

**Town of Proctor**  
**Emergency Selectboard Meeting Minutes**  
**Draft**  
**December 8, 2016**  
**3:30 P.M. – 4:45 P.M.**

**Board Members Present:**

Bruce Baccei, Chair

Bill Champine

Frank Woolf

Joe Manning

**Employees Present:**

Stan Wilbur, Town Manager

**I. Call to Order**

The meeting was called to order at 3:30 p.m.

**II. Approve Agenda**

No changes to the agenda

**III. Taylor Hill Booster Pump Station – Insertion Valves for Cut and Cap**

Simon Operation Service staff have spent two days trying to isolate and shut down the water main between Bluff Street and Cross Street so that Markowski Excavation can cut and cap the main.

They have closed valves on lines that connect to the Bluff Street/Cross Street main, but have not succeed in shutting down the main. Leaking valves may be the reason the system cannot be shut down. The board reviewed Simon's efforts and discussed various valuing scenarios to shut down the main. Shutting down the complete west side was an extreme option, but it was eliminated from consideration because of scheduling and the impact it would have on the residents on the west side.

Installing insertion valves at each end of the Bluff Street/Cross Street main would allow the cut and cap to proceed. Once one of the valves is in place, the new booster pump station can come on line without interrupting service to homes outside the Bluff Street area. Markowski Excavation has provide a quote of \$11,381.56 for this work. The price includes a credit for deletion of a valve called for under the contract. The concept of only installing a single insertion valve was discussed and will be reviewed with D&K and VT FED engineers.

Bill Champine made the motion to try one more time (one day) to shut down the Bluff Street/Cross Street main by closing valves and if that is not successful to install the insertion valves in order to keep the project moving. The motion was seconded by Frank Woolf and approved by all members present.

**IV. Adjourn**

Frank Woolf make the motion at 5:45 p.m. to adjourn the December 8, 2016 emergency Selectboard meeting. The motion was seconded by Bill Champine and approved by all members present.