grace McCormack	Megan Michelle Carter Cody William McCormack
10/11/20	Silas Carson Pearsall	Kimberley Anne Harley Trevor James Pearsall
10/24/20	Isla Ann Doty	Kristina Ann Gallagher Thomas Deforest Doty
12/15/20	Camden Andrew Roberts	Alexis Lynnette Roberts
12/16/20	Dre Buckland Tuttle	Jessie Leigh Fullerton Gunner Buckland Tuttle
12/27/20	Kai Morrison Brown	Leigh Ann Leinhauser Daniel John Brown

Town of Proctor Marriages 2020

Date	Contracting Parties
02/22/20	Jessie L. Fullerton Gunner B. Tuttle
05/10/20	Carrie Ann Dougherty Timothy A. Covey
06/05/20	Yenitza Taish Ortiz Alicea Joshua Jamel Minix
06/20/20	Lene Lynn Gipe James Henry Traverse
07/01/20	Kayla Patricia Woodard Kenrick Kevin Staine
09/19/20	Michelle Erin Wilcox Douglas Andrew Stewart
10/10/20	Mallory Renee Johns Joseph Andrew Gearwar
10/31/20	Penelope Anne Rickert Jeffrey Arthur Chase
10/24/20	Shelby Taylor Fillmore Tyrone Albert Watson

Town of Proctor Deaths 2020

Date	Deceased	Age
02/07/20	Mary A. Castor	62
03/10/20	Ralph Sweet	73
03/17/20	Leona Kish	93
03/18/20	Thomas Francis McCullough	58
04/27/20	Warren Russell Brown	91
06/17/20	Warren Arthur McCullough	89
07/01/20	Donna Lee Howe	68
08/14/20	Joseph J. Tripodi, Jr	83
08/17/20	Leo Paul LaFrance	85
09/06/20	Robert L. Harger, Jr.	76
09/11/20	Carol A. Wood	70
09/23/20	Evelyn A. LaFrance	90
10/03/20	Robert E. Parker	61
10/09/20	Rebecca Spahn Abell	64
10/30/20	Don Francis Alberico	49
11/20/20	Timothy J. Peer	41
12/08/20	Dale Ellen Bliss Plansker	75
12/30/20	Mary Ann Dumas	68

Planning Commission

The Planning Commission was able to hold its regular monthly meeting at the town office through March. We then moved our meetings outdoors to the park with masks and social distancing. Fortunately, the weather cooperated and we could meet outdoors safely through October. However, due to COVID-19 restrictions and town office construction we have not been able to meet this winter. Hopefully we will be back to regular meetings in the spring.

With a State planning grant the Commission hired the Rutland Regional Planning Commission to help us develop an energy plan that is in compliance with State energy development guidelines. By having a State approved energy plan the town will be able to participate in the siting of alternative energy development such as solar and wind power generating facilities. This will help to properly site alternative energy generators to have the least negative impact on the town.

Currently the Commission is reviewing the need for a ridgeline protection ordinance to preserve the beauty of the ridgelines along West Proctor Road and Route 3. If the Commission moves forward with this ordinance there will be public hearings to keep Proctor residents informed and to offer a chance to comment on any proposals.

Long time Zoning Administrator Bob Coons retired this year. We thank Bob for his tireless efforts in assisting the Commission and Proctor residents with their property permitting needs.

The town was fortunate to hire Erika Berner as the new Zoning Administrator. Erika comes to Proctor with a strong background in education and planning and is currently the chair of the Wallingford Planning Commission and a representative to the Regional Commission.

The current members of the Proctor Planning Commission are Ray Beyette, Dale Christie, Tom Doty, Tom Hogan and Dick Horner. When possible, we meet the first Thursday of each month at 6:00 pm. weather and social distancing permitting.

Respectfully Submitted
Dick Horner, Chair

Report of the Proctor Assessor's Office

This will be the fourth year for Lisa Wright of Wright Appraisal Company as the contract assessor for the town. She again will be assisted in her work by the assistant assessor Jacob Dorman. Lisa will be providing office hours on Tuesday afternoons as needed with Jacob on Wednesday afternoons and both available for additional hours as needed. Given our limited office hours and Lisa working remotely to some extent, please give us a call or send an e-mail if you would like to meet with us regarding any questions you may have concerning your assessment.

The results of the 2020 Equalization Study done by the State of Vermont Division of Property Valuation and Review of the Certified Equalized Education Property Value indicate that the town's Coefficient of Dispersion (COD) is 8.46% with a Common Level of Appraisal (CLA) of 99.87% for 2020 compared to the COD of 7.5% and CLA of 98.48% from 2019. Both the CLA and the COD for the current year are within acceptable ranges according to Vermont's Division of Property Valuation and Review and meet the goal after a reappraisal of a COD under 10 and CLA at approximately 100%. The CLA of 99.87% for 2020 will be the number used in the calculation of the education tax rates for FY21, or the 2021-2022 tax year.

It is not necessary for property owners to obtain permits to remove barns, sheds, porches, in ground swimming pools or other attachments to their property; however, you may still be assessed for it. Please send a notice that you have removed an improvement so that your property records can be corrected.

Just a reminder, Proctor's online mapping program is open to the public. Access to the website is www.caigisonline.com/proctorvt. Help menu provides assistance navigating through the website that uses the latest state of the art technology. These features allow the public to access property information right from the website, including assessment information for any individual parcel.

Also, we remind taxpayers who are residents to file their HS-122 Homestead Declaration and HI-144 Property Tax Adjustment Claim Forms promptly so that you are assessed correctly at the residential rate, do not incur late fees, and receive state payments as appropriate based on your income. The HS-122 is due 4/15/2021 as with your income tax return. The Property Tax Adjustment Claim has a later due date but it is most practical to complete this with your income tax return as well.

2020 Arms Length Sales for Town Report
 With Ratios of Assessed Value Divided by Sale Price

Closing Date	Address	Price Sold	Grand List	Ratio
1/9/2020	24 PLEASANT STREET	\$154,000	\$124,370	80.76%
2/5/2020	11 PARK STREET	\$178,750	\$154,090	86.20%
2/6/2020	12 FIELD STREET	\$140,000	\$147,260	105.19%
4/23/2020	60 CHATTERTON PARK	\$249,900	\$184,890	73.99%
5/29/2020	11 NORTH STREET	\$135,000	\$141,920	105.13%
6/8/2020	91 BEAVER POND ROAD	\$167,000	\$172,040	103.02%
6/9/2020	6 WILLIAMS STREET	\$150,000	\$147,430	98.29%
7/2/2020	49 WEST STREET	\$145,000	\$129,940	89.61%
7/13/2020	23 BEAVER POND ROAD	\$135,000	\$118,230	87.58%
7/15/2020	84 PARK STREET	\$140,000	\$134,970	96.41%
7/21/2020	61 GORHAM BRIDGE ROAD	\$176,900	\$129,930	73.45%
7/21/2020	168 PLEASANT STREET	\$155,000	\$136,950	88.35%
7/24/2020	34 PLEASANT STREET	\$169,900	\$126,790	74.63%
8/20/2020	80 WEST STREET	\$125,000	\$94,830	75.86%
8/28/2020	20 GROVE STREET	\$190,000	\$155,180	81.67%
9/30/2020	52 ORMSBEE AVENUE	\$274,500	\$210,420	76.66%
9/30/2020	30 CHATTERTON PARK	\$198,790	\$177,390	89.23%
10/5/2020	8 COLUMBIAN AVENUE	\$205,000	\$202,880	98.97%
10/7/2020	214 SOUTH STREET	\$182,000	\$142,190	78.13%
10/26/2020	43 CHATTERTON PARK	\$284,900	\$217,020	76.17%
10/28/2020	17 BLUFF STREET	\$149,900	\$112,820	75.26%
11/6/2020	13 WILLIAMS STREET	\$159,900	\$131,680	82.35%
11/6/2020	70 WEST STREET	\$140,000	\$83,350	59.54%
11/18/2020	4 WARNER AVENUE	\$169,000	\$127,880	75.67%
11/20/2020	65 SOUTH STREET	\$247,000	\$180,570	73.11%
12/3/2020	25 SOUTH STREET	\$162,000	\$149,020	91.99%
12/2/2020	5 GROVE STREET	\$265,900	\$188,570	70.92%
11/30/2020	61 EAST STREET	\$165,000	\$126,170	76.47%
12/30/2020	19 PLEASANT ST	\$148,000	\$138,150	93.34%
Average Ratio (CLA)				84.07%

Report of the Local Board of Health

The Local Board of Health is comprised of the Selectboard and the Town Health Officer. The Health Officer acts as secretary and executive officer of the Local Board of Health. A local board of health may make and enforce rules and regulations relating to the prevention, removal, or destruction of public health hazards and the mitigation of public health risks, provided that such rules and regulations have been approved by the Vermont Commissioner of Health.

The Town Health Officer is appointed by the Vermont Commissioner of Health at the recommendation of the Selectboard and the Commissioner may also appoint one or more deputy Local Health Officers. The Town Health Officers serve for three years or until a successor is appointed.

A Town Health Officer investigates conditions that may be a public health hazard and may prevent, remove, or destroy any public health hazard and take steps necessary to enforce all health orders. He/She reports to the Vermont Department of Health any violation or public health hazard/risk that involves a food or lodging establishment, or any other matter regulated by the Department of Health rule.

Some examples of Town Health Officer responses include complaints of failing sewage systems that may affect the public's health, rental housing complaints, complaints of animal cruelty and animal bites, closing swimming areas that may be a public health threat and local compliance with Vermont's lead law.

The Town Health Officers may call upon sheriffs, constables and police officers to assist in enforcement issues or upon state health officials for technical or other assistance.

In conclusion the Town Health Officers and the Selectboard, who comprise the Local Board of Health, play an essential role in enforcing the Vermont Statute relating to health. It is through their efforts that the Vermont Department of Health is able to maintain a safe and healthy environment in our communities.

Respectively submitted,

Gail Curtis, Town Health Officer

TOWN OF PROCTOR
VOLUNTEER
FIRE DEPARTMENT
EMERGENCY PHONE NUMBER
DIAL 911



100 Years of Proud Service
Main Street, Proctor, VT 05765

SUTHERLAND FALLS HOSE
COMPANY
NON-EMERGENCY NUMBER
(802) 459-3640

The fire department met 112 times. This includes 10 trainings, 19 maintenance meetings, 10 cadet trainings, 12 special meetings/events, 11 community events and parades, 3 firework permits, and 47 incidents from December 1, 2019 thru November 30, 2020. The members have volunteered countless hours to service to the town. The break down for call for service are:

Fire – 8, Rescue & Ems – 8, Hazardous Conditions (No Fire) – 3, Service Calls – 7
Good Intent – 4, False Alarm – 11, Severe Weather Event – 1, Special Type – 5

The officers of the department are as follows:

Joshua Webb – Chief, Kevin Blongy – Deputy Chief, Jason Bates – Captain
Sandor Vida – 1st Lieutenant, Brian Cannucci – 2nd Lieutenant

I would like to thank Capt. Jason Bates, FF Brian Cannucci, FF Kyle Thornton on completing the fire 1 and fire 2 level course this. With Covid-19 hitting this year the class ran longer and was harder than expected. I would like to thank them for the extra hard work they did to complete the course.

I would like to remind every one to check and replace the batteries to their smoke and carbon monoxide detectors twice a year. We also recommend having a family escape plan, and to practice it in case of a fire. Please also remember to get out and stay out.

I would like to remind everyone that firework due require a permit from the fire department. If you would a permit for a fireworks display please contact the town to get the permit form. The form must be filled out and return 15 day before the requested date.

I would like to encourage anyone between the ages of 18 and 40 years old, Who has thought about becoming a volunteer fire fighter to stop down and see us. We meet the 1st and 3rd Mondays of the month at 6pm. Please stop down and see us.

The officers and members sincerely Thank You for your continued support.

Sincerely,

Joshua Webb Fire Chief

Proctor Skate Rink

First and foremost, we would like to extend our deepest gratitude to the Mortimer Proctor Fund for the latest update at the Rink. We had 3 commercial grade doors installed and the last 2 windows replaced. The doors will be painted maroon in the spring.

We would also like to thank Andre Greb for his ice making efforts. Mother Nature was not very cooperative with keeping cold temperatures last season. Ice making is a tough job and we are thankful for all his hard work.

Our opening weekend was amazing. Everyone followed all COVID regulations that are now in place. The facility is constantly cleaned with all COVID cleaning protocols in place to keep our community safe.

This past year we were not able to use the Rink year-round do to COVID, we are hoping things will change and we can go back to having movie nights, community potlucks and so much more.

We simply cannot thank the community enough for your continued support.

Sincerely,
Megan and Brian Cannucci
Rink Managers



Proctor Pool: Summer 2020-2021

The Proctor Pool experienced many changes during the 2020 summer due to the national pandemic; COVID-19. The pool hours were changed and it open three days per week and did not host the Proctor Tapestry program. With this shortened time, we found that the Proctor community held together and frequently visited during those times, making it another successful year. The director and assistant director for this coming 2021 year will change.

For the 2021 summer.....

Thank you to the Parks & Recreation Committee, Mortimer Proctor Fund, and Proctor residence for helping to make the pool a great success in 2020. Here's to an even better 2021 season.



PROCTOR YOUTH LEAGUE

Sadly, this was a very quiet year at PYL, no practice, no games, just the buzzing of the lawn mower maintaining the property. We spent our time working on projects, cleaning out and sprucing up “the shack”. In the fall Youth Soccer held practices at the facility, it was wonderful to have kids out practicing and running around on the property. We also partnered with Our Yard for Proctor Community Day in the fall, which ended with an outstanding firework display.

THANK YOU to the Mortimer R. Proctor Trust for supporting Proctor Youth League. This continued support allows us to purchase an Automated External Defibrillator, as well as, new bases for our fields.

The Proctor Youth League is a volunteer organization that is responsible for the maintenance and care of the 6.9-acre facility, as well as, creating a safe enjoyable environment in which to play ball. The approximate cost to the taxpayers for this facility is \$1,371 for insurance and utilities.

We hope to see you this spring, listen for the crack of the bat and sizzle of burgers on the grill.

Thank you for you continued support.
Lisa Miser – Ron Wood

Follow us on Facebook: Proctor Youth League



The Proctor Youth Soccer League would like to thank all of the parents, players, and coaches as well as the community for their support in the last year. Without it, our non-profit program would not be able to grow and be feasible for so many of our community's youth. We currently offer outdoor fall soccer for students in kindergarten through grade six and spring indoor soccer for grades 3-8. If you would like more information on this program, please feel free to reach out to Megan Cannucci or Ann Reed.

Thank you,
Ann Reed



PROCTOR FREE LIBRARY

Without libraries what have we? We have no past and no future – Ray Bradbury

Residents use the Proctor Free Library as a gateway to information resources. The library is open 41 hours per week. During this past year patrons visited the library 10,006 times and borrowed more than 37,478 items including audio books, backpacks, books, DVDs, games, magazines, and puzzles. The library hosted 82 programs; 64 for children and 18 for adults. A total of 1,542 attended the programs, 1,297 children and 245 adults. The Evelyn Peterson Community Room has welcomed 97 groups this past year. The library offers public computers with high-speed internet access, as well as 24/7 open WiFi. To keep all Proctorians connected to the library, employees made 72 home deliveries.

Weekly programs offered at the Proctor Free Library included; Bone Builders, Knitting Circle, Two O'clock Tuesdays, Monday & Friday Yoga, Mommy & Me. The Proctor Free Library provided passes to; ECHO, Shelburne Museum, VINS, Vermont State Parks and Vermont State Historic Sites. The 2021 Summer Reading Program theme is Tails & Tales.

The Proctor Free Library closed per the governor's orders on March 18,2020 and reopened with abbreviated services, hours and COVID-19 protocols on May 18,2020. We were also closed for 10 days in February due to a sewer issue.

The Proctor Free Library partnered with Our Yard, for the Proctor Pallet Project. Pallets were graciously donated by Omya. The pallets were used to paint messages, scenes of beauty and affirmations of hope and unity and were displayed in yards and spaces around town. Thank you to all that participated!

The Proctor Free Library is a member of the Green Mountain Library Consortium. To receive your card number and password; call, message or stop by the library. You can download books to your devices to read or listen to – the catalog is extensive!

We completed the following Capital Projects; major sewer rehab project, driveway repaved due to sewer project, electric upgrades, replaced joists and tree work.

THANK YOU to those that make pies for our Annual Pie Sale, and those that purchase the pies, as well as, those that donate books and purchase books at the Book Sale.

We are grateful for the continued support of the Mortimer Proctor Trust, this year's funds assisted with; membership to the Green Mountain Library Consortium, and enriching travel programs.

Thank you to the voters of Proctor for your continued support of the Proctor Free Library.

Follow us on Facebook-Proctor Free Library

Librarian – Lisa Miser
Assistant Librarian – Joan Ratti
Library Clerk– Bonnie Blanchard
Custodian – Mark Castor
Bookkeeper – Rosemary Greene

Trustees: Mary Fregosi, Chair
Phyllis Lanz, Vice -Chair
Cathy Canty - Treasurer
Whitney Christie - Secretary
Shannon Maass
Don Russell



Report of Our Yard of Proctor



Our Yard was limited to the events we could sponsor due to COVID-19 and restrictions it created. Many special events that we have done in the past were cancelled, such as the Memorial Day Parade, Fall Festival and Christmas tree lighting. We did however have a Community Day for the residents of Proctor to get people out, social distancing and be able to enjoy some autumn weather and amazing fireworks. Our Yard provided food and drinks, picture taking as well as several prizes at no cost to anyone who attended.

We would like to thank Carol Ault for caring for the flowers in our triangle, they add such a pleasant welcoming coming through our town. We also partnered with the Proctor Free Library Pallet Project, distributing pallets for people to paint and design for their lawns and porch fronts. We held a tree lighting contest during the Christmas season and provided the tree for the gazebo and wreaths to the town office, memorial in the park, and the entrances coming in from the north and south end of town.

