

**Town of Proctor**  
**Special Selectboard Meeting Minutes**  
**Draft**  
**March 27, 2017**  
**5:30 P.M. – 5:45 P.M.**

Board Members Present:

Bruce Baccei, Chair  
Bill Champine  
Joe Manning  
John Corliss

Employees Present

Stan Wilbur

Others Present:

Elizabeth Kulas, Housing Trust of Rutland County  
Melissa Disorda, Housing Trust of Rutland County

**I. Call to Order**

The meeting was called to order at 5:30 p.m.

**II. Approve Agenda**

There were no changes to the agenda

**I. VT Community Development Program Planning Grant Application Public Hearing**

Chair William Champine opened the hearing and asked Elizabeth Kulas, Executive Director, Housing Trust of Rutland County to describe the proposed project and VCDP Grant request.

Hearing minutes are attached and make a part of these minutes.

**III. Adjourn**

John Corliss made the motion at 5:45 p.m. to adjourn the March 27, 2017 Special Selectboard Meeting. The motion was seconded by Bruce Baccei and unanimously approved.

**VCDP Planning Grant Public Hearing**  
**Vermont Marble Company Building (PG-2016-Proctor-00017)**  
**Monday, March 27, 2017 | 5:30 pm | Proctor Town Office**

**Public Hearing Meeting Minutes**

Attendees: Bruce Baccei, William Champine, John Corliss and Joseph Manning (Proctor Selectboard); Stanley Wilbur (Town Manager); Elisabeth Kulas and Melissa Disorda (Housing Trust of Rutland County)

Call to Order: The hearing was called to order by Chairman Champine at 5:36 pm.

Presentation: The presentation was kicked off with an explanation as to why there was a need for a second public hearing and a statement of gratitude for the opportunity to come before the town a second time.

As no additional members of the community outside of the Selectboard were present Elisabeth provided an overview of the application, including scope of work, funds requested, and project pipeline.

When asked as to the anticipated completion date of the overall project Elisabeth shared the various steps associated with the overall project if it is found to be viable ending with project coming online in 2019.

Before concluding the conversation Elisabeth did share the news with the board regarding the combined rounds of VCDP Planning Grant applications which created a delay in this application being decided upon. She assured them that we will keep everyone informed as to how the application progresses and thanked everyone for this opportunity and their support.

Resolution: Chairman Champine asked if there needed to be a new resolution signed. Elisabeth shared that a new resolution from the board was not necessary and that this meeting was to ensure that the Proctor community had the opportunity to hear more about the planning grant application.

Adjournment: The hearing was adjourned at 5:43 pm.

Respectfully submitted,  
Melissa Disorda  
Executive Assistant, Housing Trust of Rutland County