

**Town of Proctor**  
**Special Selectboard Meeting Minutes**  
**Draft**  
**December 7, 2016**  
**3:30 P.M. – 5:05P.M.**

Board Members Present:

Bruce Baccei, Chair  
Bill Champine  
John Jozwiak  
Frank Woolf  
Joe Manning

Others Present:

Kavah Shaki, Lawyer

**I. Call to Order**

The meeting was called to order at 3:30 p.m.

**II. Approve Agenda**

Bruce Baccei made the motion to discuss the upcoming meeting on December 12, 2016 with Abby Friedman. The motion was seconded by Bill Champine and unanimously approved.

**III. Update on Municipal Employment Law (Executive Session)**

Frank Woolf made the motion to go into executive session for the purpose of obtaining an update on municipal employment law from a labor attorney as part of the services provided by VLCT. The motion was seconded by Bill Champine and unanimously approved.

Frank Woolf made the motion to come out of executive session. The motion was seconded by Bill Champine and unanimously approved.

Bill Champine made the motion to table Monday December 12, 2016 informational meeting with Abby Friedman. The motion was seconded by Frank Woolf and approved by majority.

Board Consensus to hold a special meeting on Wednesday December 14, 2016 to discuss the town manager evaluation.

**IV. Adjourn**

Frank Woolf made the motion at 5:05 a.m. to adjourn the December 7, 2016 special Selectboard Meeting. The motion was seconded by Bill Champine and unanimously approved.