We had no parade, no park BBQ, vendors or games and music, but we tried our best to keep the spirit in our tiny town. Thank you to all who support our events and hopefully one day soon we can have another fundraiser to help keep Our Yard afloat!

Our Yard Committee

Karen Almond
Linda Doty
Judy Frazier
Shannon Maas
Lisa Miser

RUTLAND COUNTY SHERIFF'S OFFICE

Sheriff David J. Fox

RECEIVED

DEC 04 2020

2020 REPORT

Command Staff

LIEUTENANT
JAMES BENNICK
PATROL COMMANDER

LIEUTENANT
JOHNATHAN BIXBY

LIEUTENANT, GHSP
KEVIN GENO
FBINA SESSION 196

SERGEANT
ANDREW CROSS

SERGEANT
LEMA CARTER

OFFICE MANAGER
PENELOPE F. GAROFANO

DISPATCH SUPERVISOR
JENNIFER COFFIN

"THE RUTLAND
COUNTY SHERIFF'S
OFFICE

WILL CONDUCT
ITS WORK
WITH COMPETENCE,
PROFESSIONALISM
AND HONOR"

The Rutland County Sheriff's Department is honored to continue to provide law enforcement services to your town. We strive to give the highest quality services possible and assist all citizens and town officials with the issues that arise today.

Sergeant Carter and Deputy Reilly continue to be assigned to this patrol. Their connection with townspeople, town administration and historical knowledge they have of the town continues to be an asset when investigating crime and solving issues in the town.

Activity in the Town of Proctor for the past year.

2019	2020	Incidents
245	272	Total incidents
467	286	Traffic stops
282	175	Traffic tickets
126	138	Traffic warnings
24	24	Citizen assists
6	12	Agency assists
6	9	Family fights
25	13	Animal problems
15	10	Mv complaints
19	22	Suspicious
13	13	Mv crashes

I want to thank the residents of Proctor for their continued support of the Rutland County Sheriff's Department during this exceedingly difficult year.

Respectfully Submitted

David J. Fox

Sheriff



P.O. BOX 303
88 GROVE STREET
RUTLAND, VT
05702

802-775-8002
FAX 802-775-1794

Report of the Tree Warden

The tree warden is appointed by the selectboard annually. This year, Tim Covey was appointed, with the recommendation of retiring Ray Beyette. All shade and ornamental trees within the limits of the public ways and places shall be under the control of the tree warden.

The tree warden attends an annual workshop for training and current disease and pest issues. This training assists with the decisions made by the tree warden when assessing trees. This year, fifteen trees were assessed for safety and health reasons. With the assistance of the highway supervisor, trees for removal were categorized in 3 ways: town crew, contractor needed and does not qualify for remove. The trees not qualifying did not meet the criteria of the town's responsibility. The removal of trees is an ongoing project, and trees are removed based on safety. Tree removal is also contingent on the town budget.

Thank you for the opportunity to serve the Proctor community. Many thanks to Ray for his years of service, and assistance with assessing trees my during the transition.

Respectfully Submitted,

Tim Covey

Tree Warden

DEC 16 2020

To: Members of the Riverside Cemetery Commission

From: Robert Coons

Re: A brief summary of the year 2020 for the Riverside Cemetery.

Because of the Covid-19 Pandemic there were no meetings of the Commission.

- 1. Officers have remained the same.**
- 2. Mowing contract went to Steve Mitowski for a 3 year contract, 2020, 2021, & 2022 as you are aware.**
- 3. There were 9 interments for the year.**
- 4. 2 lots were sold**
- 5. Another bench was added to the park area.**
- 6. An agreement was made with the land owner on the left of the cemetery to remove trees along the road that were falling on the road during storms.**
- 7. Up to date financial statement is enclosed.**
- 8. A lot of positive feedback from people using the cemetery for visitation and reflection.**

Hopefully the year 2021 will allow us to get back to normal for meetings.

Any questions by members – call me at 459-2051, anytime.

Respectfully,

Bob Coons

**Bob Coons
Chairman - R.C.C.**

*to let you be aware
of year at town owned
cemetery.*

Bob Coons

Beaver Pond Committee

For the past two years the Beaver Pond crew of nine workers have been working hard clearing brush and trees with chain saws, shovels and rakes. There is still much work to be done.

We are planning on a new 20-foot dock and more trimming.

Dale Christie and a crew have been making hiking trails around the pond.

I want to thank the Beaver Pond Committee and all who have helped out throughout the year. Also, a big thank you to John Corliss for his help.

Respectfully submitted,

Ray Beyette, Chair

Beaver Pond Committee



Rutland County Solid Waste District | Annual Report - Calendar Year 2020

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our seventeen member municipalities, residents and businesses. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at 14 Gleason Road in Rutland City. District program, facility and rate and program information and obtaining your required annual permit on our web site, www.rcswd.com.

New this year, The District has had many new challenges amid COVID-19. Being deemed essential by Governor Scott we remained on the job in full force. Each of our employee raised for the occasion in implementing the guidelines from the CDC, VOSHA, and VBOH. The District also has developed many efficiencies. A new annual permit can be obtained from the convenience of your home or business via www.rcswd.com/permits. Debit and credit cards will all be accepted as an added means of payment accepted at our facilities. A small convenience fee will be charged.

The RCSWD is in the process of updating the Districts Solid Waste Implementation Plan (SWIP) for the 2020-2025-time frame. The State requires that all communities have a current SWIP in place that meets the requirements of the State's Material Management Plan and delineates how solid and hazardous waste will be managed in the District towns for a five-year period. The community's involvement in drafting and developing this document was encouraged.

The District has worked and will continue to contact with local businesses informing them about recycling composting and hazardous waste and the programs that we offer. The District will also be working with local schools on many of these same issues over the next few years.

Watch for our updated website in 2021! You will find more detail, please see our 2020 Annual Report Book which covers detail and all our programs to include but not limited to:

Waste Disposal: During 2020, residents and businesses in our member municipalities disposed of approximately 36,000 tons of municipal solid waste which includes the construction and demolition activity along with a significant amount of bulky waste.

Recycling: The District owns a Material Recovery Facility (MRF), recycling center in Rutland City that is leased to Casella Waste Management for their operations. The MRF accepts Zero Sort recycling from transfer stations, commercial haulers and large generators for processing and sale for re-use. The facility currently receives approximately 35,000 tons of recyclables a year from a large geographical area. Since we began tracking material in 1995 the facility has processed over 460,000 tons of recyclables.

Household Hazardous Waste: Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents and small business generators. The program operates year-round from the Gleason Road facility by appointment only. additional scheduled collections at twelve town transfer stations within seventeen member towns' through the spring, summer, and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials. The RCSWD HHW also collects electronic waste and has collected over 1700 tons of material since collections began in 2004.

Other Programs: The District also offered waste management education, and reduction programs, construction, demolition waste, clean wood, and composting. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District also has been working local organizations including the Rutland Master Gardener's Club, 350 Rutland County, the Rutland Dismas House, Rutland Neighborhood Program, and Vermont Southwestern Council on Aging, Rutland Hospital and Women's Network & Shelter and the Rutland County Humane Society and our valued haulers.

Mark S. Shea, District Manager



Business: 802-773-1746
Emergency: 911
FAX: 802-773-1717

37th
ANNUAL REPORT
(Fiscal Year Ending June 30, 2020)
37 Years of Service 1983 - 2020

To the Honorable Citizens of Proctor:

We are pleased to present our 37th annual report to the Citizens we serve. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for thirty-seven years. From 1983 to the end of the fiscal year, Regional has responded to 230,369 ambulance calls. This past year, ending June 30, 2020, the service responded to a total of 8,943 ambulance calls in our 12 communities and an additional 195 "Medic One" paramedic intercept calls. We are proud of our accomplishments and look forward to continuing to serve the public.

This past year, COVID-19 has and will continue to dominate activities at R.A.S. The safety of our patients and staff remains our number one priority. We diligently follow CDC and State Guidelines. We assure you that we are doing everything we can to promote a safe and secure environment for your safety. We are grateful for our dedicated employees. The R.A.S. staff have been and will be there to meet the community needs during these difficult times.

We thank everyone from the communities we serve, our co-workers, our fellow emergency service workers and everyone in the community who have been so gracious with their support, kindness and generosity.

With the continued support of the citizens, our employees, and community governing bodies, we have successfully level funded or lowered the assessment rate for the past 36 years. Since 1990 the assessment rate has been decreased by 36%. Our current assessment rate is \$4 per capita and remains unchanged for the next fiscal year. The public support of our Membership program, direct donations, memorials and estate gifts have been vital to our continued success. Thank you.

Our motto, "Serving People First with Pride, Proficiency and Professionalism" is demonstrated by our employees' commitment to continuing EMS training. Each year our employees have specialized training in Critical Care Paramedicine, Best Practices in Decontamination/Disinfectant, ALS, BLS, Prehospital Advanced Trauma and Medical Life Support, Pediatric Advanced Life Support, Emergency Vehicle Operations, Bloodborne Pathogens and a variety of continuing education programs. Our professional staff is extremely capable and dedicated.

Monthly C.P.R. classes are taught at Regional Ambulance. Last year, through the R.A.S. American Heart Association Training Center, 1,695 people were trained in C.P.R. Tours, lectures, demonstrations and C.P.R. classes are available for the general public. Child Car Seat inspections are Wednesdays at the Regional Ambulance building by appointment. We completed 80 child car seat inspections this past year.

The public is encouraged, when our facility opens back up to the public, to visit and talk to our employees at our Stratton Road facility. Please feel free to contact Jim Finger, Chief Executive Administrator, or your Representative, if you have any questions concerning the service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Regional Ambulance Service Inc. will continue working to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Sincerely, Paul Kulig, President
R.A.S. Board of Directors

Joseph Bernor
Town of Proctor Representative
R.A.S. Board of Directors



RUTLAND REGIONAL PLANNING COMMISSION

The Rutland Regional Planning Commission (RRPC) is a resource for towns, a platform for ideas and inspires a vision for our future. We balance local desires, best practices and regional planning for communities that are vibrant today and strong for years to come.

The RRPC and Town of Proctor continued working together in 2020 on many community development initiatives. Some highlights include:

- Funded Brownfields Environmental Site Assessment work at the Proctor Town Office for the accessibility modification project.
- Worked with town officials to secure PPE for municipal staff in response to COVID-19.
- Assisted with completion of FY21 Grants in Aid funding for stormwater best practices and funding for purchase of a plate compactor.
- Assisted Planning Commission with update and adoption of Town Plan, including enhanced energy chapter.
- Provided Municipal Roads General Permit technical support.
- Worked with town officials to adopt Rutland Region Public Works Mutual Aid Agreement.
- Worked with the Town to become a Button Up Community.
- Provided elevation overlay maps for potential use in land use bylaws.

If you feel inspired to participate in local or regional planning, want to be paired with opportunities to grow your community, or just want to learn more, please visit or give us a call - we'd love to hear from you!

The Opera House | 67 Merchants Row | Rutland, Vermont
P.O. Box 430 | Rutland, Vermont 05701
RutlandRPC.org | (802) 775-0871

Cooperative planning in the region



Marble Valley Regional Transit District
"The Bus"
2020 Proctor Annual Report

Raymond Beyette, Sr., Proctor Representative
Lee Bizon, Community Outreach

Marble Valley Regional Transit District (MVRTD), known as "The Bus" is in its forty fourth year of providing service to the residents of the greater Rutland area. The Bus is the largest, non-urban, public transportation system in the State of Vermont and provides transportation to the general public throughout Rutland County, as well as to social and human service agencies, the resort communities and area businesses. MVRTD provides an enhanced level of self-sufficiency for the elderly, disabled and transportation disadvantaged who rely on public transportation. System ridership was over 672,500 rides this past year. MVRTD provides 65 jobs year round, with upwards of 80 during the winter peak season.

MVRTD continues to provide service on several highly successful commuter routes both within Rutland County and beyond, making connections to three adjoining counties thus serving the growing population committed to the environmental benefits of public transit use as well as the savings realized in the cost of fuel.

MVRTD provided over 1,250 rides on the Proctor Fixed Route this past year. Proctor is also served by the Elderly and Disabled Program in partnership with the Southwestern Vermont Council on Aging.

For more information about services or schedules please call 773-3244 x112 or visit MVRTD's web site at www.thebus.com.

MVRTD thanks the residents of Proctor for their continued support of public transit.

Live Green – Ride the Bus

Vermont Department of Health Local Report

Rutland District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
 - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
 - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
 - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
 - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website: <https://www.healthvermont.gov/currentactivity>

Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
 - Approximately 213,00* Vermonters have been vaccinated against the flu this season *(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
 - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at www.healthvermont.gov

Join us on www.facebook.com/healthvermont

Follow us on www.twitter.com/healthvermont





GREEN UP VERMONT
www.greenupvermont.org

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer "Greener" bags made with 70% post-consumer waste; add a Green Scuba team to clean in Lake Champlain; and had over 100 editorial stories in the news as well as a national mention in the *Washington Post*.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at www.greenupvermont.org.

Visit our website and follow us on Facebook (@greenupvermont) and Instagram (greenupvermont).

Green Up Day, May 1, 2021

Thank you!

THE
PRESERVATION
TRUST OF
VERMONT

104 Church Street, Suite 21
Burlington, Vermont 05401-4449
Telephone 802-658-6647
Fax 802-658-0576
www.ptvermont.org



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liz@ptvermont.org

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meg@ptvermont.org

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linda@ptvermont.org

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Field Services Representative
lisa@ptvermont.org

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Office Manager
elise@ptvermont.org

RECEIVED

NOV 30 2020

November 2020

Stan Wilbur
Town of Proctor
45 Main St
Proctor VT 05765-1178

1980
40 YEARS OF SUPPORT FOR
VERMONT COMMUNITIES
2020

Dear Stan,

An old friend of mine often jokes that if you've seen one small town, you've seen one small town. He's right of course: every Vermont community, whether it's Barre or Bennington, Canaan or Poultney, has its own story of change, resilience, and hope.

Like many of you, I've been awed by the challenges each of our communities, and all of Vermont, have faced this past year. And like previous generations of Vermonters, I'm inspired by our shared commitment to the values we hold dear and the opportunities before us.

Vermonters' responses this past year have illustrated the ways we can treasure our past and yet adapt. Preserving that dynamism for the future is what the Preservation Trust of Vermont is all about. It is the work that PTV has been doing for forty years, with an energetic and creative spirit that enlivens our communities. We are not about to slow down now.

Creating gathering places in our beautiful old buildings, even when they require substantial repair, accessibility, elbow grease – and money – is one of the most gratifying things we do. General stores that serve us all, churches that become food shelves, old banks that become community centers, tiny historical societies and breath-taking jewel-box theatres are just a few examples. Saving these historic buildings and gathering places affirms who we are and who we aspire to be.

This is hard work. It is more relevant than ever as Vermont recovers from the effects of the pandemic and looks to a future where all Vermonters (including new ones) feel safe, connected, and at home.

We treasure the support you give us, not just because your gifts enable us to do that work, but also because it helps knit our lives together in gratitude for the past, and in excitement for a vibrant future.

Please be part of that future with a gift to PTV today.

Best to you and yours,

Ben Doyle, President

Town of Proctor

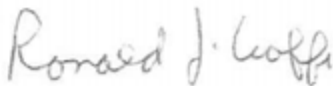
TO THE OFFICERS AND CITIZENS OF PROCTOR:

In 2019, the VNA & Hospice of the Southwest Region, formerly known as Rutland Area Visiting Nurse Association & Hospice provided Rutland County residents with exceptional home care, hospice and community health services. From infants with hi-tech needs to our most senior population facing end-of-life care, we continued to bring medically necessary healthcare wherever it is needed, location of residence, or complexity of health issues.

In the face of shrinking government and state reimbursements and rising healthcare costs, VNAHSR has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals.

In 2019, VNAHSR's dedicated staff made more than 141,507 visits to 3,212 patients. In the town of Proctor, we provided 2,369 visits to 50 individuals.

In closing, we wish to thank you for your past support. With your vote of confidence, we will continue to meet our mission to enhance the quality of life of all we serve through comprehensive home and community health services.



Ronald J. Cioffi
CEO



Dan DiBattista
President of the Board of Directors



RSVP & The Volunteer Center



Community Care Network
Rutland Community Programs
thriving community, empowered lives.

2021 REQUEST FOR TOWN FUNDING & Yearly Report for FY20 TOWN OF: PROCTOR • AMOUNT REQUESTED: \$250.00

Brief Description of RSVP & The Volunteer Center

RSVP and The Volunteer Center is a volunteer program for people of all ages who want to meet community needs through volunteer service. RSVP/VC considers volunteering to be a key solution in responding to Rutland County’s most pressing challenges. Needs are met in critical areas such as human services, elder care, health care, education, literacy, and the arts. RSVP/VC involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. RSVP/VC enables people to contribute to their communities while enjoying the personally satisfying and rewarding experience that community engagement offers.

RSVP also offers several free “Signature Programs” that benefit residents. These include RSVP Bone Builders, an osteoporosis prevention program which provides free strength and balance exercise classes offered twice per week at many locations in Rutland County; RSVP Rutland Reads a children’s literacy and mentoring program; RSVP Veterans Connections Program, a program designed to reduce social isolation in veterans; and RSVP Operation Dolls & More, which distributes over 15,000 new and restored items to children. Last year approximately 25,000 items were distributed through RSVP Operation Dolls & More to 47 partner agencies and an estimated 1,200 children. We also partner with AARP to provide free income tax return services to low income residents of Rutland County. Locally, RSVP/VC is the largest program of coordinated volunteer services serving the people of Rutland County with 711 volunteers. From July 1, 2019 to June 30, 2020, RSVP/VC volunteers provided 124,606 hours of community service. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$3,389,276.

