

Town of Proctor
Bike/Ped Path Study Committee
March 16, 2016 Special Meeting

Draft Minutes

Present: Steve Follett, Dale Christie, Susan Schreibman and Stan Wilbur

The meeting was called to order at 5:30 p.m.

The agenda was approved without changes

The committee met with Chrissy Haskins Dufresne Group and Tim Calabrese, Good Earth Landscaping to review the informational meeting presentation.

The meeting was adjourned at 6:00 p.m.

The Alternatives Presentation Public Meeting started at 6:00 p.m.

Minutes of the public meeting prepared by Chrissy Haskins are attached and made a part of these minutes.



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Memo

To: Meeting Attendees
From: Christina Haskins, PE
Date: March 17, 2016
Re: Proctor Bicycle and Pedestrian Scoping Study – Alternatives Presentation

On March 16, 2016, a public Alternatives Presentation was held at the Proctor Town Office to discuss the project and obtain public input. The following individuals attended:

<u>Individual</u>	<u>Representing</u>
Stan Wilbur	Town of Proctor, Town Manager
Dale Christie	Steering Committee Member
Steve Follett	Steering Committee Member
Susan Schreibman	Rutland Regional Planning Commission
Chrissy Haskins, PE	Dufresne Group
Tim Calabrese	Good Earth Landscape Company
Robert (Bob) Stein	Resident
Kathryn Milillo	Resident
Warren A. McCullough	Resident
Ann Reed	Resident
Patrick Arkinson	Resident
Dan Colton	Rutland Herald

I have prepared the following summary of my notes taken at the meeting:

1. Chrissy started with a PowerPoint presentation. Introductions were made and the project area, purpose and need and survey results were summarized. Alternatives for the southern, middle and northern sections of the project were presented, along with typical cross sections.
2. The meeting was then opened to public comment:
 - a. Kathryn asked if the alternative to utilize an existing path to the east of the railroad tracks in the Town Green would require a rail crossing and if so, where would that be. Chrissy responded that this alternative would require a rail crossing and it is anticipated that the path would utilize the existing vehicle crossing north of the Town Green. Kathryn noted that rail crossings should be perpendicular for bicycle safety.

- b. It was noted that GMP will be installing an overlook on the west side of the river as part of their contract.
- c. Ann noted that the extra width on Main Street is typically used for parking during larger events. If bicycle lanes are added, cars will likely park in the bicycle lanes during events.
- d. It was noted that there is a plan for the college to have students attending classes in Proctor and the students may need parking. There was some discussion that the school will likely bus undergraduates in, but graduates would need to drive. Stan noted that the college presented to the Planning Commission and showed that the parking needs could be met with parking lots.
- e. Warren asked what the pathway material would be. Chrissy noted that the pathway could be paved or gravel, depending on what the Town preferred.
- f. The property ownership at the south end of Beaver Pond was discussed. Stan noted that the Town was in the process of taking over the property from Omya.
- g. Warren noted that in the fall and spring, Florence road has limited sun and can be icy.
- h. Kathryn asked where children would ride on Route 3 and if temporary barriers could be installed to protect cyclists along the retaining wall portion of Route 3. Chrissy noted that children would likely ride on the sidewalk along Route 3 as it is a busy road. There was a short discussion on sidewalk improvements as the existing sidewalks are not suitable for bicycles. Chrissy noted that one of the options for the Town to decide on is where to replace sidewalks.
- i. Kathryn noted that she sees value in the pathways (away from roads) as they will likely encourage tourism.
- j. Ann asked if VTrans would require a specific sidewalk material. Chrissy noted that the sidewalks could likely be concrete or asphalt as the Town already has asphalt sidewalks; however the sidewalk material may be influenced by VTrans requirements. Chrissy discussed that the existing marble sidewalks may need to be reused, possibly by setting the marble into concrete sidewalks. This would ultimately be determined during final design. There was a discussion about other VTrans projects that were required to use concrete instead of asphalt. Chrissy will discuss this with the VTrans project manager to get additional information on how VTrans makes decisions on material requirements.
- k. Warren asked what the width of new sidewalks would be. Chrissy responded that new sidewalks would be 5 feet minimum.
- l. Warren asked who would speak with landowners. Chrissy noted that in most cases, discussions with landowners would occur during the final design process. However, if there is a large impact to a private property, it may be beneficial to have a preliminary discussion with the property owner now.
- m. Kathryn asked when the next meeting would be. Chrissy noted that it was not yet scheduled, but would likely be in the spring (possibly May).

- n. Kathryn asked if the figures were available on the website. Stan noted that they could be uploaded, as long as there was sufficient space available. Chrissy suggested that the figures be uploaded once they are finalized.
 - o. There was a discussion on potential parking areas for pathway users. The Marble Museum has a parking lot that could be utilized for parking.
 - p. Stan noted that the Town was considering adding a canoe access by the sewer pump station and that GMP would be installing a recreational area below the dam.
3. Chrissy indicated that the preferred alternative, draft report, cost estimates and potential funding sources would be presented at the next public meeting in the spring.