

Proctor Fire Station Water Softener Requests for Proposals

Sealed proposals for the installation of a water softener at the Proctor Fire Station will be received at the Town Offices, 45 Main Street, Proctor, VT 05765 until 4:00 p.m. Monday September 12, 2016. Proposals will be opened and read aloud during the September 12, 2016 regular Selectboard Meeting. An informational meeting will be held at the Fire Station, 33 Main Street at 4:30 p.m. on Wednesday September 7, 2016 to review project requirement. Questions or requests for additional information should be directed to Stanley Wilbur, Town Manager at 802/459/3333 ex.13 or proctor_manager@comcast.com

Description of Work

Installation of a water softener at the Proctor Fire Station. The water has a hardness of 220± ppm and the Town will accept proposals for different styles of softeners. Proposals shall include a system description, operation and maintenance information and lump sum bid amount. The contractor shall provide a one (1) year warranty for all softener system components and workmanship.

Timeframe for Completion: November 1, 2016

Payment:

Payment shall be a lump sum for all work including labor, materials, and fees associated with the installation of the water softener. Payment will be made upon satisfactory completion of the work.

Insurance Coverage Requirements:

The contractor shall agree to provide and maintain the following types and amounts of insurance for the term of the contract. This insurance shall be obtained from an insurer having an A.M. Best Insurance Rating of at least a financial size category VII or greater. [www.ambest.com]

Commercial General Liability Insurance including but not limited to Bodily Injury, Personal/Advertising Injury, Broad Form Property Damage, Products and Completed Operations Liability and Contractual Liability with minimum limits of \$1,000,000 Combined Single Limit for each occurrence. *The Contractor must list the Town of Proctor as Additional Insured's on their Commercial General Liability Policy.*

Commercial Auto Liability Insurance covering all Owned & Hired and Non-Owned vehicles, with limits of, at minimal, \$1,000,000 Combined Single Limit for each occurrence. *The Contractor must list the Town of Proctor as Additional Insured's on their Commercial Auto Liability Policy*

Statutory Worker's Compensation Insurance and Employers Liability with limits of, at minimal, \$1,000,000 any one occurrence. *The Contractor must show evidence of Workers Compensation and Employers Liability Insurance Coverage.*

The Contractor shall provide the Town of Proctor with such Certificates of Insurance, as required above, prior to the commencement of the Agreement. All Certificates shall contain a provision stating that the coverage's afforded under said policies will not be cancelled, materially changed or not renewed without thirty (30) days written prior notice , except ten (10) days for non-payment of premium, to the Named Member .

Subcontractors must comply with the same insurance requirements as contractor.

Proposals

Proposals shall be submitted in a sealed envelope marked on the outside with the words "Fire Station Water Softener". Contractors may submit proposals for more than one type of system.

Proposals shall be good and may not be withdrawn for a period of 30 days after opening. It must be understood this Request for Proposals does not commit the Town of Proctor to accept any proposal submitted. The Town of Proctor reserves the right to accept or reject any or all proposals, to negotiate with selected firms or to cancel the Invitations for Proposals in part or in its entirety. All proposals will become part of the Town of Proctor's official files without obligation on its part.