Services Provided to Proctor Residents

In FY’20, Proctor residents took advantage of RSVP programs such as free income tax return preparation, and our free Bone Builders classes. Currently Proctor RSVP volunteers donated their services to the following non-profit organizations: Pittsford Food Shelf, Meals on Wheels, Young at Heart Senior Center, Godnick Center, RSVP Bone Builders, and RSVP Operation Dolls & More.

The monies we are requesting this year will be used to help defray the financial impact of COVID-19 on our organization. Our volunteers are continuing to support the communities through the COVID-19 pandemic in various ways, including new initiatives such as mask making and making wellness calls to isolated seniors. With your help, RSVP will continue to respond to this need.

On behalf of RSVP & The Volunteer Center and our non-profit partners, we would like to thank the residents of Proctor for their continued support of RSVP. If you have any questions or would like to learn more about our programs, please feel free to call us at 775-8220.

Sincerely,

Alix O’Meara
Director



Community Care Network Rutland Mental Health Services

In the year 2020, 28 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as the Town of Proctor assures that quality services are available for their families, friends and neighbors. Services provided to town residents include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services
- Developmental Disability Services

During fiscal year 2020, Rutland Mental Health Services provided 4,177 hours of services to 81 Proctor residents. We value our partnership with the Town of Proctor in providing these much needed services and thank you for your continued support.

Dick Courcelle

Chief Executive Officer
Rutland Mental Health Services, Inc.



Rutland Office: 802-786-5990
Bennington Office: 802-442-5436
Helpline: 1-800-642-5119

Report to the Citizens of Proctor

This report describes the services that the Southwestern Vermont Council on Aging (SVCOA) provided to elders in Proctor in 2020:

Nutrition Support

The Council helped provide 2,648 meals that were delivered to the homes of 16 elders in your community. This service is often called “Meals on Wheels”. In addition, 27 Proctor elders came together at a luncheon site in your area to enjoy a nutritious meal and the company of others; 366 meals were provided.

Additionally, SVCOA provided 7.75 hours of one-on-one nutrition support, including nutrition assessments and resource connections and referrals, to 8 residents of Proctor.

Case Management Assistance:

SVCOA case management and outreach staff helped 12 elders in your community for a total of 100.75 hours. Case managers meet with an elder privately in the elder’s home or at another agreed upon location and assess the elder’s situation. They will work with the elder to identify needs and talk about possible services available to address those needs. If the elder desires, the case manager will link the client to appropriate services, coordinate and monitor services as necessary, and provide information and assistance to caregivers. Case managers also help elders connect with in-home assistance programs, including a program called Choices for Care. This program is especially helpful to frail elders facing long term care placement who still wish to remain at home.

Other Services and Support:

1) “Senior Helpline” assistance at 1-800-642-5119. Our Senior HelpLine staff provide telephone support to elders and others who need information on available programs and community resources; 2) Medicare and health benefit counseling information and assistance through our State Health Insurance Program; 3) Legal service assistance through the Vermont Senior Citizens Law Project; 4) Information about elder issues and opportunities via various agency articles and publications 5) Nutrition education and counseling services provided by SVCOA’s Registered Dietician; 6) Senior Companion support for frail, homebound elders; 7) Outreach services to elders dealing with mental health issues through our Elder Care Clinician. This service is provided in cooperation with Rutland County Mental Health; 8) Transportation assistance; 9) Caregiver support, information and respite to family members and others who are providing much needed help to elders in need of assistance; 10) Money Management programs that offer either a volunteer bill payer or representative payee services to elders and younger disabled individuals.



NewStory Center Annual Report 2020

For 41 years NewStory Center has been the single agency in Rutland County supporting survivors of domestic and sexual violence by working to end the cycle of violence through support, education, prevention, and collaboration.

During FY20, NewStory Center served 734 women, men, and children through direct services such as emergency shelter, medical advocacy, legal advocacy, case management, clinical services, and the 24/7 crisis hotline. Additionally, we provide training and technical assistance to our community partners, including local law enforcement, to ensure a more effective community response to domestic and sexual violence.

Despite the COVID-19 pandemic, NewStory Center services including emergency shelter, the 24/7 crisis line, supportive case management, medical and legal advocacy remained available although they looked a little different. Staff provided care packages that included food, personal care items, and household supplies for survivors who requested them.

The Board and Staff of NewStory Center thank the voters of Proctor for their support of our agency. Thanks to you, we are able to continue to provide comprehensive services for survivors of domestic violence and sexual assault from your town.

REQUEST

NewStory Center is requesting the sum of \$220, to be voted on at the town meeting in March 2021, to support victims in Rutland County. We are very thankful for the help that the people of Proctor have given us in the past, and would be very grateful for your continued support of our mission. We provided services for at least **7 residents of Proctor** this past year. As our services are confidential, in some cases we might not be informed as to where our clients live.

NewStory Center, Inc.

P.O. Box 313, Rutland, VT 05702 • www.nscvt.org

Crisis: (802) 775-3232 • Office: (802) 775-6788 • Fax: (802) 747-0470



December 10, 2020

To the Citizens of the Town of Proctor,

On behalf of BROC Community Action and the thousands of people with low-income or living in poverty that we serve throughout Rutland and Bennington Counties, we want to express our thanks and gratitude for supporting us over the years on Town Meeting Day. BROC Community Action assists families and individuals in crisis and help provide a sustainable path forward.

Over the past year, BROC Community Action was available to the residents of the Town of Proctor. Whether they need food at the BROC Community Food Shelf, senior commodities, housing counseling, homelessness assistance, weatherization, heating and utility assistance, forms assistance for benefits such as 3SqVT, budget and credit counseling and resources and referrals; we are here.

People come to us cold, hungry, homeless, jobless or facing major health conditions every day. Your town appropriation helps ease the struggle for nearly 10,000 people who seek assistance from us each year as we meet the basic needs of their families and provide a path forward whenever possible.

Respectfully, our appropriation request for the upcoming fiscal year remains \$1,000.00.

We truly value our collaboration with Proctor as we assist those most in need.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom", written over a horizontal line.

Thomas L. Donahue, CEO
tdonahue@broc.org



ARC

Advocacy * Resources * Community

Serving Citizens with Developmental Disabilities and their Families



ANNUAL REPORT 2019-2020

BOARD OFFICERS:

Melissa Stevens
President

Matt Whitcomb
Vice President

Open
Treasurer

Mikayla Shaw
Secretary

Mission Statement: *To advocate for the right of individuals with developmental disabilities and their families to be regarded as valued citizens with the same entitlements as non-disabled individuals, including the right to lifelong opportunities for personal growth and full participation in the community.*

INNOVATIONS

- Adapting to COVID ARC has kept connected to its members and clients via electronic media, phone, and standard post.
- The Mary and Leonard F Wing Jr Sensory and Resource Center planned opening in December 2020. The center will sponsor daily Social and Life Skill Programming and Calming Time through sensory awareness.
- The Great Outdoor Initiative, monthly fitness and adventure was received with much enthusiasm. The program ceased in March 2020. Future programming will resume when deemed safe to do so.

PROGRAMS

- **Representative Payee Program:** ARC services over 50 clients as a representative payee. This program provides financial management services to individuals with developmental disabilities who receive social security but are unable to manage their own finances.
- **Self-Advocates (SABE-R) and AKtion Club:** ARC typically facilitates monthly meetings for both the Self Advocates Becoming Empowered- Rutland (SABE-R) and the AKtion Club, a member of Kiwanis. Unfortunately, the groups were unable to meet from April through June of this year. In July, the first outdoor, social distancing, mask wearing meeting was held. In August, the group met at Crystal Beach on Lake Bomoseen for a meeting and some relaxation. During ARC's "out of office" time Daily Trivia questions were posted on ARC's Facebook page, we even played Bingo via a conference call. In May members were mailed two designs and were encouraged to participate in ARC's Great coloring Contest. In June members were mailed vegetable and herb seeds for the Summer Grow and Show Contest. In July ARC's Self Advocates joined the Green Mountain Self Advocates in a ZOOM meeting to celebrate 30 years of the American Disability Act (ADA). In both July and August "Fun & Learning" packets were mailed to members with challenges, containing education materials and a treat. We all hope the future will offer opportunities to continue our community awareness efforts with donations and fundraisers.
- **Social Events:** These events provide a safe and healthy environment for individuals with developmental disabilities that encourage building a circle of support, practicing social skills and physical exercise. Typically, activities include: five themed dances. We were able to hold the Valentines Dance, but the Easter and Spring Fling dances were cancelled. An outdoor, fall Barn Picnic and Activity Day is anticipated with great expectations. We hope to participate in the Rutland City Halloween Parade with our Kiwanis partners. Winter looks promising for snow sports with Vermont Adaptive. The 2019-2020 period may have been a little slower than in the past, but ARC served just under 800 attendees in the rolling twelve-month cycle.

STAFF

- Executive Director, Ross Almo is experienced in nonprofit - association management and has been with ARC for a year and a half. Denise Leach continues her role as Repetitive Payee. Office operations are supported by Voc Rehab, RSVP and A4TD as well as individual volunteers. ARC has a volunteer Board of Directors and community patrons.

ARC offers its sincere thanks for your continued support. As always, we do not receive State or Federal funding to accomplish our programming. We rely on the support of Rutland County and adjoining towns along with grants, and fundraisers. Our dedication to our mission statement continues as strongly now as it has for over sixty years. Typically, a thousand individuals in Rutland County take advantage of our services annually. Visit our website at: arcrutlandarea.org and like us on Facebook. Thank you for your consideration

Sincerely,

Ross W. Almo, Executive Director

128 Merchants Row, Suite 401, Rutland, VT 05701-5915~ (802) 775-1370 Fax 775-4544
 Email address: info@arcrutlandarea.org Website: www.ARCRutlandArea.org

MARBLE TOWN SENIORS
Proctor, Vermont 05765

The Marble Town Seniors had a shortened year due to the Covid-19 pandemic. The seniors were able to attend only five suppers between January 11, 2020, and March 11, 2020. We averaged 33 participants per meal with a total of 165 meals served.

There were no summer activities, such as a bus trip or yearly picnic. We are hoping for a better 2021.

The Marble Town Seniors very much appreciate the support from the Town of Proctor.

The suppers are sponsored by the Southwestern Vermont Council on Aging. Every September we hold an annual meeting and election of officers, but State restrictions required under the pandemic prevented that meeting. We will resume suppers when State guidelines allow them.

The current officers are:

Elsie Valach – Chair

Bruce Baccei – Treasurer

Ray Beyette – Assistant Treasurer

Jean Noren – Secretary

Marie Smith – Board Member & Technical Support

Jeannie Cushman – Board Member

Jean Baccei – Board Member

If you have any questions or would like more information about the Marble Town Seniors, please contact Jean Noren (459-3628) or Elsie Valach (459-3487).

Respectfully,

Elsie Valach, Chair

FY2020 RUTLAND CONSERVATION DISTRICT (RNRCD) REPORT

A sample of the activities the District was involved in during 2019/2020:

Education:

Conservation Field Day/Science at the Hatchery – The District organizes this event at the Dwight D. Eisenhower National Fish Hatchery in Chittenden for local elementary schools. Topics that students learn about include: stream ecology, forests and tree identification, fish shocking and identification, soils and the different fish species raised at the hatchery and their life cycles.

Organization:

Local Work Group - District Supervisors participate in Local Work Group meetings to assist USDA in setting local priorities for Cost Share Programs administered by the Natural Resources Conservation Service (NRCS).

Programs:

Land Treatment Planning - The District works with a Land Treatment Planner providing technical assistance to farmers for the development of Comprehensive Nutrient Management Plans.

Portable Skidder Bridges - Two portable skidder bridges are available for rent to loggers and foresters. These bridges reduce stream disturbance, minimizing the potential for erosion and sedimentation.

Outreach:

Website – Please visit our website: <https://www.vacd.org/conservation-districts/rutland> for more information about District projects and programs.

Watershed Planning for the Otter Creek and its Tributaries:

With funding through grant sources, the District:

- Will work with the Rutland Recreation and Parks Department to implement Stormwater BMP's designed by Watershed Consulting Associates, LLC at Rotary Park. This will include rehabilitating and expanding an existing infiltration trench to provide extra capacity for stormwater runoff and install a new bioretention facility.
- Worked with Watershed Consulting Associates and the City of Rutland to complete the Stormwater Master Planning process for the Moon Brook in the City of Rutland.
- Is continuing to work with the VT DEC on a floodplain restoration project on the Cold River in the Town of Clarendon.
- Participated in the development of the Otter Creek Tactical Basin Plan. A copy of this plan is available on the District's website.
- Continued Water Quality Monitoring during the Summer of 2019 at eleven sites. Nine sites in the City of Rutland, one site in the Town of Pittsford and one site in the Town of Chittenden.
- Hired an Engineering Consultant to complete a 100% final design to implement the removal of the Youngs Brook Dam located in the Town of West Rutland, which will serve to restore the floodplain and wetlands and remediate adverse stream impacts, reduce erosion and sedimentation and improve water quality.
- Hired an Engineering Consultant to complete final designs for two Stormwater Best Management Practices (BMP's) identified in the Stormwater Master Plan for the Town of Brandon prepared by Watershed Consulting Associates, LLC in October 2017. 30% conceptual designs have been completed for both projects. Once the District has received the final designs a bid will go out to Construction Contractor to implement these BMP'S.
- Will continue to work with the City of Rutland, Towns and landowners to develop and prepare projects for future design and implementation. These projects have been identified in Stormwater Master Plans or other reports.

For further information or to be added to our mailing list or list of volunteers, please contact Nanci McGuire at 802-775-8034 ext. 117 or nanci.mcguire@vt.nacdnet.net. You can also visit us by appointment at the USDA Service Center at 170 South Main Street in Rutland.



OF WESTERN VERMONT

110 Marble Street
West Rutland, VT 05777
(802) 438-2303

nwwvt.org | info@nwwvt.org

136 North Street
Bennington, VT 05201
(802) 438-2303

Celia Lisananti, Clerk & Treasurer
Selectboard Members
Town of Proctor
45 Main Street
Proctor, VT 05765

Re: 2020 Ballot Item - \$200.00

Dear Celia Lisananti & Selectboard Members,

On behalf of NeighborWorks of Western Vermont, I am writing to ask that we be placed on your ballot with a repeat request for \$200.00 for the 2020/2021 year. This has been quite a year for everyone, and we are glad to report that during this difficult time we were able to help many Vermonters through loans and grants. We have provided a look at the specific services we were able to provide to the residents of your town as well as state-wide. We have also included a short financial statement on a separate sheet for your use in any resident newsletters or publications. In the last fiscal year, our services in the area of Addison, Bennington, and Rutland counties comprised of:

- **152 Low-cost, Comprehensive HEAT Squad Energy Audits** were completed on homes
- **44 Home Energy Improvement Projects** were completed and homeowners received a rebate check from Efficiency Vermont
- **30 Energy Loans** were issued, a total of \$397,823.00 to help homeowners make energy improvements
- **66 Down Payment Assistance Loans**, a total of \$1,494,097.00 were made to help homebuyers make it over the 20% down payment barrier
- **13 Rehab Loans**, a total of \$159,798.00 were made to homeowners to make health and safety upgrades to their homes
- **168 families attended Homebuyer Education** and of those, **87 became Home Owners**
- **154 households participated in Financial Coaching**

In Proctor alone, we were able to:

- **Provide 2 Low-cost, Comprehensive HEAT Squad Energy Audits**
- **Coach 3 households through Homebuyer Education**
- **Work with 8 households to provide Financial Coaching**
- **Help 2 families become Home Owners**

We look forward to your continued support of our organization and our work with the residents of Proctor.

Sincerely,
Svea Howard
Communications and Outreach Coordinator
showard@nwwvt.org
(802) 797-8606



Rutland West Neighborhood Housing d/b/a NeighborWorks of Western Vermont Licensed Lender #6200 NMLS #194008

THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF PROCTOR
SUMMARY REPORT

Request Amount: \$250.00

For the past 41 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'20 (10/2019-9/2020) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **236** individuals to help increase their independent living skills and **5** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **124** households with information on technical assistance and/or alternative funding for modifications; **89** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **61** individuals with information on assistive technology; **36** of these individuals received funding to obtain adaptive equipment. **573** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **30** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served **12** people in its first few months. The RISE Program can help provide an array of items or services if the needs are directly related to the Covid 19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'20, **4** residents of **Proctor** received services from the following programs:

- Meals on Wheels (MOW)
- Peer Advocate Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at www.vcil.org.



PO BOX 1617
Rutland, VT 05701
802.775.3434
MentorConnector.com

Selectboard
Proctor, VT

December 16, 2020

Dear Proctor Selectboard,

Proctor 2021 Allocation Request: \$1,500 to continue to guide the youth of Proctor with caring and highly trained mentors.

Last year, your support enabled The Mentor Connector to serve over 2,435 Rutland County youth, 23 in Proctor! Our volunteers gave 12,475 hours of support to mentor 152 youth and 11 families, lead 28 virtual activities and trainings, and assemble 10,000 youth activity boxes distributed across the region. We couldn't have done it without you, *Thank you!*

But our task is far from over. Throughout the pandemic, we have seen a 400% increase in youth referrals, especially young men. Our youth, dramatically affected by the uncertainty of COVID are asking for help, and we have strengthened our in-person and virtual programs to meet this need.

John's world was turned upside down when the police showed up at his door three years ago. At the time, he was 11 and living with his dad. He was informed that his dad had been arrested for selling drugs, and he was going to live with a temporary foster parent until they found a permanent solution. John transitioned to his third foster home when COVID hit. Quarantined with a new family in a new town and a new school, John's only consistent companion was his mentor, Mark. Although John and Mark couldn't meet face-to-face, they stayed in touch with letters, phone calls, and the occasional FaceTime video chats. "Quarantine is no fun, especially with a family you barely know," said John, "but I can get through it knowing that Mark is always there."

