

**Town of Proctor
Parks and Recreation Committee Special Meeting Minutes
Draft
June 11, 2016
9:00 a.m. – 11:30 a.m.
Proctor Pool**

Attendees: Shannon Maass, Robert Protivansky, Denise Anderson, Cole Michael, Kayla Zsido

9:00AM: meeting called to order

Agenda reviewed; Denise Anderson motioned to add agenda items; head lifeguard position and pool passes; Robert Protivansky second the motion and all approved.

May 17, 2016 Minutes reviewed; all approved.

9:15AM P&R committee and pool director interviewed Kayla Zsido for the head lifeguard position; discussed responsibilities and expectations; open and closing facility; supervision of staff; and assist Director with tasks such scheduling. Kayla Zsido is a fourth year lifeguard at Proctor Pool; she comes with significant knowledge of rules and responsibilities of the pool over several years.

At 10:00AM Denise Anderson made the motion to go into executive session; Shannon Maass second the motion; all approved.

At 10:15AM Denise Anderson made the motion to come out of executive session; Shannon Maass second the motion; all approved.

Denise Anderson will email Stan Wilbur; to bring the committee's recommendation for Kayla Zsido to be hired as head lifeguard to the Selectboard.

Final checks for Pool Opening: Sunday, June 12, 2016. Reviewed rules, discussed scheduling, bulletin board, incident report documentation, special events, facility use forms, private lessons: can only be administered by individuals with proof of insurance, weekly drills, opening day: if proctor residents have not got their passes they will be allowed to stay and they will be notified that passes are available at the town office and must be purchased in order to return to pool.

Meeting adjourned at 11:30 AM