

**Town of Proctor Selectboard Special Meeting  
Minutes  
Town Office Meeting Room  
Zoom Video Conferencing  
Draft  
July 6, 2021  
5:00 p.m. – 5:13 p.m.**

**Board Members Present**

Bruce Baccei  
Ben Curtis  
Carrie Covey, Chair  
Judy Frazier  
Tom Hogan

**Employees Present**

Stan Wilbur, Interim Town Manager  
Lisa Miser, Recorder  
Celia Lisananti, Town Clerk & Treasurer

**Other Guests Present**

No guests

**I. Call to Order**

The meeting was called to order at 5:00 p.m. by the Chair.  
This was a Zoom Video Conferencing meeting.  
Members of the public can attend in person at the Proctor Town Meeting Room.

**II. Review and Approve Agenda**

Bruce Baccei made the motion to approve the agenda.  
The motion was seconded by Tom Hogan, unanimously approved.

**III. Open Public Comment**

No public comment.

**IV. FY2022 Municipal Tax Rate**

Celia Lisananti provided handouts for Selectboard members showing last years tax rate and the recommended FY22 tax rate. Ben Curtis made the motion to adopt the Municipal Tax Rate of 1.0617. The motion was seconded by Tom Hogan, unanimously approved.

**V. FY 2022 Water System Schedule of Rates and Fees**

Stan Wilbur provided handouts on the proposed FY22 Schedule of Rates & Fees for Water Users, as well as, Commercial Account EU's.  
Tom Hogan made the motion to set the FY22 Water Rate at \$525.00 per EU.  
The motion was seconded by Bruce Baccei, unanimously approved.

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This is the same rate as FY21. Changes to the EU schedule for Franklins, TW Grace and the two schools. Requested that Stan Wilbur look at the prior two agreements that reduced the EU's for the Marble Building and the Casella Building. Tom Hogan recommended a future discussion reviewing the number of employees at a business, currently that number is 30 employees for the EU rate formula.

VI. FY2022 Sewage System Schedule of Rates and Fees

Stan Wilbur provided handouts on the proposed FY22 Schedule of Rates & Fees for Water Users, as well as, Commercial Account EU's.

Ben Curtis made the motion to set the FY22 Sewage Rate at \$500 per EU. The motion was seconded by Tom Hogan, unanimously approved.

This is the same rate as FY21.

VII. Adjourn

Ben Curtis motion to adjourn the July 6, 2021 special Selectboard at 5:13 p.m. The motion was seconded by Tom Hogan, unanimously approved.