Our highly skilled mentors use fun, teachable moments to transform each youth's life narrative. Every day we see the transformation from instability to hope. Each one-on-one mentor match uses an individualized program to enhance social-emotional, academic, and workforce development skills. This combination establishes goals and builds a network of support around each youth that remains a stable part of the youth's life.

But we can't do it alone. Help us continue to create a community where every youth has a sense of PURPOSE, PASSION and BELONGING!

I would like to thank Proctor for your longstanding support for mentoring. Please consider continuing this support with a gift of \$1,500 in 2021?

Together, we can Inspire Greatness!

Warmly,

A handwritten signature in black ink, appearing to read "Hultquist".

Chris Hultquist, Executive Director

HAVING FUN CHANGES LIVES



Rutland County Parent Child Center Inc.
61 Pleasant Street, Rutland, Vermont 05701-5009
Phone 802-775-9711 Fax 802-775-5473
mary.feldman@rcpcc.org

2020-2021 Annual Report

The Rutland County Parent Child Center (RCPCC) is a private, community based, non-profit organization dedicated to supporting and meeting the needs of children and families throughout Rutland County. RCPCC's mission is "to remove barriers that perpetuate poverty for children and families throughout Rutland County." RCPCC provides all services at no cost, with the exception of childcare, which is minimal for lower income families.

We provide early childhood education services at childcare centers in Brandon and Rutland City. Additionally, the RCPCC provides family centered services to families and children birth to five years, such as:

- Early Intervention programs for children birth to three years old with developmental delays
- A food security program currently servicing up to 250 households per week throughout the county
- A teen parent program that enables young parents to complete their high school education
- Support for young families on public assistance to become independent
- Parent education classes and referral services
- Literacy based afterschool programming and playgroups

Some of these programs serve families of all socio-economic levels but, as a priority, RCPCC seeks out those in need to bring these services into their homes and communities. The Rutland County Parent Child Center is requesting funds in the amount \$500.00 from Proctor in order to continue the RCPCC's efforts to support families and young children in your community. RCPCC provided ongoing support to over 14 Proctor families in 2020. Please contact me if you have any questions or need further information. Thank you for considering our request.

Sincerely,

Mary Feldman
Executive Director



ANNUAL REPORT TO
The Town of Proctor

2020

The Rutland County Humane Society provides shelter and care to companion animals while finding loving families for those at risk or homeless.

We also serve our community by providing information and referral services to people dealing with animal issues.

The RCHS shelter is the largest program of the agency, taking in more than one thousand animals in 2020.

Our agency is funded through fees for service, town funding, donations and special events. No funding comes from the state or federal government or national organizations. We sincerely thank those who support our operations. We can only save lives with your help.

The Rutland County Humane Society took in 32 animals from Proctor in the past year.

Please call us at 483-9171 or visit our website at RCHSVT.org if you would like more information about the Rutland County Humane Society.

TOWN OF PROCTOR, VERMONT

AUDIT REPORT

JUNE 30, 2020

TOWN OF PROCTOR, VERMONT
 AUDIT REPORT
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TOWN OF PROCTOR, VERMONT
 AUDIT REPORT
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Fred Duplessis, CPA
Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Wendy C. Gilwee, CPA
VT Lic. #92-000180

Independent Auditor's Report

Selectboard
Town of Proctor, Vermont
45 Main Street
Proctor, Vermont 05765

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Proctor, Vermont, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Town of Proctor, Vermont's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town of Proctor, Vermont's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Proctor, Vermont's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Proctor, Vermont as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

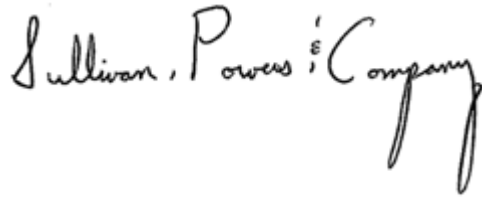
Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Proctor, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by “Government Auditing Standards”

In accordance with “Government Auditing Standards”, we have also issued our report dated December 29, 2020 on our consideration of the Town of Proctor, Vermont’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with “Government Auditing Standards” in considering the Town of Proctor, Vermont’s internal control over financial reporting and compliance.

December 29, 2020
Montpelier, Vermont
VT Lic. #92-000180

A handwritten signature in black ink that reads "Sullivan, Powers & Company". The signature is written in a cursive style with a large, stylized 'S' at the beginning and a long, sweeping tail at the end.

TOWN OF PROCTOR, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2020

	Governmental Activities	Business-type Activities	Total
<u>ASSETS</u>			
Cash	\$ 783,443	\$ 559,419	\$ 1,342,862
Investments	219,264	0	219,264
Receivables (Net of Allowance for Uncollectibles)	282,414	217,203	499,617
Internal Balances	(8,775)	8,775	0
Prepaid Expenses	4,098	0	4,098
Capital Assets:			
Land	102,780	497,524	600,304
Construction in Progress	202,789	91,428	294,217
Other Capital Assets, (Net of Accumulated Depreciation)	<u>4,185,010</u>	<u>9,847,300</u>	<u>14,032,310</u>
Total Assets	<u>5,771,023</u>	<u>11,221,649</u>	<u>16,992,672</u>
<u>LIABILITIES</u>			
Accounts Payable	82,287	173,933	256,220
Accrued Payroll and Benefits Payable	10,019	866	10,885
Due to Delinquent Tax Collector	3,630	0	3,630
Accrued Interest Payable	0	15,104	15,104
Noncurrent Liabilities:			
Due Within One Year	0	220,625	220,625
Due in More than One Year	<u>0</u>	<u>4,358,691</u>	<u>4,358,691</u>
Total Liabilities	<u>95,936</u>	<u>4,769,219</u>	<u>4,865,155</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Prepaid Property Taxes	<u>3</u>	<u>0</u>	<u>3</u>
Total Deferred Inflows of Resources	<u>3</u>	<u>0</u>	<u>3</u>
<u>NET POSITION</u>			
Net Investment in Capital Assets	4,490,579	5,856,936	10,347,515
Restricted:			
Highways and Streets	82,210	0	82,210
Cemetery	192,937	0	192,937
Other	80,177	0	80,177
Unrestricted	<u>829,181</u>	<u>595,494</u>	<u>1,424,675</u>
Total Net Position	<u>\$ 5,675,084</u>	<u>\$ 6,452,430</u>	<u>\$ 12,127,514</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2020

	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Functions/Programs:							
Primary Government:							
Governmental Activities:							
General Government	\$ 402,002	\$ 24,862	\$ 47,137	\$ 66,182	\$ (263,821)	\$ 0	\$ (263,821)
Public Safety	209,739	11,143	0	0	(198,596)	0	(198,596)
Highways and Streets	537,718	127	40,325	38,258	(459,008)	0	(459,008)
Culture and Recreation	134,275	7,809	4,549	28,300	(93,617)	0	(93,617)
Solid Waste and Recycling	154,534	658	0	0	(153,876)	0	(153,876)
Cemetery	5,120	1,300	0	0	(3,820)	0	(3,820)
Total Governmental Activities	1,443,388	45,899	92,011	132,740	(1,172,738)	0	(1,172,738)
Business-type Activities:							
Water	369,819	416,027	0	792,437	0	838,645	838,645
Sewer	452,759	353,053	612	0	0	(99,094)	(99,094)
Total Business-type Activities	822,578	769,080	612	792,437	0	739,551	739,551
Total Primary Government	\$ 2,265,966	\$ 814,979	\$ 92,623	\$ 925,177	(1,172,738)	739,551	(433,187)
General Revenues:							
Property Taxes					1,266,060	0	1,266,060
Penalties and Interest on Delinquent Taxes					36,915	0	36,915
General State Grants					10,477	0	10,477
Unrestricted Investment Earnings					3,707	3,354	7,061
Net Logging Revenue					0	63,164	63,164
Other Revenues					16,278	0	16,278
Total General Revenues					1,333,437	66,518	1,399,955
Change in Net Position					160,699	806,069	966,768
Net Position - July 1, 2019					5,514,385	5,646,361	11,160,746
Net Position - June 30, 2020					<u>\$ 5,675,084</u>	<u>\$ 6,452,430</u>	<u>\$ 12,127,514</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

	General Fund	Non-Major Governmental Funds	Total
<u>ASSETS</u>			
Cash	\$ 214,075	\$ 569,368	\$ 783,443
Investments	0	219,264	219,264
Receivables (Net of Allowance for Uncollectibles)	282,414	0	282,414
Prepaid Items	4,098	0	4,098
Total Assets	\$ 500,587	\$ 788,632	\$ 1,289,219
<u>LIABILITIES</u>			
Accounts Payable	\$ 82,287	\$ 0	\$ 82,287
Accrued Payroll and Benefits Payable	10,019	0	10,019
Due to Other Funds	8,775	0	8,775
Due to Delinquent Tax Collector	3,630	0	3,630
Total Liabilities	104,711	0	104,711
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Prepaid Property Taxes	3	0	3
Unavailable Property Taxes and Interest	140,000	0	140,000
Unavailable Grants	59,946	0	59,946
Total Deferred Inflows of Resources	199,949	0	199,949
<u>FUND BALANCES</u>			
Nonspendable	4,098	0	4,098
Restricted	0	355,324	355,324
Committed	0	376,028	376,028
Assigned	0	57,280	57,280
Unassigned	191,829	0	191,829
Total Fund Balances	195,927	788,632	984,559
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 500,587	\$ 788,632	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:			
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.			4,490,579
Other Assets are not Available to Pay for Current-Period Expenditures and, Therefore, are Deferred in the Funds.			199,946
Net Position of Governmental Activities			\$ 5,675,084

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	General Fund	Non-Major Governmental Funds	Total
Revenues:			
Property Taxes	\$ 1,256,060	\$ 0	\$ 1,256,060
Penalties and Interest on Delinquent Taxes	36,915	0	36,915
Intergovernmental	150,417	7,353	157,770
Charges for Services	26,149	1,300	27,449
Permits, Licenses and Fees	25,029	4,278	29,307
Fines and Forfeits	11,143	0	11,143
Investment Income	3,376	331	3,707
Donations	1,386	60,449	61,835
Other	11,983	4,295	16,278
Total Revenues	<u>1,522,458</u>	<u>78,006</u>	<u>1,600,464</u>
Expenditures:			
General Government	409,660	6,404	416,064
Public Safety	139,305	0	139,305
Highways and Streets	367,259	7,491	374,750
Culture and Recreation	126,511	2,628	129,139
Solid Waste and Recycling	154,534	0	154,534
Cemetery	0	5,120	5,120
Capital Outlay:			
General Government	196,813	46,974	243,787
Highways and Streets	164,562	91,726	256,288
Culture and Recreation	590	27,063	27,653
Total Expenditures	<u>1,559,234</u>	<u>187,406</u>	<u>1,746,640</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>(36,776)</u>	<u>(109,400)</u>	<u>(146,176)</u>
Other Financing Sources/(Uses):			
Transfers In	0	103,500	103,500
Transfers Out	<u>(103,500)</u>	<u>0</u>	<u>(103,500)</u>
Total Other Financing Sources/(Uses)	<u>(103,500)</u>	<u>103,500</u>	<u>0</u>
Net Change in Fund Balances	(140,276)	(5,900)	(146,176)
Fund Balances - July 1, 2019	<u>336,203</u>	<u>794,532</u>	<u>1,130,735</u>
Fund Balances - June 30, 2020	<u>\$ 195,927</u>	<u>\$ 788,632</u>	<u>\$ 984,559</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
 RECONCILIATION OF THE STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES OF
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2020

Amounts reported for governmental activities in the statement of activities (Exhibit B) are different because:

Net change in fund balances - total government funds (Exhibit D)	\$	(146,176)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets (\$527,728) is allocated over their estimated useful lives and reported as depreciation expense (\$246,476). This is the amount by which capital outlays exceeded depreciation in the current period.		281,252
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		<u>25,623</u>
Change in net position of governmental activities (Exhibit B)	\$	<u><u>160,699</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Revenues:			
Property Taxes	\$ 1,269,308	\$ 1,256,060	\$ (13,248)
Interest on Delinquent Taxes	9,000	28,559	19,559
Current Use	10,623	9,916	(707)
Education Billing Fee Retained	2,500	3,499	999
Recording Fees	15,200	15,437	237
Beverage Licenses	115	185	70
Dog Licenses	700	813	113
Cemetery	650	650	0
Water Administrative Fee	11,000	11,000	0
Sewer Administrative Fee	11,000	11,000	0
Transfer Station Fees	1,000	0	(1,000)
Sale of Metal Waste	200	312	112
Curbside Fees	500	346	(154)
Minnie Proctor Pool	2,000	7,029	5,029
Pool Pass	800	780	(20)
Economic Development Donations	0	1,386	1,386
Local Ordinance Fines	15,000	11,143	(3,857)
Solar Credits	12,000	3,740	(8,260)
Interest Earned	1,000	3,376	2,376
State Highway Aid	63,668	65,235	1,567
Sale of Labor and Trucking	1,000	0	(1,000)
Sale of Highway Supplies	1,000	127	(873)
FEMA Reimbursement	0	3,102	3,102
Planning Grant Income	0	3,150	3,150
Beaver Pond Path Grant Income	0	42,353	42,353
Front Wall Repair Grant Income	0	20,000	20,000
Grants-in-aid Grant Income	0	6,100	6,100
Railroad Tax	0	561	561
Other	0	8,243	8,243
Total Revenues	1,428,264	1,514,102	85,838
Expenditures:			
Administration:			
Selectboard	10,500	10,500	0
Direct Labor	63,120	66,547	(3,427)
Retirement	3,600	3,803	(203)
Health & Accident Insurance	4,168	4,110	58
FICA	5,632	5,739	(107)
Workers' Compensation	383	307	76
Unemployment Insurance	164	266	(102)
Dues	150	85	65
Fees/Travel	1,000	555	445
Publications	150	50	100
Office Supplies	1,400	1,600	(200)
Postage	0	193	(193)
Advertising	1,100	1,405	(305)
Marketing and Promotions	780	962	(182)
Miscellaneous	400	942	(542)
Town Manager Search & Transition	9,100	7,069	2,031
Total Administration	101,647	104,133	(2,486)

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Town Clerk and Treasurer:			
Direct Labor	\$ 91,483	\$ 94,304	\$ (2,821)
Direct Labor Overtime	540	456	84
Health & Accident Insurance	32,140	27,129	5,011
Retirement	4,524	4,648	(124)
FICA	7,040	7,032	8
Workers' Compensation	506	375	131
Unemployment Insurance	92	125	(33)
Fees/Travel	400	30	370
Computer Services	2,100	2,434	(334)
Office Supplies	3,140	2,597	543
Postage	3,000	1,499	1,501
Advertising	200	0	200
Town Report and Budget	4,000	2,720	1,280
Dog Expense	200	126	74
Tax Sale Expenses	0	7,489	(7,489)
Miscellaneous	500	0	500
	<u>149,865</u>	<u>150,964</u>	<u>(1,099)</u>
Total Town Clerk and Treasurer			
Listers:			
Telephone	700	368	332
Office Supplies	300	48	252
Postage	200	0	200
Professional Services	20,800	13,373	7,427
	<u>22,000</u>	<u>13,789</u>	<u>8,211</u>
Total Listers			
Elections:	<u>2,000</u>	<u>972</u>	<u>1,028</u>
Professional Services:			
Tax Collector FICA	600	650	(50)
Audit	17,000	16,500	500
Legal	7,000	7,120	(120)
Internal Control	500	1,450	(950)
Miscellaneous	0	450	(450)
	<u>25,100</u>	<u>26,170</u>	<u>(1,070)</u>
Total Professional Services			
Municipal Building:			
Heat	3,180	1,867	1,313
Electricity	1,716	1,867	(151)
Telephone	2,644	1,462	1,182
Internet Service	1,200	1,077	123
Operating Supplies	500	362	138
Website Hosting	875	1,395	(520)
Repairs and Improvements	2,000	5,898	(3,898)
Building Maintenance	1,000	682	318
Equipment Maintenance	1,000	1,928	(928)
Equipment Replacement	2,500	2,500	0
Front Wall Repairs	0	102,690	(102,690)
Town Office Renovation/Relocation	0	99,015	(99,015)
	<u>16,615</u>	<u>220,743</u>	<u>(204,128)</u>
Total Municipal Building			

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Boards and Agencies:			
Planning Commission	\$ 2,280	\$ 1,150	\$ 1,130
FICA	250	180	70
Operating Expenses	400	0	400
Advertising	500	320	180
Zoning Administrator Expenses	275	17	258
Rutland Regional Planning	250	0	250
Travel & Meetings	0	65	(65)
Grant Expenses	6,000	4,482	1,518
Economic Development Programs	2,000	0	2,000
Market Proctor Expenses	0	2,727	(2,727)
Total Boards and Agencies	<u>11,955</u>	<u>8,941</u>	<u>3,014</u>
General Insurance:			
Employer Practices Liability	2,572	2,730	(158)
Property & Casualty	6,893	7,267	(374)
Public Official Liability	2,816	2,866	(50)
Special Events	900	850	50
Total General Insurance	<u>13,181</u>	<u>13,713</u>	<u>(532)</u>
Solid Waste Disposal:			
Transfer Station	7,000	1,721	5,279
Curbside Garbage	111,764	114,950	(3,186)
Curbside Recycling	37,404	37,863	(459)
Total Solid Waste Disposal	<u>156,168</u>	<u>154,534</u>	<u>1,634</u>
Street Lights:	<u>27,281</u>	<u>25,546</u>	<u>1,735</u>
Fire Department:			
Direct Labor	10,000	9,886	114
FICA	765	756	9
Workers' Compensation	2,921	1,703	1,218
Heat	2,178	2,010	168
Electricity	3,897	3,915	(18)
Telephone	804	771	33
Diesel, Gas & Oil	1,800	733	1,067
Vehicle Expenses/Repairs	8,500	10,345	(1,845)
General Insurance	8,950	9,804	(854)
Dues/Subscriptions/Travel	850	873	(23)
Training	1,500	0	1,500
Information Technology	1,000	946	54
Operating Supplies	1,200	750	450
Protective Equipment	2,500	699	1,801
Small Tools and Equipment	3,500	2,959	541
Communications	5,200	3,739	1,461
Uniform Replacement	300	1,651	(1,351)
Hepatitis Vaccine	400	0	400
Buildings Improvements/Repairs	5,000	2,638	2,362
Machinery and Equipment/Repairs	6,900	5,972	928

