

**DRAFT
Minutes
Town of Proctor, Vermont
Planning Commission / Economic Development Committee
Regular Meeting Minutes
Proctor Town Hall
6 May 2021**

Members present: T. Doty (Vice-Chair), Dale Christie, Thomas Hogan, and Carol Protivansky

Member absent: Richard Horner (Chair)

Zoning Administrator: Erika Berner

Meeting called to order by T. Doty at 6:02PM.

Review of Agenda: T. Doty requested approval of May Draft Agenda. D. Christie moved to accept Agenda without additions. T. Doty, seconded motion. Agenda was APPROVED by all.

Review of October Minutes:

T. Doty asked for changes to April minutes. E. Berner noted several typos to be changed. T. Doty noted that the Vice Chair as written was incorrect. D. Christie seconded motion nomination for T. Doty for Vice Chair. D. Christie moved to accept April 2021 minutes with noted changes T. Doty seconded. Motion was APPROVED by all.

Citizens Comments: None

Introduction of new PC Member:

Carol Protivansky was introduced to the Commission as the newest member, replacing Ray Beyette.

Zoning Administrator's Report:

E. Berner reported that one Occupancy Certification was issued. Most permit applications was for decks/porches.

E. Berner also informed the Commission that she will be out-of-state from approximately 10 June to 22 June attending family graduations.

Economic Development:

No activity during month of April

Old Business:

There was a short discussion concerning the Memorial Day parade – whether it will be held or not. D. Christie suggested there might be some activities, but nothing has been officially announced.

Old Business

- High Elevations/ Ridge lines: T. Hogan suggested that the Commission continue to review and asked for item to be placed on Agenda for June.
- Parking Ordinances, it was reported that D. Horner sent a letter to the Select Board concerning Ordinances. T. Hogan requested this item also be placed on June agenda for further discussion.
- Annual Reports: Requested from Select Board to review annual reports. – Request that item be placed on June agenda for further discussion.

New Business:

None

Next meeting:

3 June 2021 at 6:00PM outside in park (weather permitting)

Adjourn:

T. Hogan moved that meeting be adjourned. D. Christie seconded and motion was APPROVED by all. Meeting was adjourned at 19:00 hrs. (7:00:00PM)

Respectfully submitted by:

Erika J. Berner, ZA