

Town of Proctor, Vermont
Planning Commission / Economic Development Committee
Regular Meeting Minutes March 5, 2020

Member Present: R. Horner (Chair), R. Beyette, D. Christie, T. Doty, S. Wilbur (Acting Zoning Administrator)

Guests: No guests present.

Meeting called to order at 6:00 PM by R. Horner.

Motion to approve agenda & meeting minutes from February 13, 2020 by R. Beyette, second T. Doty. D. Christie asked if the February minutes should be amended to read "Town Plan update for the next 8 years." R. Horner concurred; the correct timeframe is 8 years. The meeting minutes were accepted by all with the above correction.

Reorganization: The following positions were voted and approved by the committee:

Chair: T. Doty nominated R. Horner, R. Beyette second. Approved by all.

Vice Chair: Ray Beyette nominated D. Christie, T. Doty second. Approved by all.

Clerk: R. Horner nominated T. Hogan, D. Christie second. Approved by all.

R. Horner proposed meeting schedule remain unchanged, being the first Thursday of each month. No objection by the committee. The public notice posting locations will continue to be the Town Office, Library, and Post Office. The newspaper of record will be the Rutland Herald.

Citizens Comment: None

Zoning Administrator's Report: S. Wilbur will be the acting Zoning Administrator until a suitable replacement is identified. S, Wilbur shared an email from Jeff Biasuzzi indicating that he is not interested in accepting the role for the Town of Proctor. S. Wilbur notified the committee that John Jones submitted an application for a storage container to be located at his business located at 226 South Street. The container will be 40' long x 8' wide x 10' tall. The only comment was to confirm that the location met all setback requirements and that no business advertising be allowed on the side of the container. An ad for the town manager position was placed on the town website today. The advertisement will also be sent to VLCT. R. Horner suggested also advertising in the Northern New England Chapter of the American Planning Association.

Economic Development: D. Christie indicated that the Rutland Chamber of Commerce is exploring outdoor venue options in Proctor (i.e. marble shop yard) due to the museum not opening this year. The Town's policy of no alcohol outdoors on public property may be an issue. Question of whether that policy can be suspended for the event. R. Horner asked if the museum may allow for its use for the event? D. Christie will check with Linda Doty. The date of the event is late June.

S. Wilbur noted that a new business enterprise (a Hemp processing business) will be utilizing space in the Casella's building. R. Horner asked if the space was going to be used only for offices, or if there was a change of use that may require a site plan review. S. Wilbur will follow up.

Old Business: D. Christie asked if Amanda needed anything further for the Town Plan. S. Wilbur indicated that the Select Board review and discuss the Plan beginning at the Monday (3/9) meeting. The Select Board Town Plan Hearing will be held 4/13. S. Wilbur will advertise 15-days in advance.

R. Horner asked S. Wilbur if we are now a 5-member committee. S. Wilbur confirmed.

New Business: Animal Control Policy was discussed. The only proposed change is to Article IV, Sec. 3 to read *"No person shall own, keep, or harbor a domestic animal, domestic pet, or wolf-hybrid that disturbs the quiet, comfort, and repose of others by frequent, habitual, or persistent barking or other animal noise or odor."*

Other/Informative: S. Wilbur noted that Mary Cohen and Tyler Richardson will be at the Select Board meeting Monday 3/9 to discuss the Real Rutland Development initiative.

Discussion regarding Beaver Pond. S. Wilbur noted that the Town owns the property surrounding the entire pond, and since the pond is less than 20 acres in size, it is controlled by the Town. The Beaver Pond Committee is discussing dredging options, dock permitting, and other improvements.

R. Horner shared a postcard from VLCT advertising their training schedule. There is a Spring Planning and Zoning Forum to be held May 29 in Ludlow, VT, for interested members.

The next meeting will be held on Thursday 4/2, at 6:00PM. R. Beyette made a motion to adjourn, seconded by D. Christie. Meeting Adjourned 6:50 PM.