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Fire Department/(Cont'd):			
Equipment Reserve	\$ 65,000	\$ 65,000	\$ 0
Protective Equipment Reserve	5,000	5,000	0
Building Reserve	5,000	5,000	0
Total Fire Department	<u>143,165</u>	<u>135,150</u>	<u>8,015</u>
Police:			
Contract Services	70,820	70,820	0
Town Health Officer	250	250	0
FICA	19	5	14
Traffic Lights Electricity	1,185	1,116	69
Traffic Lights Maintenance	500	0	500
Emergency Management	1,000	0	1,000
Total Police	<u>73,774</u>	<u>72,191</u>	<u>1,583</u>
Swimming Pool:			
Direct Labor	23,689	12,601	11,088
FICA	1,812	776	1,036
Workers' Compensation	1,322	989	333
Unemployment Insurance	144	188	(44)
Electricity	437	406	31
Telephone	360	99	261
General Insurance	690	711	(21)
Contract Services - Mowing	600	0	600
Operating Supplies	700	323	377
Monitoring Tests	780	350	430
Building Improvements/Repairs	1,400	2,835	(1,435)
Advertising	200	0	200
Equipment Purchase	200	52	148
Uniforms	300	0	300
Training	1,000	295	705
Miscellaneous	500	0	500
Total Swimming Pool	<u>34,134</u>	<u>19,625</u>	<u>14,509</u>
Skating Rink:			
Direct Labor	10,000	10,000	0
FICA	765	765	0
Workers' Compensation	613	424	189
Unemployment Insurance	63	74	(11)
Heat	1,170	1,512	(342)
Electricity	780	844	(64)
Telephone	375	340	35
General Insurance	1,284	1,118	166
Operating Supplies	400	183	217
Vehicle Expenses/Repairs	300	0	300
Building Improvements/Repairs	600	3,473	(2,873)
Skating Equipment	600	584	16
Miscellaneous	500	0	500
Total Skating Rink	<u>17,450</u>	<u>19,317</u>	<u>(1,867)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Parks:			
Parks/Our Yard	\$ 3,000	\$ 3,000	\$ 0
Main Street, Park & Bridge Electricity	3,399	3,304	95
Main Street, Park & Bridge Light Repairs	1,000	0	1,000
Park Maintenance & Repairs	1,000	0	1,000
Youth League Field Electricity	665	417	248
Youth League Field Insurance	362	368	(6)
Beaver Pond Maintenance	1,000	685	315
Holiday Activities	1,600	395	1,205
West Mountain Forest	0	990	(990)
Mosquito Control Spraying	12,000	12,000	0
Total Parks	24,026	21,159	2,867
Taxes and Assessments:			
County Tax	9,284	9,747	(463)
Town Forest Tax	324	348	(24)
Transfer Station Tax	65	68	(3)
Dam Registration Fees	900	900	0
VLCT	3,109	3,109	0
Rutland Regional Planning	975	975	0
Marble Valley Transit	5,000	5,000	0
Regional Ambulance	6,964	6,964	0
Rutland Economic Development	500	500	0
Rutland Region Chamber of Commerce	360	360	0
Rutland County Marketing Program	1,741	1,741	0
Total Taxes and Assessments	29,222	29,712	(490)
Special Appropriations:			
Visiting Nurse	3,600	3,600	0
R.S.V.P.	250	250	0
Rutland Mental Health	2,000	2,000	0
Vermont Council on Aging	500	500	0
New Story Center	220	220	0
BROC	1,000	1,000	0
Association of Retarded Citizens	300	300	0
Rutland Conservation District	250	250	0
Neighbor Works of Western Vermont	200	200	0
Vermont Center for Independent Living	250	250	0
Rutland Parent/Child Center	500	500	0
Pittsford Food Shelf	1,000	1,500	(500)
Proctor Seniors	1,000	250	750
The Mentor Connector	1,500	1,500	0
Habitat for Humanity	578	578	0
Total Special Appropriations	13,148	12,898	250
Library:	67,000	67,000	0
Transfer to Marble Bridge Fund:	1,000	1,000	0

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budget	Actual	Variance Favorable/ (Unfavorable)
Highway:			
Direct Labor	\$ 112,828	\$ 120,943	\$ (8,115)
Direct Labor - Overtime	7,564	4,097	3,467
Health & Accident Insurance	45,608	39,470	6,138
FICA	9,210	9,466	(256)
Workers' Compensation	12,746	9,131	3,615
Unemployment Insurance	621	470	151
Heat	2,000	0	2,000
Electricity	1,926	1,774	152
Telephone & Internet	1,800	1,394	406
Salt Shed Electricity	1,075	36	1,039
Diesel, Gas & Oil	15,000	10,805	4,195
Vehicle Expenses/Repairs	20,000	20,557	(557)
General Insurance	11,625	14,330	(2,705)
Fees/Travel	600	45	555
AIRGAS	300	165	135
Tree Work	5,000	9,305	(4,305)
Mowing	330	270	60
Contract Services	1,000	0	1,000
Highway Repairs	12,000	11,787	213
Highway Improvements	125,000	116,912	8,088
Uniforms	3,300	2,064	1,236
Operating Supplies	2,500	1,522	978
New Small Tools, Equipment	2,500	1,598	902
Salt, Sand, Plow Blades	71,500	75,591	(4,091)
Salt Shed Maintenance	0	4,128	(4,128)
Signs	2,000	2,639	(639)
Rentals	500	0	500
Miscellaneous Garage	1,000	294	706
Miscellaneous Highway	1,000	733	267
Building Improvements/Repairs	3,000	6,771	(3,771)
Tools/Equipment Maintenance	1,000	695	305
Equipment Reserve Fund	15,000	15,000	0
Garage Reserve Fund	10,000	10,000	0
Storm Damage Expenses	0	16,115	(16,115)
Beaver Pond Path Grant Expenses	0	47,822	(47,822)
Main Street Sidewalk Grant Expenses	0	892	(892)
	<u>499,533</u>	<u>556,821</u>	<u>(57,288)</u>
Total Highway			
	<u>1,428,264</u>	<u>1,654,378</u>	<u>(226,114)</u>
Total Expenditures			
Excess/(Deficiency) of Revenues Over Expenditures	\$ <u>0</u>	(140,276)	\$ <u>(140,276)</u>
Fund Balance - July 1, 2019		<u>336,203</u>	
Fund Balance - June 30, 2020		<u>\$ 195,927</u>	

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF FUND NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2020

<u>ASSETS</u>	Water Fund	Sewer Fund	Total
Current Assets:			
Cash	\$ 226,282	\$ 333,137	\$ 559,419
Receivables (Net of Allowance for Uncollectibles)	108,122	109,081	217,203
Due from Other Funds	<u>0</u>	<u>8,775</u>	<u>8,775</u>
Total Current Assets	<u>334,404</u>	<u>450,993</u>	<u>785,397</u>
Noncurrent Assets:			
Land	493,470	4,054	497,524
Construction in Progress	56,053	35,375	91,428
Buildings, Distribution and Collection Systems	8,787,949	4,681,214	13,469,163
Machinery and Equipment	302,304	2,475,294	2,777,598
Less: Accumulated Depreciation	<u>(1,955,564)</u>	<u>(4,443,897)</u>	<u>(6,399,461)</u>
Total Noncurrent Assets	<u>7,684,212</u>	<u>2,752,040</u>	<u>10,436,252</u>
Total Assets	<u>\$ 8,018,616</u>	<u>\$ 3,203,033</u>	<u>\$ 11,221,649</u>
<u>LIABILITIES</u>			
Current Liabilities:			
Accounts Payable	\$ 172,281	\$ 1,652	\$ 173,933
Accrued Payroll and Benefits Payable	498	368	866
Accrued Interest Payable	8,728	6,376	15,104
General Obligation Bonds Payable - Current Portion	<u>199,607</u>	<u>21,018</u>	<u>220,625</u>
Total Current Liabilities	<u>381,114</u>	<u>29,414</u>	<u>410,528</u>
Noncurrent Liabilities:			
General Obligation Bonds Payable - Noncurrent Portion	<u>3,964,416</u>	<u>394,275</u>	<u>4,358,691</u>
Total Noncurrent Liabilities	<u>3,964,416</u>	<u>394,275</u>	<u>4,358,691</u>
Total Liabilities	<u>4,345,530</u>	<u>423,689</u>	<u>4,769,219</u>
<u>NET POSITION</u>			
Net Investment in Capital Assets	3,520,189	2,336,747	5,856,936
Unrestricted	<u>152,897</u>	<u>442,597</u>	<u>595,494</u>
Total Net Position	<u>3,673,086</u>	<u>2,779,344</u>	<u>6,452,430</u>
Total Liabilities and Net Position	<u>\$ 8,018,616</u>	<u>\$ 3,203,033</u>	<u>\$ 11,221,649</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Water Fund	Sewer Fund	Total
Operating Revenues:			
Charges/Rents	\$ 408,763	\$ 347,731	\$ 756,494
Other	7,264	5,322	12,586
Total Operating Revenues	<u>416,027</u>	<u>353,053</u>	<u>769,080</u>
Operating Expenses:			
Salaries and Benefits	12,154	8,665	20,819
Administrative Fees	11,000	11,000	22,000
Utilities	38,835	74,593	113,428
Supplies	2,902	4,096	6,998
Insurances	5,122	6,245	11,367
Machinery and Equipment	60	906	966
Contract Services	82,534	129,465	211,999
Dues and Fees	5,081	1,459	6,540
Repairs and Maintenance	15,368	20,954	36,322
Chemicals	1,455	18,294	19,749
Depreciation	179,666	163,085	342,751
Total Operating Expenses	<u>354,177</u>	<u>438,762</u>	<u>792,939</u>
Operating Income/(Loss)	<u>61,850</u>	<u>(85,709)</u>	<u>(23,859)</u>
Non-Operating Revenues/(Expenses):			
Logging Income	85,630	0	85,630
Logging Expenses	(22,466)	0	(22,466)
Investment Income	1,257	2,097	3,354
Interest Expense	(15,642)	(13,997)	(29,639)
Storm Damage Reimbursement	0	612	612
Total Non-Operating Revenues/(Expenses)	<u>48,779</u>	<u>(11,288)</u>	<u>37,491</u>
Net Income/(Loss) Before Capital Contributions and Transfers	<u>110,629</u>	<u>(96,997)</u>	<u>13,632</u>
Capital Contributions and Transfers:			
Capital Contributions	792,437	0	792,437
Transfers In	5,000	0	5,000
Transfers Out	0	(5,000)	(5,000)
Total Capital Contributions and Transfers	<u>797,437</u>	<u>(5,000)</u>	<u>792,437</u>
Change in Net Position	908,066	(101,997)	806,069
Net Position - July 1, 2019	<u>2,765,020</u>	<u>2,881,341</u>	<u>5,646,361</u>
Net Position - June 30, 2020	<u>\$ 3,673,086</u>	<u>\$ 2,779,344</u>	<u>\$ 6,452,430</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Water Fund	Sewer Fund	Total
Cash Flows From Operating Activities:			
Receipts from Customers and Users	\$ 404,885	\$ 342,804	\$ 747,689
Payments for Goods and Services	(150,782)	(257,469)	(408,251)
Payments for Interfund Services	(11,000)	(11,000)	(22,000)
Payments for Wages and Benefits	<u>(11,760)</u>	<u>(8,401)</u>	<u>(20,161)</u>
Net Cash Provided by Operating Activities	<u>231,343</u>	<u>65,934</u>	<u>297,277</u>
Cash Flows From Noncapital Financing Activities:			
Decrease/(Increase) in Due from Other Funds	54,858	(8,775)	46,083
(Decrease)/Increase in Due to Other Funds	0	(30,078)	(30,078)
Net Logging Revenue	63,164	0	63,164
Storm Damage Reimbursement	<u>0</u>	<u>8,774</u>	<u>8,774</u>
Net Cash Provided/(Used) by Noncapital Financing Activities	<u>118,022</u>	<u>(30,079)</u>	<u>87,943</u>
Cash Flows From Capital and Related Financing Activities:			
Transfers Received from Other Funds	5,000	0	5,000
Transfers Paid to Other Funds	0	(5,000)	(5,000)
Proceeds from General Obligation Bonds Payable	330,255	0	330,255
Acquisition and Construction of Capital Assets	(471,727)	(31,404)	(503,131)
Principal Paid on General Obligation Bonds Payable	(190,931)	(22,717)	(213,648)
Interest Paid on General Obligation Bonds Payable	<u>(16,595)</u>	<u>(10,024)</u>	<u>(26,619)</u>
Net Cash Provided/(Used) by Capital and Related Financing Activities	<u>(343,998)</u>	<u>(69,145)</u>	<u>(413,143)</u>
Cash Flows From Investing Activities:			
Receipt of Interest and Dividends	<u>1,257</u>	<u>2,097</u>	<u>3,354</u>
Net Cash Provided by Investing Activities	<u>1,257</u>	<u>2,097</u>	<u>3,354</u>
Net Increase/(Decrease) in Cash	6,624	(31,193)	(24,569)
Cash - July 1, 2019	<u>219,658</u>	<u>364,330</u>	<u>583,988</u>
Cash - June 30, 2020	<u>\$ 226,282</u>	<u>\$ 333,137</u>	<u>\$ 559,419</u>
Adjustments to Reconcile Operating Income/(Loss) to Net Cash Provided by Operating Activities:			
Operating Income/(Loss)	\$ 61,850	\$ (85,709)	\$ (23,859)
Depreciation	179,666	163,085	342,751
(Increase)/Decrease in Receivables	(11,142)	(10,249)	(21,391)
Increase/(Decrease) in Accounts Payable	575	(1,457)	(882)
Increase/(Decrease) in Accrued Payroll and Benefits Payable	<u>394</u>	<u>264</u>	<u>658</u>
Net Cash Provided by Operating Activities	<u>\$ 231,343</u>	<u>\$ 65,934</u>	<u>\$ 297,277</u>

The Water Fund recognized a forgiveness of debt from the State of Vermont in the amounts of \$792,437.

There was \$7,495 of capital acquisitions in the Water Fund included in accounts payable at June 30, 2019.

There was \$169,287 of capital acquisitions in the Water Fund included in accounts payable at June 30, 2020.

There was \$2,275 of capital acquisitions in the Sewer Fund included in accounts payable at June 30, 2019.

There was \$912 of capital acquisitions in the Sewer Fund included in accounts payable at June 30, 2020.

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
 STATEMENT OF FIDUCIARY NET POSITION
 FIDUCIARY FUND
 JUNE 30, 2020

	<u>Agency Fund</u> <u>Our Yard Fund</u>
 <u>ASSETS</u>	
Cash	\$ <u>19,323</u>
Total Assets	<u>19,323</u>
 <u>LIABILITIES</u>	
Due to Others	<u>19,323</u>
Total Liabilities	<u>19,323</u>
 <u>NET POSITION</u>	
Total Net Position	\$ <u><u>0</u></u>

The accompanying notes are an integral part of this financial statement.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

The Town of Proctor, Vermont, (herein the "Town") operates under a Selectboard/Manager form of government and provides the following services: public safety, highways and streets, sanitation, health and social services, culture and recreation, community/economic development, public improvements, planning and zoning, water, sewer and general administrative services.

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies adopted by the Town of Proctor, Vermont conform to generally accepted accounting principles (GAAP) as applicable to governmental entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing accounting and financial reporting principles. The following is a summary of the more significant accounting policies employed in the preparation of these financial statements.

A. The Financial Reporting Entity

This report includes all of the activity of the Town of Proctor, Vermont. The financial reporting entity consists of the primary government; organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. The primary government is financially accountable if an organization is fiscally dependent on and there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government regardless of whether the organization has a separately elected governing board; a governing board appointed by a higher level of government; or a jointly appointed board. Based on these criteria, there are no other entities that should be combined with the financial statements of the Town.

B. Basis of Presentation

The accounts of the Town are organized and operated on the basis of fund accounting. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are spent and the means by which spending activities are controlled.

The basic financial statements of the Town include both government-wide statements and fund financial statements. The focus of the government-wide statements is on reporting the operating results and financial position of Town as a whole and present a longer-term view of the Town's finances. The focus of the fund financial statements is on reporting on the operating results and financial position of the most significant funds of the Town and present a shorter-term view of how operations were financed and what remains available for future spending.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Government-wide Statements: The statement of net position and the statement of activities display information about the primary government, the Town. These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of activities between funds. These statements distinguish between the governmental and business-type activities of the Town. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Town's governmental activities and for each segment of the Town's business-type activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular program or function. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Receipts that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements: The fund financial statements provide information about the Town's funds, including fiduciary funds. Separate statements for each fund category – governmental, proprietary and fiduciary – are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining funds are aggregated and reported as nonmajor funds.

The Town reports on the following major governmental fund:

General Fund – This is the Town's main operating fund. It accounts for all financial resources of the Town except those accounted for in another fund.

The Town reports on the following major enterprise funds:

Water Fund – This fund accounts for the operations of the Water Department.

Sewer Fund – This fund accounts for the operations of the Sewer Department.

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or ancillary activities.

