

Town of Proctor
Parks and Recreation Committee Special Meeting Minutes
Draft
May 17, 2016
5:00 p.m. – 7:00 p.m.
Proctor Elementary School

Present: Shannon Maass, Bruce Baccei, Bob Protivansky, Stan Wilbur, Denise Anderson and Cole Michael

5:00PM: Meeting called to order by Shannon Maass

Stan Wilbur went over the agenda. Motion to amend to add EPIC Camp, dock equipment and Open Meeting Law to the agenda. All approved the motion

Review of May 11, 2016 meeting minutes deferred to next meeting.

Discussed pool staff and interviewed Cole Michael for the Pool Director position. Reviewed job description with Cole and answered his questions. Discussed upcoming dates, June 9th PES Fun and Field Day; green up day at pool grounds. Discussed Facility Use Forms and certificate of insurance required for private parties (other than pool hours of operation)

At 5:50 PM Bob Protivansky made the motion to go into executive session to consider the employment of Cole Michael as Pool Director. Denise Anderson second the motion and all approved. Cole Michael left the meeting while the committee was in executive session.

At 6:00 PM Bob Protivansky made the motion to come out of executive session. Bruce Baccei second the motion and all approved.

Cole Michael returned to the meeting and was offered the director position contingent upon his successful completion of his WSI and Lifeguard recertification; Cole Michael accepted the director position.

Stan Wilbur: Pool water testing will be done by Simon Operation Services employees.

Shannon Maass: EPIC Camp; She will contact tapestry to determine fees and number of participants so pool staff are prepared.

Shannon Maass will contact Lance Schu and notify him that the director position has been filled.

Bob Protivansky reported that a new ladder and green turf are needed; He provided two estimates and made a motion to accept Poultney Pools estimate for new ladder; Denise Anderson second the motion; and all approved.

Committee discussed head lifeguard position in the event an assistant director is not hired.

Stan Wilbur provided the committee with a copy of "A Guide to Open Meetings"

7:00 PM meeting adjourned