

Town of Proctor
Special Selectboard Meeting Minutes
Draft
January 18, 2016
6:00 P.M. – 6:42 P.M.

Board Members Present:

William Champine, Chair
Bruce Baccei
John Jozwiak
Frank Woolf
Jeffrey Durkee

Employees Present:

Stan Wilbur, Town Manager

Others Present

Joe Manning

I. Call to Order

The meeting was called to order at 6:00 p.m.

II. Review and Approve Agenda

Agenda approved by consensus

III. FY2017 Budget Work Session

Stan Wilbur went over budget reductions suggested by Bill Champine since the January 11 board meeting. After discussing various line item reductions the majority of the board concurred on the following reductions.

- General Fund Budget
 - Legislative and Administration
 - Selectboard Salaries – reduce \$2,500 - \$13,000 to \$10,500 (John Jozwiak was against the Selectboard getting any raise.)
 - Assistant – reduce \$2,000 - \$15,995 to \$13,995
 - Meeting Recorder – reduce \$480 - \$2,400 to \$1,920
 - Fire Department (after discussion with the Vinnie Gatti)
 - Heat – reduce \$1,000 - \$5,000 to \$4,000
 - Building Improvements/Repairs – reduce \$1,000 - \$6,000 to \$5,000
 - Rink
 - Building & Grounds Maintenance and Repair – reduce \$4,000 - \$4,500 to \$500 (Apply for Mortimer Proctor Fund Grant)
 - Insurance – revise insurance rate increase from 10% to 8%
 - All Departments – reduce \$1,185

- Highway Department Budget – reduce 3% (\$13,053)

Items discussed included vehicle expenses, tree work, contract services contingency highway repairs. Stan Wilbur will distribute reductions.

Resulting combined General Fund and Highway Budget is \$1,308,667± or 6.23% over FY2016 \$1,231,519 budget

VI. Adjourn

Frank Woolf made the motion at 6:42 p.m. to adjourn the January 18, 2016 special Selectboard meeting. The motion was seconded by Jeff Durkee and unanimously approved.