Additionally, the Town reports the following fund type:

Agency Fund – This fund accounts for resources held by the Town in a purely custodial capacity for other governments, private organizations or individuals.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

C. Measurement Focus

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus. This means that all assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds (whether current or noncurrent) are included on the balance sheet (or statement of net position). Equity (i.e., total net position) is segregated into net investment in capital assets; restricted net position; and unrestricted net position. Operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

Governmental fund financial statements are reported using the current financial resources measurement focus. This means that only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally reported on their balance sheets. Their reported fund balances (net current position) are considered a measure of available spendable resources, and are segregated into nonspendable; restricted; committed; assigned and unassigned amounts. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current position. Accordingly, they are said to present a summary of sources and uses of available spendable resources during a period.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide, proprietary and fiduciary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred, regardless of when the related cash flow takes place. Nonexchange transactions, in which the Town gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means the amount is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers all revenues reported in governmental funds to be available if the revenues are collected within sixty (60) days after year-end. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt and other long-term liabilities which are recognized when the obligations are expected to be liquidated or are funded with expendable available financial resources.

General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of general long-term debt and sales of capital assets are reported as other financing sources.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Under the terms of grant agreements, the Town funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Town's policy to first apply cost-reimbursement grant resources to such programs, followed by general revenues. Expenditure driven grants are recognized as revenue when the qualifying expenditures have been incurred and other grant requirements have been met.

Recognition of revenues on funds received in connection with loan programs are recognized when loans are awarded and expenses incurred in excess of current grants and program income. An offsetting deferred inflows of resources is recognized for all loans receivable. Loan repayment revenue is recognized as the loans are repaid.

E. Use of Estimates

The presentation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows and inflows of resources and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Equity

1. Cash

Cash balances of most Town funds are deposited with and invested by the Town Treasurer. The Town considers all short-term investments of ninety (90) days or less to be cash equivalents.

2. Investments

The Town invests in investments as allowed by State statutes. Investments with readily determinable fair values are reported at fair value on the balance sheet. Unrealized gains and losses are included in revenue.

3. Receivables

Receivables are shown net of an allowance for uncollectible accounts for the estimated losses that will be incurred in the collection of the receivables. The estimated losses are based on the judgment of management and a review of the current status of existing receivables.

4. Internal Balances

Activity between funds that are representative of lending/borrowing arrangements that are outstanding at the end of the fiscal year are referred to as "advances to/from other funds". All other outstanding balances between funds are reported as "due from/to other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances".

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5. Inventories and Prepaid Expenses/Items

Inventory quantities are determined by physical count and are valued at the lower of cost or market.

Certain payments to vendors reflect costs that are applicable to future accounting periods and are recorded as prepaid expenses/items.

Reported inventories and prepaid items of governmental funds in the fund financial statements are offset by a nonspendable fund balance as they are not in spendable form.

6. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statements element, “deferred outflows of resources”, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditures) until then. These amounts are deferred and recognized as an outflow of resources in the future periods to which the outflows are related.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, “deferred inflows of resources”, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. These amounts are deferred and recognized as an inflow of resources in the future periods to which the inflows are related or when the amounts become available.

7. Capital Assets

Capital assets are reported at actual cost or estimated historical cost based on appraisals or deflated current replacement cost if purchased or constructed. Contributed assets are recorded at their estimated acquisition value at the time received. Major outlays for capital assets and improvements are capitalized as constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets’ lives are not capitalized. Infrastructure assets are reported starting with the fiscal year ended June 30, 2004. The Town has elected to not report major general infrastructure assets retroactively.

Capital assets reported in the government-wide and proprietary fund financial statements are depreciated in order that the cost of these assets will be charged to expenses over their estimated service lives, generally using the straight-line method of calculating depreciation.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts) and estimated useful lives of capital assets are as follows:

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	Capitalization Threshold	Estimated Service Life
Land	\$ 1,000	Not Depreciated
Buildings and Building Improvements	5,000	25-50 Years
Vehicles	5,000	4-15 Years
Machinery and Equipment	1,000	5-10 Years
Infrastructure	5,000	30-50 Years
Distribution and Collection Systems	5,000	40 Years

Capital assets are not reported in the governmental fund financial statements. Capital outlays in these funds are recorded as expenditures in the year they are incurred.

8. Long-term Liabilities

Long-term liabilities include bonds payable, notes payable and other long-term obligations. Long-term liabilities are reported in the government-wide and proprietary fund financial statements. Governmental fund financial statements do not include any long-term liabilities as those statements use the current financial resources measurement focus and only include current liabilities on their balance sheets.

9. Fund Equity

Fund equity is classified based upon any restrictions that have been placed on those balances or any tentative plans management may have made for those balances. Restrictions of net position in the government-wide and proprietary fund financial statements represent amounts that cannot be appropriated or are legally restricted for a specific purpose by a grant, contract, or other binding agreement. Fund balances of governmental funds are classified as nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors, or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Selectboard's intended use of the resources); and unassigned.

II. EXPLANATION OF DIFFERENCES BETWEEN GOVERNMENTAL FUND AND GOVERNMENT-WIDE STATEMENTS

Governmental fund financial statements are presented using the current financial resources measurement focus and the modified accrual basis of accounting, whereas government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. These differences in the measurement focus and basis of accounting lead to differences between the governmental fund financial statements and the government-wide financial statements as follows:

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Long-term revenue differences arise because governmental funds report revenues only when they are considered “available”, whereas government-wide statements report revenues when they are earned. Long-term expense differences arise because governmental funds report expenditures (including interest) using the modified accrual basis of accounting, whereas government-wide statements report expenses using the accrual basis of accounting.

Capital-related differences arise because governmental funds report capital outlays as current period expenditures, whereas government-wide statements report depreciation as an expense. Further, governmental funds report the proceeds from the sale of capital assets as other financing sources, whereas government-wide statements report the gain or loss from the sale of capital assets as revenue or expense.

Long-term debt transaction differences arise because governmental funds report issuance of long-term debt as other financing sources and principal payments as expenditures, whereas government-wide statements report those transactions as increases and decreases in liabilities, respectively.

III. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

The General Fund budget is approved at the annual Town Meeting in March. Any budget changes require voter approval. There were no budget amendments during the year.

B. Excess of Expenditures over Appropriations

For the year ended June 30, 2020 expenditures in the General Fund exceeded appropriations by \$226,114. These over-expenditures were funded by excess revenues and available fund balance.

IV. DETAILED NOTES ON ALL FUNDS

A. Cash and Investments

The Town’s cash and investments as of June 30, 2020 consisted of the following:

Cash:	
Deposits with Financial Institutions	\$1,360,724
Deposits with Investment Company	1,411
Cash on Hand	<u>50</u>
Total Cash	<u>1,362,185</u>
Investments:	
Certificates of Deposit	40,350
Mutual Funds – Mixed Holdings	<u>178,914</u>
Total Investments	<u>219,264</u>
Total Cash and Investments	<u>\$1,581,449</u>

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The Town has three (3) certificates of deposit at various banks ranging from \$10,069 to \$20,143 with interest rates ranging from 1.7% to 2.2%. All certificates of deposit will mature by fiscal year 2021.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of failure of the counter-party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investments or collateral securities that are in possession of another party. The Town does not have any policy to limit the exposure to custodial credit risk. The mutual funds are in the name of the Town and are not exposed to custodial credit risk. The following table shows the custodial credit risk of the Town's cash and certificates of deposits.

	<u>Book Balance</u>	<u>Bank Balance</u>
Insured by FDIC/SIPC	\$ 305,460	\$ 305,460
Uninsured, Collateralized by U.S. Government Agencies Securities Held by the Pledging Financial Institution's Agent	<u>1,097,025</u>	<u>1,163,270</u>
Total	<u>\$1,402,485</u>	<u>\$1,468,730</u>

The difference between the book and the bank balance is due to reconciling items such as deposits in transit and outstanding checks.

The book balance is comprised of the following:

Cash – Deposits with Financial Institutions	\$1,360,724
Cash – Deposits with Investment Company	1,411
Investments – Certificates of Deposit	<u>40,350</u>
Total	<u>\$1,402,485</u>

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have any policy to limit its exposure to interest rate risk. The Town's certificates of deposit are exempt from interest rate risk disclosure. The Town's mutual funds are open-ended and, therefore, are also exempt from interest rate risk disclosure.

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Credit Risk

Generally, credit risk that is the risk an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. These organizations look at a number of factors in order to evaluate the risk of an obligation and rate the risk. The rating allows the investor to make informed buying and selling decisions. The Town does not have any policy to limit the exposure to credit risk. The Town’s certificates of deposit are exempt from credit risk disclosure. The mutual funds are open-ended and, therefore, are also exempt from credit risk disclosure.

Concentration of Credit Risk

Concentration of credit risk is the risk that a large percentage of the Town’s investments are held within one security. The Town does not have any limitations on the amount that can be invested in any one issuer. The Town has no investments subject to concentration of credit risk.

Fair Value

The Town categorizes its fair value measurements within the fair value hierarchy established by Governmental Accounting Standards Board (GASB) Statement No. 72, “Fair Value Measurement and Application.” The hierarchy is based on the valuation inputs used to measure fair value of the asset and gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The Town’s certificates of deposit are not subject to fair value disclosures.

Level 1 – Unadjusted quoted prices for identical instruments in active markets

Level 2 – Quoted prices for similar instruments in active markets; quoted prices for identical or similar instruments in markets that are not active; and model-derived valuations in which all significant inputs are observable.

Level 3 – Valuations derived from valuation techniques in which significant inputs are unobservable.

The Town has the following fair value measurements as of June 30, 2020:

Description	Total	Fair Value Measurements Using:		
		Quoted prices in active markets for identical assets (Level 1)	Significant observable inputs (Level 2)	Significant unobservable inputs (Level 3)
Mutual Funds - Mixed Holdings	\$ 178,914	\$ 178,914	\$ 0	\$ 0
Total	<u>\$ 178,914</u>	<u>\$ 178,914</u>	<u>\$ 0</u>	<u>\$ 0</u>

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B. Receivables

Receivables as of June 30, 2020, as reported in the statement of net position, net of applicable allowances for uncollectible accounts, are as follows:

	Governmental Activities	Business-type Activities	Total
Delinquent Taxes Receivable	\$ 232,752	\$ 0	\$ 232,752
Interest Receivable	49,717	0	49,717
Grants Receivable	59,945	1,463	61,408
Billed Services	0	227,740	227,740
Allowance for Doubtful Accounts - Taxes and Interest	(60,000)	0	(60,000)
Allowance for Doubtful Accounts - Water/Sewer	0	(12,000)	(12,000)
 Total	 <u>\$ 282,414</u>	 <u>\$ 217,203</u>	 <u>\$ 499,617</u>

C. Capital Assets

Capital asset activity for the year ended June 30, 2020 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 102,780	\$ 0	\$ 0	\$ 102,780
Construction in Progress	64,444	188,919	50,574	202,789
Total Capital Assets, Not Being Depreciated	<u>167,224</u>	<u>188,919</u>	<u>50,574</u>	<u>305,569</u>
Capital Assets, Being Depreciated:				
Buildings and Building Improvements	1,057,273	130,343	0	1,187,616
Vehicles	874,633	85,578	0	960,211
Machinery and Equipment	1,032,643	6,148	0	1,038,791
Infrastructure	3,606,221	167,314	0	3,773,535
Totals	<u>6,570,770</u>	<u>389,383</u>	<u>0</u>	<u>6,960,153</u>
Less Accumulated Depreciation for:				
Buildings and Building Improvements	615,759	21,649	0	637,408
Vehicles	264,956	63,814	0	328,770
Machinery and Equipment	747,861	54,190	0	802,051
Infrastructure	900,091	106,823	0	1,006,914
Totals	<u>2,528,667</u>	<u>246,476</u>	<u>0</u>	<u>2,775,143</u>
Total Capital Assets, Being Depreciated	<u>4,042,103</u>	<u>142,907</u>	<u>0</u>	<u>4,185,010</u>
Governmental Activities Capital Assets, Net	<u>\$ 4,209,327</u>	<u>\$ 331,826</u>	<u>\$ 50,574</u>	<u>\$ 4,490,579</u>

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	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-type Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 497,524	\$ 0	\$ 0	\$ 497,524
Construction in Progress	95,979	653,596	658,147	91,428
Total Capital Assets, Not Being Depreciated	<u>593,503</u>	<u>653,596</u>	<u>658,147</u>	<u>588,952</u>
Capital Assets, Being Depreciated:				
Buildings, Distribution and Collection Systems	12,811,016	658,147	0	13,469,163
Machinery and Equipment	2,767,634	9,964	0	2,777,598
Totals	<u>15,578,650</u>	<u>668,111</u>	<u>0</u>	<u>16,246,761</u>
Less Accumulated Depreciation for:				
Buildings, Distribution and Collection Systems	3,954,827	277,039	0	4,231,866
Machinery and Equipment	2,101,883	65,712	0	2,167,595
Totals	<u>6,056,710</u>	<u>342,751</u>	<u>0</u>	<u>6,399,461</u>
Total Capital Assets, Being Depreciated	9,521,940	325,360	0	9,847,300
Business-type Activities Capital Assets, Net	<u>\$ 10,115,443</u>	<u>\$ 978,956</u>	<u>\$ 658,147</u>	<u>\$ 10,436,252</u>

Depreciation was charged as follows:

Governmental Activities:		Business-type Activities:	
General Government	\$ 7,938	Water	\$ 179,666
Public Safety	70,434	Sewer	<u>163,085</u>
Highways and Streets	162,968		
Culture and Recreation	<u>5,136</u>		
Total Depreciation Expense - Governmental Activities	<u>\$ 246,476</u>	Total Depreciation Expense - Business-type Activities	<u>\$ 342,751</u>

D. Interfund Balances and Activity

The composition of interfund balances as of June 30, 2020 are as follows:

<u>Fund</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
General Fund	\$ 0	\$ 8,775
Sewer Fund	<u>8,775</u>	<u>0</u>
Total	<u>\$ 8,775</u>	<u>\$ 8,775</u>

TOWN OF PROCTOR, VERMONT
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Interfund transfers during the year ended June 30, 2020 were as follows:

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Marble Bridge Fund	\$ 1,000	Appropriation
General Fund	Town Office Equipment Fund	2,500	Appropriation
General Fund	Highway Equipment Fund	15,000	Appropriation
General Fund	Fire Department Fund	75,000	Appropriation
General Fund	Highway Garage Fund	10,000	Appropriation
Sewer Fund	Water Fund	<u>5,000</u>	Fund Capital Purchase
Total		<u>\$ 108,500</u>	

E. Deferred Inflows of Resources

Deferred inflows of resources in the General Fund consists of \$140,000 of delinquent property taxes and interest on those taxes and \$59,946 of grant revenue not collected within sixty (60) days after year-end as these would not be available to liquidate current liabilities. It also includes \$3 of prepaid property taxes. Total deferred inflows of resources in the General Fund is \$199,949.

F. Long-term Liabilities

The Town issues general obligation bonds to provide resources for the acquisition and construction of major capital facilities and to refund prior issues. General obligation bonds have been issued for proprietary activities. Bonds are reported in governmental activities if the debt is expected to be repaid from governmental revenues and in business-type activities if the debt is expected to be repaid from proprietary fund revenues.

General obligation bonds are direct obligations and pledge the full faith and credit of the Town. New bonds generally are issued as 10 to 20 year bonds. Refunding bonds are issued for various terms based on the debt service of the debt refunded.

The State of Vermont offers a number of low and no-interest revolving loan programs to utilize for predetermined purposes. The Town has borrowed money from the State of Vermont Special Environmental Revolving Fund for water and sewer projects.

Long-term liabilities outstanding as of June 30, 2020 were as follows:

Business-type Activities:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Improvements, Principal, Interest and Administrative Fee Payments of \$71,047 Payable on December 1 Annually, Interest at 1%, 2% Administrative Fee, Due December, 2027	\$ 553,180	\$ 0	\$ 54,452	\$ 498,728

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Improvements, Principal Payments of \$67,609 Payable on November 1 Annually, 0% Interest, Due November, 2044. The Town Recognized Principal Forgiveness in the Amount of \$577,772 During the Year.	\$2,335,603	\$ 0	\$ 645,381	\$1,690,222
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Improvements, Principal Payments of \$68,870 Payable on March 1 Annually, 0% Interest, Due March, 2047	1,928,353	0	68,870	1,859,483
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Improvements, Authorized to \$805,069 but Eligible for \$523,295 Subsidy, Principal Payments of \$7,044 Payable on January 1 Annually Beginning January, 2021, 0% Interest, Due January, 2060. The Town Recognized Principal Forgiveness in the Amount of \$214,665 During the Year.	0	330,255	214,665	115,590
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Pollution Control Facility, Principal and Administration Fee Payments of \$1,697 Payable on December 1 Annually, 0% Interest, 2% Administration Fee, Due December, 2030	17,943	0	1,338	16,605
Bond Payable, State of Vermont Special Environmental Revolving Fund, Water Pollution Control Facility, Principal and Administration Fee Payments of \$16,813 Payable on November 1 Annually, 0% Interest, 2% Administration Fee, Due November 1, 2029	164,544	0	13,522	151,022

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	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Bond Payable, State of Vermont Special Environmental Revolving Fund, Sewer Improvements, Principal and Administration Fee Payments of \$10,408 Payable on August 1 Annually, 0% Interest, 2% Administration Fee, Due August, 2048	\$ 235,223	\$ 0	\$ 7,857	\$ 227,366
Bond Payable, State of Vermont Special Environmental Revolving Fund, Sewer Planning Project, Principal Payments of \$4,060 Payable on August 1 Annually Beginning August 1, 2021, 0% Interest, Due August, 2025	<u>20,300</u>	<u>0</u>	<u>0</u>	<u>20,300</u>
Total	<u>\$5,255,146</u>	<u>\$330,255</u>	<u>\$1,006,085</u>	<u>\$4,579,316</u>

Changes in long-term liabilities during the year were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Business-type Activities					
General Obligation Bonds Payable	\$ 5,255,146	\$ 330,255	\$ 1,006,085	\$ 4,579,316	\$ 220,625
Total Business-type Activities Long-term Liabilities	<u>\$ 5,255,146</u>	<u>\$ 330,255</u>	<u>\$ 1,006,085</u>	<u>\$ 4,579,316</u>	<u>\$ 220,625</u>

Debt service requirements to maturity are as follows:

<u>Year Ending June 30</u>	<u>Business-type Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 220,625	\$ 22,861	\$ 243,486
2022	226,788	20,759	247,547
2023	228,951	18,597	247,548
2024	231,173	16,375	247,548
2025	233,457	14,091	247,548
2026-2030	1,043,404	36,003	1,079,407
2031-2035	756,459	14,894	771,353
2036-2040	733,376	10,990	744,366
2041-2045	727,712	6,718	734,430
2046-2049	177,371	2,001	179,372
Total	<u>\$ 4,579,316</u>	<u>\$ 163,289</u>	<u>\$ 4,742,605</u>

The above maturities include the administration fee as interest.

