

Town of Proctor Selectboard Special Meeting Minutes

Draft

June 6, 2017

6:02 p.m. – 7:10 p.m.

Board Members Present

Bruce Baccei
Bill Champine, Chair
John Corliss
Tom Hogan
Joe Manning

Employees Present

Celia Lisananti, Town Clerk
Alan George, Attorney
Lisa Miser, Recorder

Other Guests Present

Scott Anderson
Sarah Jarvis, VLCT
Jodi Jones
Peg TV

I. Call to Order - Pledge of Allegiance

The meeting was called to order at 6:02 p.m. and began with a pledge of allegiance to the flag.

II. Review and Approve Agenda

Bruce Baccei made the motion to approve the agenda as presented. The motion was seconded by Tom Hogan, unanimously approved.

III. VLCT Tom Manager and Selectboard Forms of Government Presentation

Bill Champine noted prior to the slideshow that no legal questions would be entertained by the presenter.

Sarah Jarvis from VLCT provided two handouts, and presented a slideshow. The presentation began with an overview of who/what VLCT is, authority given to the Selectboard and the comparison between a Town Manager vs. Town Administrator.

Cost factors for a Town Manager; population of community, number of employees of municipality and budget.

Town Manager form of local government; The Selectboard retains the leadership and policy functions and responsibility to ensure that the management and administrative functions are being carried out by the manager to the community's satisfaction. Allows the Selectboard to hold one person accountable for the efficient and effective delivery of municipal services. Removes the Selectboard from operational decisions and allows the

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Selectboard to focus on policy issues facing the municipality. In the municipal manager form of government, the Selectboard's roles are limited to the legislative and judicial forms of government.

IV. Highway Department Hire

Bruce Baccei made the motion at 6:38 p.m. to enter executive session to consider the employment of the Highway applicant. The motion was seconded by John Corliss, unanimously approved.

Tom Hogan made the motion at 7:03 p.m. to exit executive session. The motion was seconded by Joe Manning, unanimously approved.

Tom Hogan made the motion to hire Kyle Thornton pending a background check. The motion was seconded by John Corliss, passed by majority 4-1. Joe Manning opposed, he requested a drug test prior to hiring and reason why applicant was leaving present employer.

The new hire does not hold a CDL and has three months (from date of hire) to acquire at his expense.

V. Adjourn

John Corliss made the motion at 7:10 p.m. to adjourn the June 6, 2017 Special Selectboard Meeting. The motion was seconded by Tom Hogan, unanimously approved.