

**Draft**  
**Town of Proctor**  
**VOREC Planning Committee**  
**Special Meeting Minutes**  
**November 18, 2021 – 5:00 PM**  
**Town Office Meeting Room**

**Members Present**

Linda Raymond (Selectboard Rep)

Lisa Miser (Librarian & Our Yard Rep)

Dale Christie (Beaver Pond Committee & Planning Commission Rep)

**Employee Present**

Michael Ramsey (Town Manager)

**Start of Meeting Procedures**

- 5:00 PM Meeting Called to Order
- Agenda Unanimously Approved
- November 4, 2021 Meeting Minutes Unanimously Approved

**Results from Research**

- Just signs and kiosks would not be enough to meet \$50,000 project cost minimum
- Lisa Miser suggested that pavilions be placed at Beaver Pond and the Carriage Trail head. Dale Christie added that these pavilions should not be flashy, and fit in with the natural surroundings of each location. He added the floors should be earthen. Linda Raymond agreed and recommended they be hardwood or synthetic hardwood material
- Lisa Miser offered the idea that a new gazebo be installed in Main Street Park to promote outdoor events like concerts
- Lisa Miser and Dale Christie felt that since VOREC specifically listed restroom facilities as a good use of grant funding, then it should be incorporated into the towns plan as well. A composting toilet is proposed to be located at Beaver Pond.
- Michael Ramsey suggested the use of sidewalk placards to point hikers towards highlighted assets throughout town.
- Kiosks are proposed to be placed along the scope of the connecting trails

### **Grant Application Work session**

- Lisa Miser volunteered to work on the application plan sheet. Michael Ramsey offered any help as needed.

### **Meeting Adjourned 6:45 PM**

- Next Meeting Scheduled (To Be Announced)