TOWN OF PROCTOR, VERMONT
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G. Fund Balances

GASB Statement No. 34, as amended by GASB Statement No. 54, requires fund balances reported on the governmental fund balance sheet to be classified using a hierarchy based primarily on the extent to which a government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

Governmental fund balances are to be classified as: nonspendable (not in spendable form or legally required to remain intact); restricted (constraints on the use of resources are either externally imposed by creditors, grantors or donors, or imposed by law through enabling legislation); committed (constraints on the use of resources are imposed by formal action of the voters); assigned (reflecting the Selectboard's intended use of the resources); and unassigned.

Special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in that fund. Special revenue funds cannot be used to accumulate funds that are not restricted or committed. These amounts will have to be reflected in the General Fund.

Amounts constrained to stabilization (rainy-day funds) will be reported as restricted or committed fund balance in the General Fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. The Town does not have any stabilization arrangements.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. The Town does not have any minimum fund balance policies.

When expenditures are incurred for purposes for which both restricted and unrestricted amounts are available, it is the Town's policy to first consider restricted amounts to have been spent, followed by committed, assigned, and finally unassigned amounts.

The purpose for each major special revenue fund, including which specific revenues and other resources are authorized to be reported in each, are described in the following section.

The fund balances in the following fund is nonspendable as follows:

General Fund:	
Nonspendable Prepaid Items	<u>\$4,098</u>
Total Nonspendable Fund Balances	<u>\$4,098</u>

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The fund balances in the following funds are restricted as follows:

Non-Major Funds

Special Revenue Funds:

Restricted for Mortimer R. Proctor Fund Expenses by Donations (Source of Revenue is Donations)	\$ 16,116
Restricted for Record Restoration Expenses by Statute (Source of Revenue is Restoration Fees)	9,883
Restricted for Recreation Programs by Donations (Source of Revenue is Donations)	43,502
Restricted for Riverside Cemetery Expenses by Sale of Lots (Source of Revenue is Lot Sales)	<u>192,937</u>
Total Special Revenue Funds	<u>262,438</u>

Capital Projects Funds:

Restricted for Highway Expenditures by Statute (Source of Revenue is Highway Property Taxes) – Designated for Highway Equipment	57,948
Restricted for Skating Rink Expenditures by Donations (Source of Revenue is Donations)	2,539
Restricted for Beaver Pond Expenditures by Donations (Source of Revenue is Donations)	8,137
Restricted for Highway Expenditures by Statute (Source of Revenue is Highway Property Taxes) – Designated for Garage Expenditures	<u>24,262</u>
Total Capital Projects Funds	<u>92,886</u>
Total Restricted Fund Balances	<u>\$355,324</u>

The fund balances in the following funds are committed as follows:

Non-Major Funds

Capital Projects Funds:

Committed for Marble Bridge Expenditures by the Voters	\$ 14,144
Committed for Town Office Equipment Expenditures by the Voters	17,318
Committed for Fire Department Expenditures by the Voters	293,515
Committed for Town Hall Building Expenditures by the Voters	50,523
Committed for Street Light Replacement Expenditures by the Voters	<u>528</u>
Total Committed Fund Balances	<u>\$376,028</u>

TOWN OF PROCTOR, VERMONT
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 JUNE 30, 2020

The fund balances in the following fund is assigned as follows:

Non-Major Funds

Special Revenue Funds:	
Assigned for Reappraisal Expenses	<u>\$57,280</u>
Total Assigned Fund Balances	<u>\$57,280</u>

H. Restricted and Designated Net Position

The restricted net position of the Town as of June 30, 2020 consisted of the following:

Governmental Activities:	
Restricted for Mortimer R. Proctor Fund Expenses by Donations	\$ 16,116
Restricted for Record Restoration Expenses by Statute	9,883
Restricted for Recreation Programs by Donations	43,502
Restricted for Riverside Cemetery Expenses by Sale of Lots	192,937
Restricted for Highway Expenditures by Statute	82,210
Restricted for Skating Rink Expenditures by Donations	2,539
Restricted for Beaver Pond Expenditures by Donations	<u>8,137</u>
Total Governmental Activities	<u>\$355,324</u>

The designated net position of the Town's Proprietary Funds as of June 30, 2020 consisted of the following:

Water Fund:	
Designated for Vehicle Replacement	<u>\$44,094</u>
Total Business-type Activities	<u>\$44,094</u>

V. OTHER INFORMATION

A. Benefit Plan

The Town offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457. The Town is the administrator of the plan. The plan permits employees to defer a portion of their salary until future years. Deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The Town has no liability for losses under this plan, but does have the duty of due care that would be required of an ordinary prudent investor. All of the investments are self-directed by each employee.

The Town has elected to contribute 5% of eligible employees' earnings, limited to forty (40) hours per week, for hourly employees and the weekly salary for salaried employees. Total payroll for the year was \$358,850. Total covered payroll for the year was \$165,570. The contribution by the Town to the deferred compensation plan for the years ended June 30, 2020, 2019 and 2018 were \$8,279, \$7,593 and \$6,589, respectively.

TOWN OF PROCTOR, VERMONT
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2020

B. Property Taxes

The Town is responsible for assessing and collecting its own property taxes, as well as education property taxes for the State of Vermont. Property taxes are assessed based on property valuations as of April 1, the voter approved budgets and the State education property tax liability. Property taxes are collected four (4) times per year. During the tax year ended June 30, 2020 property taxes became due and payable on August 10, 2019, November 10, 2019, February 10, 2020 and May 10, 2020. The penalty is eight percent (8%). Interest is assessed at one percent (1%) per month for the first three months and one and one-half percent (1-1/2%) per month for each month thereafter. For the year ended June 30, 2020, no interest or penalty was charged on the final installment. Unpaid taxes become an enforceable lien on the property and such properties are subject to tax sale. The tax rates for 2020 were as follows:

	<u>Homestead</u>	<u>Non-Homestead</u>
Education	1.4755	1.5915
Street Lights	0.0268	0.0268
Town	<u>1.1016</u>	<u>1.1016</u>
Total	<u>2.6039</u>	<u>2.7199</u>

C. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town maintains insurance coverage through the Vermont League of Cities and Towns Property and Casualty Intermunicipal Fund, Inc. covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years. The Town must remain a member for a minimum of one year and may withdraw from the Fund after that time by giving sixty days notice. Fund underwriting and ratesetting policies have been established after consultation with actuaries. Fund members are subject to a supplemental assessment in the event of deficiencies. If the assets of the Fund were to be exhausted, members would be responsible for the Fund's liabilities.

The Town is also a member of the Vermont League of Cities and Towns Employment Resource and Benefits Trust. The Trust is a nonprofit corporation formed to provide unemployment coverage and other employment benefits for Vermont municipalities and is owned by the participating members. The agreement does not permit the Trust to make additional assessments to its members. The Town has only elected unemployment coverage with the Trust.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

D. Contingent Liabilities

The Town is a participating member in the Rutland Solid Waste District (RSWD). The Town could be subject to a portion of the District's debt if they experience financial difficulties.

The Town participates in a number of federally assisted and state grant programs that are subject to audits by the grantors or their representatives. Accordingly, compliance with applicable grant requirements will be established at some future date. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

E. Property Tax Stabilization Agreements

STATEMENT OF PURPOSE

A major objective of the Selectboard is to encourage a strong economy that provides satisfying and rewarding opportunities to meet the needs of the Town's residents, while prohibiting incompatible and uncoordinated development. Tax stabilization is a mechanism by which to realize this objective.

Since stabilization represents a community subsidy of an industrial or commercial property, and the intent of the subsidy is to create a public benefit, it should be granted only after full consideration of its advantages and disadvantages.

Tax stabilization should be used with a particular economic development purpose in mind and not granted on a broad scale. However, in consideration of each stabilization request, the principles of uniformity, fairness and objectivity will be followed as closely as possible.

AUTHORITY

In order to attract new business and encourage existing business to expand, the voters at the March 5, 2018 Town Meeting voted to give the Selectboard general authority to enter into a Tax Stabilization Contract with owners of new or existing but scheduled to be improve, industrial or commercial properties, not to exceed 5 years, under and pursuant to the authority contained in 24VSA §2741.

GENERAL CRITERIA OF ELIGIBILITY

- A. Tax stabilization shall apply only to industrial and commercial buildings, not residential rental property.
- B. Tax stabilization shall be considered for new construction or construction of an addition that exceeds 2,000 square feet or serves to double the floor space, or other significant investment in commercial or industrial property.
- C. All applications for tax stabilization shall be made prior to the start of construction.
- D. All additions to tax stabilized or non-stabilized buildings for which tax stabilization applications are received shall be handled as new construction of only the addition.

TOWN OF PROCTOR, VERMONT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

GENERAL CRITERIA FOR GRANTING CONTRACTS

- A. Initial expense to the Town.
- B. Potential future expense to the Town.
- C. Total initial capital investment by the Applicant.
- D. Initial and potential new employment.
- E. Environmental effect of Applicant's operation on the community.
- F. Effect on existing taxpayers.
- G. Existing level of unemployment.

CONTRACT TERMS

- A. The length of a tax stabilization contract is five (5) years.
- B. The following formula will be used:

First Year	50% of Fair Market Value
Second Year	60% of Fair Market Value
Third Year	70% of Fair Market Value
Fourth Year	80% of Fair Market Value
Fifth Year	90% of Fair Market Value

- C. A recapture clause shall be included in the contract, providing for repayment of all taxes, with 18% interest per annum, forgiven by virtue of the stabilization agreement in the event of a failure of compliance or termination of the agreement. This clause shall become operative and recapture shall occur upon the closing of the business within 10 years from the date of the application, by transfer of the business to a new owner who refuses to sign the tax stabilization contract, or bankruptcy of the Applicant. In the event that this clause becomes operative, the real property may not be sold until all tax obligations have been paid.
- D. All owners of a commercial or industrial property and business subject to an application must sign the tax stabilization contract, including partners, co-owners, and any corporate parent company.
- E. The first year of the tax stabilization contract shall begin on the April 1st which follows the official date of completion of construction as certified by the Applicant in writing.
- F. Prior to the first year of the tax stabilization contract, normal taxation procedures shall apply.

During the fiscal year ended June 30, 2020, the Town had one (1) stabilization contract. The total amount of municipal taxes that were reduced as a result of this contract during fiscal year 2020 was \$1,066.

TOWN OF PROCTOR, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2020

	Special Revenue Funds	Capital Projects Funds	Total
<u>ASSETS</u>			
Cash	\$ 100,454	\$ 468,914	\$ 569,368
Investments	219,264	0	219,264
Total Assets	\$ 319,718	\$ 468,914	\$ 788,632
<u>LIABILITIES AND FUND BALANCES</u>			
Liabilities:	\$ 0	\$ 0	\$ 0
Fund Balances:			
Restricted	262,438	92,886	355,324
Committed	0	376,028	376,028
Assigned	57,280	0	57,280
Total Fund Balances	319,718	468,914	788,632
Total Liabilities and Fund Balances	\$ 319,718	\$ 468,914	\$ 788,632

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF PROCTOR, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2020

	Special Revenue Funds	Capital Projects Funds	Total
Revenues:			
Intergovernmental	\$ 7,353	\$ 0	\$ 7,353
Charges for Services	1,300	0	1,300
Permits, Licenses and Fees	4,278	0	4,278
Investment Income	290	41	331
Donations	31,300	29,149	60,449
Other	0	4,295	4,295
	<u>44,521</u>	<u>33,485</u>	<u>78,006</u>
Total Revenues			
Expenditures:			
General Government	4,776	1,628	6,404
Highways and Streets	0	7,491	7,491
Culture and Recreation	915	1,713	2,628
Cemetery	5,120	0	5,120
Capital Outlay:			
General Government	0	46,974	46,974
Highways and Streets	0	91,726	91,726
Culture and Recreation	27,063	0	27,063
	<u>37,874</u>	<u>149,532</u>	<u>187,406</u>
Total Expenditures			
Excess/(Deficiency) of Revenues Over Expenditures	<u>6,647</u>	<u>(116,047)</u>	<u>(109,400)</u>
Other Financing Sources:			
Transfers In	<u>0</u>	<u>103,500</u>	<u>103,500</u>
	<u>0</u>	<u>103,500</u>	<u>103,500</u>
Total Other Financing Sources			
Net Change in Fund Balances	6,647	(12,547)	(5,900)
Fund Balances - July 1, 2019	<u>313,071</u>	<u>481,461</u>	<u>794,532</u>
Fund Balances - June 30, 2020	<u>\$ 319,718</u>	<u>\$ 468,914</u>	<u>\$ 788,632</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF PROCTOR, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR SPECIAL REVENUE FUNDS
 JUNE 30, 2020

	Mortimer R. Proctor Fund	Reappraisal Fund	Record Restoration Fund	Recreation Trust Fund	Riverside Cemetery Fund	Total
<u>ASSETS</u>						
Cash	\$ 16,116	\$ 57,280	\$ 9,883	\$ 3,152	\$ 14,023	\$ 100,454
Investments	<u>0</u>	<u>0</u>	<u>0</u>	<u>40,350</u>	<u>178,914</u>	<u>219,264</u>
Total Assets	<u>\$ 16,116</u>	<u>\$ 57,280</u>	<u>\$ 9,883</u>	<u>\$ 43,502</u>	<u>\$ 192,937</u>	<u>\$ 319,718</u>
<u>LIABILITIES AND FUND BALANCES</u>						
Liabilities:	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Fund Balances:						
Restricted	16,116	0	9,883	43,502	192,937	262,438
Assigned	<u>0</u>	<u>57,280</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>57,280</u>
Total Fund Balances	<u>16,116</u>	<u>57,280</u>	<u>9,883</u>	<u>43,502</u>	<u>192,937</u>	<u>319,718</u>
Total Liabilities and Fund Balances	<u>\$ 16,116</u>	<u>\$ 57,280</u>	<u>\$ 9,883</u>	<u>\$ 43,502</u>	<u>\$ 192,937</u>	<u>\$ 319,718</u>

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TOWN OF PROCTOR, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR SPECIAL REVENUE FUNDS
 FOR THE YEAR ENDED JUNE 30, 2020

	Mortimer R. Proctor Fund	Reappraisal Fund	Record Restoration Fund	Recreation Trust Fund	Riverside Cemetery Fund	Total
Revenues:						
Intergovernmental	\$ 0	\$ 7,353	\$ 0	\$ 0	\$ 0	\$ 7,353
Charges for Services	0	0	0	0	1,300	1,300
Permits, Licenses and Fees	0	0	4,278	0	0	4,278
Investment Income/(Loss)	2	5	0	1,220	(937)	290
Donations	31,300	0	0	0	0	31,300
Total Revenues	<u>31,302</u>	<u>7,358</u>	<u>4,278</u>	<u>1,220</u>	<u>363</u>	<u>44,521</u>
Expenditures:						
General Government	0	3,619	1,157	0	0	4,776
Culture and Recreation	915	0	0	0	0	915
Cemetery	0	0	0	0	5,120	5,120
Capital Outlay:						
Culture and Recreation	27,063	0	0	0	0	27,063
Total Expenditures	<u>27,978</u>	<u>3,619</u>	<u>1,157</u>	<u>0</u>	<u>5,120</u>	<u>37,874</u>
Net Change in Fund Balances	3,324	3,739	3,121	1,220	(4,757)	6,647
Fund Balances - July 1, 2019	12,792	53,541	6,762	42,282	197,694	313,071
Fund Balances - June 30, 2020	<u>\$ 16,116</u>	<u>\$ 57,280</u>	<u>\$ 9,883</u>	<u>\$ 43,502</u>	<u>\$ 192,937</u>	<u>\$ 319,718</u>

See Disclaimer in Accompanying Independent Auditor's Report.

