

**Proctor Park & Recreation Committee**  
**Meeting Minutes**  
**DRAFT**  
**May 15, 2019**  
**6:00 p.m. – 6:45 p.m.**

**Members present:**

Greg King, Chair  
Brian Cannucci  
Heidi Landon  
Judy Frazier  
Carrie Dougherty

**Others present:**

Stan Wilbur, Town Manager

Greg King called the meeting to order at 6:00 pm.

Greg King made a motion to approve the agenda; Brian Cannucci seconded the motion; agenda was approved.

Greg King made a motion to approve the March 26, 2019 Special Meeting Minutes; seconded by Brian; minutes approved.

**Skating Rink:**

- Drawings and quotes for relocating the food and skate storage area are being received and will be ready by July 1 in order to prepare a Mortimer Proctor Trust Grant application.
- Committee agreement that an off-season program will provide young people a series of summer activities. Discussion regarding staffing and refreshment sales. The committee reviewed options and felt the best option would be to contract with Brian and Megan to manage the off-season program at the rink facilities. Compensation for managing the program and facility would be sale of refreshments. Brian and Megan will consider the plan. If they agree a contract will be prepared and presented to the Selectboard for approval.

**Swimming Pool:**

- Lifeguard chairs will be in within 10 days: to go to town garage, John Corliss aware
- Docks need to be readjusted
- Need to check security of diving boards – John will be asked to check them
- Tree removal/check for natural resource across pool
- Basic swim lessons for small children/no lesson instructor for older children
- Brian to work on dock 2
- Stan will arrange for fish and crayfish.
- Heidi will call Scott at Department of Corrections to set a cleanup date.
- Spray for mosquitos prior to opening of pool soon after clean up
- Winning Image signage near waters edge to remind people of rules
- Pool passes need to be prepared with a supply for Heidi
- Lifeguard and Asst. Director contracts by Stan
- List: salaries to Stan
- Heidi to call Lori at Proctor Elementary School to set barbeque and opening day... June 17, 2019?

- Stan will arrange for clean beach sand
- Going to get quotes this summer on aeration unit for pool and pavilion for Mortimer Proctor Trust grant application.

Greg made a motion to adjourn, Brian seconded the motion. Meeting was adjourned at 6:45 pm