TOWN OF PROCTOR, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR CAPITAL PROJECTS FUNDS
 JUNE 30, 2020

	Marble Bridge Fund	Town Office Equipment Fund	Highway Equipment Fund	Fire Department Fund	Skating Rink Fund	Beaver Pond Fund	Town Hall Fund	Highway Garage Fund	Street Light Replacement Fund	Total
ASSETS										
Cash	\$ 14,144	\$ 17,318	\$ 57,948	\$ 293,515	\$ 2,539	\$ 8,137	\$ 50,523	\$ 24,262	\$ 528	\$ 468,914
Total Assets	\$ 14,144	\$ 17,318	\$ 57,948	\$ 293,515	\$ 2,539	\$ 8,137	\$ 50,523	\$ 24,262	\$ 528	\$ 468,914
LIABILITIES AND FUND BALANCES										
Liabilities:	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Fund Balances:										
Restricted	0	0	57,948	0	2,539	8,137	0	24,262	0	92,886
Committed	14,144	17,318	0	293,515	0	0	50,523	0	528	376,028
Total Fund Balances	14,144	17,318	57,948	293,515	2,539	8,137	50,523	24,262	528	468,914
Total Liabilities and Fund Balances	\$ 14,144	\$ 17,318	\$ 57,948	\$ 293,515	\$ 2,539	\$ 8,137	\$ 50,523	\$ 24,262	\$ 528	\$ 468,914

TOWN OF PROCTOR, VERMONT
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES
 NON-MAJOR CAPITAL PROJECTS FUNDS
 FOR THE YEAR ENDED JUNE 30, 2020

	Marble Bridge Fund	Town Office Equipment Fund	Highway Equipment Fund	Fire Department Fund	Skating Rink Fund	Beaver Pond Fund	Town Hall Fund	Highway Garage Fund	Street Light Replacement Fund	Total
Revenues:										
Investment Income	\$ 2	\$ 2	\$ 6	\$ 23	\$ 0	\$ 0	\$ 5	\$ 1	\$ 2	\$ 41
Donations	0	0	0	0	1,549	100	0	0	27,500	29,149
Other	0	0	4,295	0	0	0	0	0	0	4,295
Total Revenues	2	2	4,301	23	1,549	100	5	1	27,502	33,485
Expenditures:										
General Government	0	0	0	0	0	403	1,225	0	0	1,628
Highways and Streets	0	0	7,491	0	0	0	0	0	0	7,491
Culture and Recreation	0	0	0	0	1,713	0	0	0	0	1,713
Capital Outlay:										
General Government	0	0	0	0	0	0	0	0	46,974	46,974
Highways and Streets	0	0	91,726	0	0	0	0	0	0	91,726
Total Expenditures	0	0	99,217	0	1,713	403	1,225	0	46,974	149,532
Excess/(Deficiency) of Revenues Over Expenditures	2	2	(94,916)	23	(164)	(303)	(1,220)	1	(19,472)	(116,047)
Other Financing Sources:										
Transfers In	1,000	2,500	15,000	75,000	0	0	0	10,000	0	103,500
Total Other Financing Sources	1,000	2,500	15,000	75,000	0	0	0	10,000	0	103,500
Net Change in Fund Balances	1,002	2,502	(79,916)	75,023	(164)	(303)	(1,220)	10,001	(19,472)	(12,547)
Fund Balances - July 1, 2019	13,142	14,816	137,864	218,492	2,703	8,440	51,743	14,261	20,000	481,461
Fund Balances - June 30, 2020	14,144	17,318	57,948	293,515	2,539	8,137	50,523	24,262	528	468,914

Town of Proctor Annual Meeting Minutes
March 2 & 3, 2020

Meeting called to order by Selectboard Chair Bruce Baccei. Motion made to elect Ray Ault moderator pro tempore in Andrew Maass' absence.

Representative Dave Potter addressed the meeting with highlights from the legislative session. Ray Ault opened with the Pledge of Allegiance followed by a reading of the meeting rules and the warrant. A motion was made to limit speaking to three minutes. Motion to approve by Andrea Varney, second by Paul Brown, passed by voice vote.

Article 1: To hear and act upon the reports of the Town Officers. Motion to move, 1st Alan George, 2nd Bob Stein, no discussion, passed by voice vote.

Article 2: Shall the Town vote the amount of \$67,000 for the Proctor Free Library for the period of July 1, 2020 to June 30, 2021? Motion to move 1st Paul Brown, 2nd Claire Molnar. Diane Clain asked where the allocation from the Town was used. Mary Fregosi, Library Board Chair, responded that it is used as partial payment of salaries. Diane felt the salaries should then be published. Ms. Fregosi responded that the Library is a private corporation, salaries are set by the board. Tim Clain felt if it was a private corporation then they should be funding their expenses themselves. No additional discussion, article passed by voice vote.

Article 3: Shall the Town vote the amount of \$500,533 for the maintenance and repairing of Town Highways for the period of July 1, 2020 to June 30, 2021? Motion to move, 1st Bob Stein, 2nd Holly English-Payne, no discussion, passed by voice vote.

Article 4: Shall the Town vote the amount of \$897,610 for current expenses of the Town for the period of July 1, 2020 to June 30, 2021? Motion to move, 1st Paul Brown, 2nd Dick Horner, no discussion, passed by voice vote.

Article 5: Shall the Town vote to collect its taxes on real and personal property in four installments on August 10, November 10, February 10 and May 10 for the period of July 1, 2020 to June 30, 2021 and shall each installment bear interest at the maximum rate as provided by law? Motion to move 1st Andrea Varney, 2nd Dan Varney. Discussion: Robert Callahan questioned amount of interest charged, he felt it was too high. No other discussion, passed by voice vote.

Article 6: Shall the Town of Proctor vote to have Town Reports available at the Town Office in lieu of distributing to every resident. Motion to move, 1st Dick Horner, 2nd Ray Parker. The following residents spoke to continue to mail or have delivered Town Reports: Claire Molnar, John Zawistoski, Ted Schaft Holly English-Payne, Dan Kearney, Charles Nassau, Robert Callahan, Keegan Burnham, Katha Pehm. The consensus was that the students should continue to deliver them for community service. Failed by voice vote.

Article 7: Ray Ault stepped down for this article, Dick Horner was pro tempore, no objections.

Dick Horner read the article: Shall the Town vote to authorize the Selectboard to list and otherwise solicit offers to purchase its watershed lands in Chittenden, Vermont for such value and on terms the Selectboard deem to be acceptable. Motion to move, 1st Frank Urso, 2nd Holly English-Payne. Asked if objection to Beverly Peterson from Pittsford speaking, no objection. The following spoke passionately to keep the land: Paul Pilcher, Holly English-Payne, Beverly Peterson, Bob Stein, Robert Callahan, Ray Beyette, Philip Anderson, John Jozwiak, Matthew Trombley, Justin Carter, Avaloy Lanning, Bob Stein, Ray Ault. Frank Urso felt we should sell, it would be fiscally responsible. Alan George explained that it would require a special meeting to sell. Failed by voice vote.

Article 8: To transact any other non-binding business as legally may come before meeting at this time. Logan Landon spoke regarding a community based fiber optic and faster internet speed system paid by subscribers and no risk to the Town.

Meeting was recessed to Tuesday, March 3, 2020 at 10:00 AM at the Proctor Jr.-Sr. High School Gym to vote by Australian ballot on the following matters to wit:

Article 1: To elect a moderator for the ensuing year. (Andrew Maass elected)

Article 2: To elect a Selectboard member for a Term of two (2) years. (Judy Frazier elected)

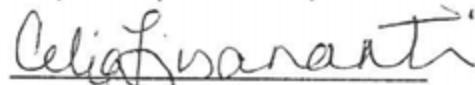
Article 3: To elect a Selectboard member for a Term of three (3) years. (Carrie Dougherty elected)

Article 4: To elect a Town Clerk for a term of three (3) years. (Celia Lisananti elected)

Article 5: To elect a Town Treasurer for a term of three (3) years. (Celia Lisananti elected)

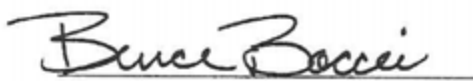
Article 6: To elect a school board member for the Quarry Valley Unified Union School District for a term of three (3) years. (Lisa Miser elected)

Respectfully submitted,

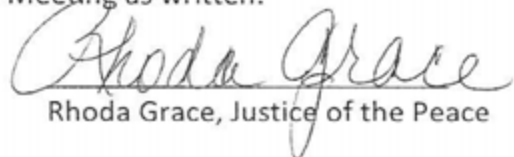


Celia Lisananti, Town Clerk

I accept the minutes of the Town of Proctor Annual Meeting as written:



Bruce Baccei, Selectboard



Rhoda Grace, Justice of the Peace

QUARRY VALLEY UNIFIED UNION SCHOOL DISTRICT WARNING
Annual School District Meeting

February 23 and March 2, 2021

The legal voters of the Quarry Valley Unified Union School District consisting of the towns of Poultney, Proctor, and West Rutland, are hereby warned to meet virtually at the following link:

- meet.google.com/vvm-nqqb-tkd
- Or via phone: (US) +1 631-591-6896 PIN: 120 255 138#

on February 23, 2021, at 7:00 p.m. for the annual school district meeting to transact the following business:

- Article 1. To hear the reports of the School Board and other District Officials
 Article 2. To hear the Board of School Directors of the Quarry Valley Unified Union School District present its estimate of expense for the ensuing year.

The meeting shall then be recessed to Tuesday, March 2, 2021, for the purpose of voting the following articles at the usual polling places in the member districts by Australian ballot.

Quarry Valley Voting Locations

Town of Poultney	10:00 am - 7:00 pm	Poultney Fire House
Town of Proctor	10:00 am - 7:00 pm	Proctor Jr/Sr High School
Town of West Rutland	10:00 am - 7:00 pm	West Rutland Town Hall

- Article 3. To elect the following officers:
 a. Moderator for a term of one (1) year.
 b. Treasurer for a term of one (1) year.
 c. Clerk for a term of one (1) year
- Article 4. School Budget: Shall the voters of the Quarry Valley Unified Union School District approve the School Board to expend \$18,420,200.65 which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget if approved, will result in education spending of \$16,530 per equalized pupil which is 1.07 % less than last year.
- Article 5. Shall the voters authorize a Quarry Valley athletic/extra-curricular reserve fund, pursuant of 24 V.S.A §2804, for the purpose of funding unanticipated or unbudgeted expenses for the District's athletic/extra-curricular programs, and appropriate up to 20 percent from the fiscal year 2021 year-end surplus to such reserve fund?

Article 6. Shall the voters authorize the Board of School Directors to transfer surplus funds to the District's Capital Improvements and Facility Repair and Maintenance Reserve Fund, up to 50 percent, existing at the end of the fiscal year 2021?

Said persons and voters are warned and notified that voter qualifications, registration, absentee voting, and voter procedures shall be in accordance with Chapters 43 and 51 of Title 17 Vermont Statutes Annotated.

Approved by the Quarry Valley Unified Union School District Board of Directors in a public meeting and dated at Rutland, Vermont this 18th day of January 2021.


QUARRY VALLEY UNIFIED UNION BOARD OF SCHOOL DIRECTORS:



Lisa Miser, Chair



James Mumford, Vice Chair



Seth Howard, Board Member



Nathan Slentz, Board Member



Kristen Ross, Clerk

Art Saceric, Board Member

Tom Callahan, Board Member




Sarah Gecha, Board Member



Kristen Whitman, Board Member

Gail Curtis, Board Member

Received for record and recorded prior to posting this



Betsy Wescott
Quarry Valley Unified Union District Clerk

TOWN OF PROCTOR REMOTE PUBLIC INFORMATIONAL HEARING NOTICE

The Selectboard for the Town of Proctor will hold a public informational hearing by electronic means on March 1, 2021 at 7:00 p.m. to discuss the Australian ballot articles on the 2021 Town Meeting Warning.

Information on how to access the remote hearing:

- By telephone: Dial 1-929-436-2866. When prompted enter the meeting ID# 983 1768 0023.
- By computer: Download hearing software here <https://zoom.us/join>. When prompted enter the meeting ID# 983 1768 0023.
- By smartphone, tablet, or other device: Download and open the ZOOM app. You may have to create a free account or sign into your existing account. Select the option to join meeting and enter the meeting ID# 983 1768 0023.

Please review our "Informational Handout for Remote Public Hearings" to understand how these electronic hearing will be managed. If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to Greg Maggard at manager@proctorvermont.com


To ensure smooth access, we recommend that you test your remote hearing software in advance of the meeting.

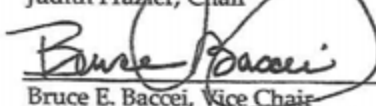
Town of Proctor Warning

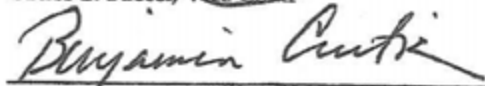
The legal voters of the Town of Proctor, County of Rutland, State of Vermont are hereby warned and notified to meet Via telephone at 1-929-436-2866 and entering Meeting ID# 983 1768 0023 or ZOOM by downloading the software from <https://zoom.us/join> and entering Meeting ID# 983 1768 0023 on Monday, March 1, 2021 at 7:00 P.M. for a public informational hearing. Voting will take place at the Proctor Junior/Senior High School Gymnasium, 4 Park Street, Proctor Vermont on Tuesday, March 2, 2021 from 10:00 A.M. to 7:00 P.M. by Australian ballot on the following Articles:

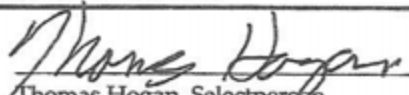
- Article 1:** To elect a moderator for the ensuing year.
- Article 2:** To elect a Selectboard member for a term of three (3) years.
- Article 3:** To elect a Selectboard member for a term of two (2) years.
- Article 4:** To elect a Collector of Delinquent Taxes for a term of three (3) years.
- Article 5:** To elect a School Board member for the Quarry Valley Unified School District for a term of three (3) years.
- Article 6:** To elect a School Board member for the Quarry Valley Unified School District for a term of one (1) year.
- Article 7:** Shall the Town vote the amount of \$67,000 for the Proctor Free Library for the period of July 1, 2021 to June 30, 2022?
- Article 8:** Shall the Town vote the amount of \$484,213 for the maintenance and repairing of town highways for the period of July 1, 2021 to June 30, 2022?
- Article 9:** Shall the Town vote the amount of \$916,300 for current expenses of the Town for the period of July 1, 2021 to June 30, 2022?
- Article 10:** Shall the Town vote to collect its taxes on real and personal property in four installments on August 10, November 10, February 10, and May 10 for the period of July 1, 2021 to June 30, 2022 and shall each installment bear interest at the maximum rate as provided by law?
- Article 11:** Shall the Town vote to authorize the transfer of \$66,211 from Fiscal Year 2019 surplus funds to the Town Hall Fund, to cover unanticipated expenses during renovations?

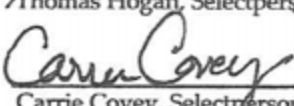
POLLS WILL BE OPEN
10:00 A.M. TO 7:00 P.M.


Judith Frazier, Chair


Bruce E. Baccei, Vice Chair


Benjamin Curtis, Selectperson


Thomas Hogan, Selectperson


Carrie Covey, Selectperson

Dated: January 25, 2021

WARNING

The legal voters of the Town of Proctor, Vermont, are hereby notified and warned to meet at the Proctor High School, 4 Park Street, in the Town of Proctor on Tuesday, March 2, 2021, between the hours of ten o'clock (10:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

ARTICLE I

Shall general obligation bonds or notes of the Town of Proctor in an amount not to exceed One Million Four Hundred Seventy-Five Thousand Dollars (\$1,475,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of upgrading and rehabilitating the Willow Street Pump Station Service Area, the estimated cost of such improvements being One Million Four Hundred Seventy-Five Thousand Dollars (\$1,475,000)?

The legal voters of the Town of Proctor are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

DUE TO EMERGENCY PUBLIC HEALTH ORDERS CURRENTLY IN EFFECT, VOTERS ARE URGED AND ENCOURAGED TO OBTAIN ABSENTEE AND EARLY BALLOTS FROM THE PROCTOR TOWN CLERK (802-459-3333) ON AND AFTER FEBRUARY 11, 2021.

The legal voters of the Town of Proctor are further notified that a virtual informational meeting will be held on Monday, March 1, 2021 at seven o'clock (7:00) in the evening, for the purpose of explaining the proposed improvements and the financing thereof. Access to the informational hearing may be had through the following link or telephone number: <https://zoom.us/join> and then entering Meeting ID# 983 1768 0023 or by dialing 1-929-436-2866 and then entering Meeting ID# 983 1768 0023.

Adopted and approved at a regular meeting of the Selectboard of the Town of Proctor duly called, noticed and held on January 25, 2021. Received for record and recorded in the records of the Town of Proctor on January 26, 2021.

ATTEST:

Celia Lisaranti
Town Clerk

Judy Franconi
Bruce Bardi
Thomas Brown
Benjamin Carter
Carla Covey
Town of Proctor Selectboard

Town of Proctor, Vermont General Information

Incorporated Area	November 18, 1886 3,983 Acres	Town Water Shed Forest in Chittenden	1,587 Acres
		Population 2010 Census	1741
Town Highways:			
Class I	1.479 Mileage	First Railroad Train	1849
Class II	7.070 Mileage		
Class III	11.880 Mileage	First White Man Visited Sutherland Falls	1730
State Highway	1.804 Mileage		
Total Highways	22.233 Mileage	Altitude at Library	500 Feet Above Sea Level
Class IV	0.40 Mileage	Railroad Station Built	1892
		Torn Down	1967
Town Forest	382.5 Acres		
In Proctor	217.5 Acres	Village of Proctor Incorporated	November 25, 1884
In Pittsford	165.0 Acres	Merged with Town	June 28, 1966

Meeting Schedules and Hours of Operation

Selectboard meets at the Town Offices, 45 Main Street, on the second and fourth Monday of the month at 6:00 p.m.

Planning Commission meets at the Town Offices, 45 Main Street, on the first Thursday of the month at 6:00 p.m.

Town Clerk's Office is open Monday through Friday from 8:00 a.m. to 4:00 p.m. The office is closed on weekends and holidays.

Public Library is open Monday through Thursday 9:00 a.m. to 11:00 a.m. and 2:00 p.m. to 8:00 p.m. Friday 9:00 to 12:00 noon and 1:00 p.m. to 5:00 p.m. Saturday 9:00 a.m. to 12:00 noon. Closed Sunday.

Curbside garbage pick-up every week and recycling pick-up every other week on Wednesday. Totes must be along roadside by 6:30 a.m.

Telephone Numbers

To Report a Fire	911	Proctor Elementary School	459-2225
Vermont State Police	911	Rutland Central Supervisory Union	775-4342
Regional Ambulance	911	Proctor Free Library	459-3539
Town Clerk	459-3333 x10	U.S. Post Office	459-3359
Town Manager	459-3333 x13	Skating Rink	459-2819
Proctor Jr.-Sr. High School	459-3353	Proctor Pool	459-2819

PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING

Town of Proctor

45 Main Street
Proctor, VT 05765

Phone: 802-459-3333
Fax: 802-459-2356

BULK RATE
U.S. POSTAGE
PAID
Proctor, VT
05765
Permit No. 3

Resident
Proctor, VT 05765